Ad Hoc Data Committee

Minutes of September 16, 2009

1pm – 3pm

Present:  Ron Johnson, Ryan Nestman

Staff Present: Sherry Bradley, Cindy Downing, Jana Drazich, Julie Freestone, Debra Jones, Susan Medlin

- **Review of Committee charge** – “Review the fiscal and outcomes reports; report back on implications/issues, recommend improvements to reports & future marker”

- **Review Inventory** – Reviewed Matrix of Reports & Chart of Data Referred to Consolidated Planning Advisory Workgroup (CPAW) Data Committee. No shortage of data, must now choose what kind of data to delve into.

- **Strategy** – Recommendation: Prioritize upcoming plans to be reviewed, starting with Community Services & Supports (CSS) Plan Update 09/10. Passed unanimously.

- **Begin review of CSS**
  - Review FSP Outcome Data presented by Debra Jones
  - Sherry clarified that CSS has requirements as to who can be accepted/serviced as a Full Service Partner (FSP). There is an option for the next 3-year Plan to use more money as Systems Development instead of continuing the CSS plan as it currently stands.
  - Jana mentioned that the CSS 09/10 Update is more than just a copy of the CSS 08/09 Plan, it includes evaluation, analysis and modifications, such as those made to the budget.
  - CSS Data Needed to make a recommendation:
    - Per capita costs (may vary by county) – it was explained that each county determines what services it will provide for their FSPs.
Served vs. underserved – data is currently available.
Dollars allocated to programs – data is currently available.
Services needed to be provided– data is currently available.
Housing– data is currently available.
FSP Services offered in Contra Costa– data is currently available.
Underutilized FSP Programs – data not currently available.
Comparison of data between regions of the county and into other counties
Any state data? – The only data received from the State is inconclusive and raises many questions. In its current form, it is not adequate for distribution
Did we complete original plan deliverables?

- Questions raised by CSS data:
  - Should Latino Youth in East County continue as priority? Should we include African American youth as well?
  - How does the number of those serviced stack up against the need?
  - Where is MHSA housing $ going? Is it permanent supportive housing?
  - How supported is the progression to employment? How involved was Vocational Services in acquiring jobs for FSPs? For which age group?
  - Does staff have outcome data?
  - Does employment need more support? Would CPAW recommend funding?
  - Ryan suggested an innovative idea to look at data of parents with prior arrests/domestic violence issues and child clients/hospitalizations.

- Site Visits
  - Site Visit team is working on questions to ask FSPs & Personal Service Coordinators (PSC)
  - Looking to include CPAW member on Site Visit team. Ryan Volunteered to join.
Sherry suggested that the Debriefing Team mentioned at previous CPAW meeting be merged with the Site Visit Team, since they would essentially serve the same purpose.

- Quality Management Council (QMC). Ron raised questions of the transparency of this body. Is data that is available to/created by the QMC available to others? Can family members/consumers join the Council?

  Sherry mentioned that HIPAA restrictions come into play with having family members/consumers join the QMC because patient’s charts are sometimes discussed.

  Susan suggested that family members/consumers could possibly join as volunteers who would then have to sign confidentiality agreements and receive HIPAA Compliance training.

- **Dashboard** – tabled to next meeting due to time limitations.
- **Emerging Issues** - tabled to next meeting due to time limitations.