

Consolidated Planning and Advisory Workgroup (CPAW)
Thursday, March 26, 2015
3pm – 6pm

Location: 2425 Bisso Lane, First Floor Conference Room, Concord, CA 94520



Members attending: Lisa Bruce, Tom Gilbert, Molly Hamaker, John Hollender, Dave Kahler, Will McGarvey, Kathi McLaughlin, Connie Steers, Gina Swirsding, Matt Wilson,

Staff attending: Jennifer Tuipulotu, Roberto Roman, Michelle Nobori, Quincy Slatten, Mike Petersen, Lisa Noriega, Brandon McGuire

Public Participants: Jill Ray, Tomi Riley, Carwen Spencer, Doug Dunn, James Hurley, Tess Paoli, Dana Matteri, Greg Beckner, Tori Buckles, Louis Buckingham, Glen Arnold, Tanya Arnold, Anthony Reed, Vicki Morse, Charles Madison,

Facilitator: Maria Pappas

Recorder: Lisa Cabral

Staff Support: Warren Hayes

Excused from Meeting: Stephen Boyd, Susan Medlin, Sheri Richards, Kimberly Martell,

Absent from Meeting: Ashley Baughman, Courtney Cummings, Kimberly Krisch, Susanna Marshland, Ryan Nestman, Lauren Rettagliata, Tony Sanders, Laurie Schnider, Karen Smith, Sam Yoshioka

TOPIC	ISSUE/CONCLUSION	ACTION/RECOMMENDATION	PARTY RESPONSIBLE
1. Welcome <ul style="list-style-type: none"> • Call to Order • Roll Call, Introductions • Working Agreement • Announcements • Finalize Minutes 	<ul style="list-style-type: none"> • Introductions made. • Review CPAW's Working Agreement • Review March 5 minutes with input for corrections. Announcements: <ul style="list-style-type: none"> • NAMI walk will be held on May 30. 	Information Minutes finalized. Will be posted to MHA SA CPAW website.	Lisa Cabral to post minutes.

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	<p>Contact Lisa Bruce, Dave Kahler, or Doug Dunn for information.</p> <ul style="list-style-type: none"> • Softball game sponsored by Putnam Clubhouse on April 24th. 		
2. New CPAW Appointees	<ul style="list-style-type: none"> • Appointed Will McGarvey, Kimberly Martell, and Ashley Baughman. • Will represents the Faith Community and is interested in Housing. • Ashley represents the Transition Age Youth voice. • Kimberly is a program manager with the Criminal Justice department. • Appointed new members meet current open needs on CPAW membership composition. 	Information	Kathi McLaughlin
3. Assisted Outpatient Treatment Workgroup Invitation	<ul style="list-style-type: none"> • There have been three workgroup sessions created to help in the implementation of Assisted Outpatient Treatment (also known as Laura's Law). • Identify the areas where workgroup participation and input are needed. • Sessions will take place on April 19, April 30 and May 19. • Once workgroup sessions have been completed, staff will create a draft plan for workgroup input. • There will be an opportunity for public comment at the meetings. 	Invitation made to consumers, family members, and service providers to represent CPAW on the workgroup. Contact Warren Hayes or David Seidner via email.	Warren Hayes

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4. Highlights of the Brown Act	<ul style="list-style-type: none"> • Cynthia Belon and Warren Hayes met with the Board of Supervisors Internal Operations Committee. • BOS is directing CPAW to operate under the Brown Act. • MHPA statute states that counties will provide ongoing training to stakeholders. Currently an orientation is held one hour before the monthly CPAW meeting. • Brown Act curriculum will be added to the orientation for May. • CPAW does not operate under Robert's Rules. • Minutes are not required but can have a document created to show decisions and actions. • Current CPAW sub-committees should bring recommendations for structure and composition to CPAW for forwarding to Director. 	Information	Warren Hayes
5. Developing a Process to Review Scope and Structure of CPAW	<ul style="list-style-type: none"> • Board of Supervisors requested BHS Director to review stakeholder bodies and the structure of CPAW. • Researched other counties and found that every county is doing things differently. • How would you like to see the structure of CPAW going forward? 	Reminder to have each sub-committee to update their mission and goals and bring back to CPAW.	

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	<p>CPAW member input:</p> <ul style="list-style-type: none"> • Maybe should have discussion with the oldest CPAW members, who were at the start of CPAW. • Look at our sub-committees and scope of committees, which focus on MHSA or non-MHSA issues. • Workgroups are where the public is invited to attend and speak with county staff. • With the integration of services we should reach out to Homeless and AOD and bring them to the table. • Reviewing CPAW and it's the self-review process, and discuss sub-committee meetings which might better serve Behavioral Health Services in a wider capacity. • Bring this topic to each sub-committee and report back to CPAW. • MH Commission does not have a children's committee or older adult committee. • Office for Consumer Empowerment is under MHSA funding. Deliverables for OCE are group efforts with Social Inclusion and its sub-committees. • Survey the community and ask what they think CPAW is and does. 		

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	<ul style="list-style-type: none"> • Who should provide staff support for the committees? Revisiting the committees should include a process for staff support. • Propose to follow the suggestions and ask the sub-committees to add to their next meeting agendas. • Break into small groups at the May CPAW meeting and give final input recommendations that will be provided to Cynthia. • Evaluate groups depending upon deliverables due to the consumers who participate. • Limit the number of affiliations assigned to each CPAW member. • OCE met all of the goals for last year and is also funded under Prevention and Early Intervention (PEI). • NAMI would like to provide information about process to CPAW. • IOC requested each CPAW and subcommittee to post agendas which will result in open meetings. • Help to hear thoughts on dilemmas within CPAW and MH Commission. • Bring output of research from other counties to CPAW. • CPAW is an advisory body and advises the Behavioral Health Director. 	<p>Steering Committee to develop agenda for next month that enables</p>	<p>Steering Committee</p>

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		CPAW to best provide input to the Director regarding structure of CPAW.	
6. Break (flexibly applied)			
7. Review of the First Draft of the MHSA FY 2015-16 Plan Update	<p>Reviewed Power Point presentation concerning the First Draft of the MHSA FY 2015-16 Plan Update. Highlights:</p> <ul style="list-style-type: none"> • The draft Plan Update will be posted for a minimum of 30 days and the Mental Health Commission will host a public hearing and provide recommendations to the Behavioral Health Services Director for response. Those recommendations and public comment becomes part of the Three Year Plan and Plan Update. • The budget is the same as the Three Year Plan in the Plan Update for 15-16 and 16-17. • The draft Plan Update has inclusion of the Assisted Outpatient Treatment program. • Revenues will stay close to expenditures based on new projections from the state for 15-16. • Adult FSP's, Child FSP's and TAY FSP's are now operating in all three regions of the county. • Focuses on access, capacity, and integration. 	Information and discussion	Warren Hayes

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	<ul style="list-style-type: none"> • Descriptions of the Community Program Planning Process conducted for FY 13-14 and 14-15 provided separately. • Community forum allowed for people to rank prioritized needs. Addition of the results of the workgroup will be emerging needs and strategies to meet those needs. • Crisis Intervention Training has been conducted for the police departments. • Staffing for Miller Wellness Center is being added incrementally. • Social Inclusion helps to support the reduction of stigma and discrimination. The WREACH Speakers Bureau gives assistance to consumers to tell their story. Also, Social Inclusion has the Photovoice and the SPIRIT programs. • Finance is finalizing the FY 12-13 and 13-14 revenue and expenditure reports. • Opening budget for each component is going back to beginning of the fiscal year, July 1, 2014. • MHSA Coordinators around the state discussed keeping a year's worth of unspent funds from previous years as a rule of thumb to ensure programs continue when revenue drops. • Program Review Reports are public 		

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	<p>once completed.</p> <ul style="list-style-type: none"> • Comment: Why are we not following Assisted Outpatient Treatment programs as are run at John Muir and Herrick Hospital? • Comment: Is there a way to test run programs before they are fully funded? 		
8. Public Comment, Announcements	Would anyone like to provide some money to have snacks?	Bring to Steering Committee as an agenda item.	
9. Review of Meeting	Very good meeting.		
10. Next CPAW, Steering, Membership Meetings	<p>No CPAW meeting in April the next CPAW meeting is Thursday, May 7, 2015 from 3-6pm. Steering will meet on April 16 from 3-5pm. Membership will meet on April 20 from 3-5pm.</p>		