



**CPAW MEETING**

**Date of Meeting: Thursday, June 2<sup>nd</sup>, 2011  
3:00 PM to 6:00 PM  
2425 Bisso Lane, Suite 100, Concord, CA 94520**



**Staff Lead:** Sherry Bradley

**Staff Support:** Jeromy Collado

**Facilitator:** Grace Boda

**AGENDA**

<b>TIME</b>	<b>TOPIC</b>	<b>PRESENTER</b>	<b>DESIRED OUTCOMES</b>	<b>MINUTES</b>
3:00 PM	1. Opening, Agenda Review	<i>Grace</i>	<i>On-Time Start</i>	10"
3:10 PM	2. Sherry's Transition and CPAW	<i>Sherry Bradley</i>  <i>Grace</i>	<i>Informational Update</i>	15"
3:25 PM	3. Dialogue with Acting Mental Health Director	<i>Suzanne Tavano</i>	<i>Discuss to Build Understanding</i>	45"
4:10 PM	4. MH Directors Report	<i>Suzanne Tavano</i>	<i>Informational Update</i>	15"
4:25 PM	5. BREAK			10"
4:35 PM	6. Evaluation Committee	<i>Evaluation Committee</i>	<i>Approval</i>	5"
4:40 PM	7. Strategic Messaging about CPAW	<i>Planning Committee</i>	<i>Discuss to Build Understanding</i>	55"
5:35 PM	8. Innovation	<i>Innovation Committee</i>	<i>Approval</i>	10"
5:45 PM	9. Proposed Outline for CPAW/MHSA Orientation	<i>Sherry Bradley &amp; Susan Medlin</i>	<i>Informational Update, Input (via email)</i>	10"
5:55 PM	10. Public Comment			5"
6:00 PM	11. Close	<i>Grace</i>		

*\*This meeting is structured to include public comment throughout rather than in a single segment.*

**CPAW Ground Rules**

1. Agendas and minutes of the previous meeting will be emailed before each meeting,
2. Meetings will start and stop on time.



3. One speaker at a time; allow the facilitator to “direct traffic.”
4. Speaker’s remarks should be brief to allow for others to speak.
5. Listen to and value other points of view, even if they differ from yours.
6. To the greatest extent possible, system interests should trump personal interests.
7. Declare potential conflicts of interest before the topic is discussed.
  - *The person(s) having a conflict with a topic being discussed will refrain from participating in any group discussion on the matter and will physically leave the room for the period of time the topic is considered.*
8. Focus on past stakeholder processes to the extent that it helps the CPAW move forward.
9. When the group makes a decision, seek consensus 1st; a simple majority is the second option.
10. Turn off cell phones, unless your job requires you to be readily available.