

CPAW MEETING
Date of Meeting: Thursday October 3rd, 2013
3:00 PM to 6:00 PM
Location: 2425 Bisso Lane, Suite 100, Concord, CA 94520



Members attending: John Gragnani, Sam Yoshioka, Tony Sanders, Courtney Cummings, Stephen Boyd Jr.,

Kathi McLaughlin, Lori Hefner, Dave Kahler, Lisa Bruce, Susan Medlin, Ryan Nestman, Mariana Moore, Teresa Pasquini, Kimberly Krisch, Tom Gilbert, Gina Swirsding, Karen Smith

Staff attending: Warren Hayes, Hillary Bowers, Roberto Roman, Linda Alves, Priscilla Olivas, Mike Penkunas, Helen Kearns, Erin McCarty, Tommy Tighe

Public Participants: Karen Smith, Devon Roberts, Glen Arnold, Anne Cevallos, Laurie Schnider, Bessie Sagaiga

Excused from Meeting: Molly Hamaker

Staff Support: Cassie Brown, Jeromy Collado

Facilitator: Maria Pappas

TOPIC	ISSUE/CONCLUSION	ACTION/RECOMMENDATION	PARTY RESPONSIBLE
1. Welcome <ul style="list-style-type: none"> • Call to Order • Introductions • Announcements • Public Comment 	a. Etiquette: Conflict of interest is not necessary to declare. Take breaks as needed throughout the meeting. Please raise hands to speak. Turn cell phones off or on vibrate. b. Crestwood is in need of on-call staff. c. SPIRIT applications are being accepted until October 11 th . d. Revised CPAW applications will be posted on the County website before the next meeting. We will also have hard copies at	a. Please follow the meeting guidelines. b. If anyone is interested in the open positions at Crestwood, please apply. c. Please submit any SPIRIT applications by 10/11. d. None	All Anyone interested Anyone interested

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	<p>the meetings for people to take home.</p> <p>e. John Gragnani shared with CPAW a letter to Dan Borenstein calling for an investigation into physician’s salaries who receive on-call pay, as it has been evidenced that county physician’s are receiving on-call pay, when they are not in fact on-call.</p> <p>f. Native American Health Center Richmond holding event October 4th from 5:30-6:30 that will give a description of Urban Native American life.</p>	<p>e. None</p> <p>f. All who are interested are welcome.</p>	<p>Anyone interested</p>
<p>2. Finalize Minutes</p>	<p>Minutes corrections to be made to September’s minutes:</p> <ul style="list-style-type: none"> o Name spelling corrections: Carwen Spencer and Linnea Stanley o Item 7: Mental Health Local 1 is not in support of hiring additional consultants. o Item 8: The committee made a recommendation to the Mental Health Commission (Not the finance committee). o List Courtney Cummings as excused. 	<p>If anyone has any additional changes they would like made to the minutes, please submit them to Warren via email. Cassie will have the final draft of the minutes posted on the website.</p>	<p>CPAW , Warren, Cassie</p>
<p>3. Steering Committee Recommendations</p>	<p>The CPAW Steering Committee requests the permission of CPAW to move forward in standardizing rules and regulations regarding appropriate behavior and conduct at all meetings.</p>	<p>Permission granted. Please submit any suggestions regarding behavioral rules and regulations to Warren for Steering Committee consideration.</p>	<p>CPAW, Warren</p>

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	<p>c. The full service partnership program for transitional age youth in West County has been underutilized. This has been addressed by coordination meetings and referral barriers removed. The program is now on track to be at full enrollment by the end of this calendar year.</p>	<p>c. None</p>	
<p>6. Recommendation for Use for Public Comment Period</p>	<p>Translation and transportation barriers were discussed as topics for consumers and their service providers to bring to the Mental Health Director during the Public Comment Period.</p>	<p>CPAW recommended that transportation barriers be the first topic brought to the Mental Health Director. Warren to arrange for individuals to speak to the subject at the next CPAW meeting.</p>	<p>Warren</p>
<p>7. Three Year Plan Update</p>	<p>a. Currently engaging in site visits. Each site will have a needs assessment report, with a system assessment of need to be written in November. Members are invited to participate in the site visits.</p> <p>b. Request for Proposals for consultant to assist with the stakeholder process in January and February is now posted on the web.</p>	<p>a. Warren will send out October site visit schedule to all members.</p> <p>b. None</p>	<p>Warren, CPAW</p>
<p>8. Audit #2 Update</p>	<p>The Mental Health Commission Finance Committee is recommending to the Commission a set of deliverables for Audit #2, and for Contra Costa Mental Health to seek an outside consultant to assist in developing and implementing a methodology for a retrospective fiscal, program and administrative review of all MHSA programs over a three year period.</p>	<p>Recommendation to be presented at the next Mental Health Commission meeting.</p>	<p>Finance Committee</p>

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9. Children's Committee Report	Ryan Nestman provided a report on the Children's Committee's issues that have been discussed, as well as their need for updates on the emerging plan elements provided by Seneca, Lincoln Child Center, and Community Options for Families and Youth.	CPAW recommends that they receive updates from Contra Costa Mental Health leadership on these programs as well as updates on children being placed out of the county.	Vern Wallace
10. Review of Meeting	<ul style="list-style-type: none"> ○ Would like committee reports from all committees. ○ Room set-up to go back to the old way. ○ Schedule a break in the middle of the meeting. ○ Discussion with the Mental Health Director is helpful and should be longer. ○ Door and bathroom should be unlocked past 5:00 o'clock. ○ Include a hard copy committee and sub-committee meeting calendar for the month ahead in the handout packet. 		Cassie, Warren Steering Committee
11. Next CPAW, Steering, Membership Meetings	<ul style="list-style-type: none"> ○ Membership - Monday October 14th, 2013 3-5 pm at Mental Health Administration ○ Steering - Thursday October 17th, 2013 3-5 pm at Bisso Lane, Concord ○ CPAW – Thursday, November 7th, 2013 3 – 6 pm at Bisso Lane, Concord 	None	
12. Adjournment	Meeting adjourned		