

**MENTAL HEALTH EXECUTIVE COMMITTEE  
MONTHLY MEETING MINUTES  
January 22<sup>nd</sup>, 2019 – FINAL**

Agenda Item / Discussion	Action /Follow-Up
<p><b>I. Call to Order / Introductions</b> Vice-Chair, Cmsr. L. May, called the meeting to order @ 3:35pm</p> <p><u>Members Present:</u> Vice-Chair, Cmsr. Leslie May, District V Cmsr. John Kincaid, District II Cmsr. Diana MaKieve, District II</p> <p><u>Members Absent</u> Chair, Cmsr. B. Serwin</p> <p><u>Other Attendees:</u> Cmsr. Douglas Dunn, District III Gayle Israel, Chief of Staff for Supervisor C. Andersen, District II Warren Hayes, Mental Health Services Act (MHSA) Program Manager, CCBHS Sarah Kennard, Executive Assistant to the Mental Health Commission</p>	<p>Complete Audio Recording available from Executive Assistant</p>
<p><b>II. PUBLIC COMMENTS: none</b></p>	
<p><b>III. COMMISSIONERS COMMENTS:</b></p> <ul style="list-style-type: none"> <li>• D. Dunn wanted to discuss a letter that he drafted he would like to bring to the Commission and eventually to the Board of Supervisors that advocates for the use of Medicaid funds for Institutes for Mental Disease (IMD) and acute inpatient hospital beds under the provisions allowed by a new waiver.</li> <li>• W. Hayes noted that this letter in its edited proposed version can be added to the February Agenda for consideration and vote so long as it meets the Brown Act publishing deadline, which will fall on January 30th.</li> <li>• D. MaKieve moved to add the letter proposed by D. Dunn to the agenda for the February Mental Health Commission meeting, seconded by J. Kincaid. Vote 3-0-0.</li> <li>• J. Kincaid brought an opinion editorial article to discuss from the East Bay Times that discussed an individual's perspective on Proposition 2- No Place like Home.</li> </ul>	
<p><b>IV. COMMITTEE CHAIR ANNOUNCEMENTS/COMMENTS: none</b></p>	
<p><b>V. Approval of November 27th, 2018 minutes.</b></p> <ul style="list-style-type: none"> <li>• <b>D. MaKieve moved to approve the minutes, seconded by J. Kincaid</b></li> <li>• <b>Vote: 3-0-0</b></li> </ul> <p><b>Ayes: L. May (Vice-Chair), D. MaKieve, J. Kincaid</b> <b>Abstain: none Absent: none</b></p>	<p><a href="http://cchealth.org/mentalhealth/mhc/agendas-minutes.php">http://cchealth.org/mentalhealth/mhc/agendas-minutes.php</a></p>
<p><b>VI. UPDATE on hiring process for a new Behavioral Health Director</b></p> <ul style="list-style-type: none"> <li>• W. Hayes discussed that there is a private consultant firm hired by Anna Roth to recruit a permanent Behavioral Health Director. This consultant group has reached out to B. Serwin (Chair) to advise on a selection for the Behavioral Health Director position.</li> <li>• The Commission should discuss how they would like to participate in the selection process. There is freedom for the Commission on whether they would like to review all candidates before they make a recommendation. The Health Services Director will be the final hiring authority.</li> </ul>	

<ul style="list-style-type: none"> <li>L. May would like to have a discussion at the February MHC. Staff from the office of the Health Services Director will be invited to the meeting. J. Kincaid moved to add this to the February Mental Health Commission Agenda, seconded by L. May. Vote 3-0-0.</li> </ul>	
<p><b>VII. DISCUSS how to best make use of Mental Health Commission Motion Tracker Reports</b></p> <ul style="list-style-type: none"> <li>The Committee Members in attendance would like the current motion tracker to best updated as new information becomes available, but would like to revisit this agenda item once the Chair is in attendance.</li> </ul>	
<p><b>VIII. CONTINUE discussion of site visits</b></p> <ul style="list-style-type: none"> <li>D. MaKieve was of the opinion that the purpose of site visits should not be redundant to a process that Behavioral Health already has in place.</li> <li>The Committee has expressed interest in attending future Program and Fiscal Reviews and would like to participate on the client interview panel.</li> </ul>	
<p><b>IX. REVIEW and DISCUSS 2018 Commission-level accomplishments for incorporation into Annual Report and potential Commission-level goals for 2019</b></p> <ul style="list-style-type: none"> <li>Item will be addressed at the February Mental Health Commission meeting or during the February Executive Committee Meeting.</li> </ul>	
<p><b>X. IDENTIFY areas of interest for potential Commission-level topics, including Disaster Planning, for first half of 2019.</b></p> <ul style="list-style-type: none"> <li>W. Hayes discussed that Contra Costa has a disaster response plan at the Health Services Level, but does not have a Behavioral Health-specific plan. There is a representative within Behavioral Health that is knowledgeable on this program (IRIS) and may be of interest to the Commission.</li> </ul>	
<p><b>XII: Adjourned meeting at 4:58pm</b></p>	