

Contra Costa HMIS

CLIENT INFORMED CONSENT & RELEASE OF INFORMATION AUTHORIZATION

_____ is a Partner Agency in the Homeless Management Information System (HMIS). HMIS is a shared homeless and housing database system operated by the Contra Costa County Continuum of Care Council on Homelessness, Contra Costa Health, Housing, and Homeless Services Division, and the **current** Partner Agencies listed on page 2.

What is HMIS and Why Should I Use It?

HMIS is a private, trusted database that holds information about people getting housing and other support services. No one outside of the HMIS can see what is shared without permission. HMIS can help make the services offered to consumers better by allowing approved staff at Partner Agencies to share client information with each other, track the types of services offered and track trends and patterns over time to learn about the services our community needs the most. HMIS operates over the Internet and uses many security safeguards to protect your privacy.

Being a part of the HMIS can help us provide you with the best service and housing options available. As you receive services, we will collect data about the services you are getting as well as the outcomes you were able to achieve by getting these services. Your name and other personal information put in the HMIS **will not be shared** with any outside agency unless required by law. Approving your information to be shared within the HMIS is a choice. Refusing to do so will not limit your access to shelter or services. Non-identifying information regarding program participation will still be entered in HMIS to meet federal and state reporting requirements.

By signing this form, I understand that:

- I give consent for my basic and relevant information to be shared with Partner Agencies in order to help me find housing, employment, financial help, counseling, treatment, and other services. (Basic information includes, but is not limited to, intake date, name, gender, SSN, birthdate, race/ethnicity, household size, military status, language, and non-confidential services requested and received.)
- I have the right to receive a copy of my HMIS information upon written request.
- The current list of Partner Agencies who use HMIS may change over time. I give consent for my personal information to be shared with any new HMIS Partner Agency. In addition, if I engage with CORE Street Outreach, I consent to share my name, age, services and other information relevant to my care with the agencies they partner with, which may also change over time. I may request a current list of all Partner Agencies at any time.
- Upon providing my consent, all data in my HMIS record will be shared. This consent will expire 10 years after the signed date. I know that I may cancel this consent at any time by written request. The cancellation will not cover the information I already gave out before I decided to cancel my consent. All information that was lawfully collected before this time will remain stored in HMIS.

Print Name of Client or Guardian

Signature of Client or Guardian

Date

Please include any/all dependents under 17 years of age who will be covered under this release.
 Please note that any future household members following this document will need a separate release.

Name: _____	DOB: ____ / ____ / ____
Name: _____	DOB: ____ / ____ / ____
Name: _____	DOB: ____ / ____ / ____
Name: _____	DOB: ____ / ____ / ____
Name: _____	DOB: ____ / ____ / ____
Name: _____	DOB: ____ / ____ / ____

CONTRA COSTA HMIS PARTNER AGENCIES

- | | |
|---|--|
| 1. Anthem Blue Cross | 18. Housing Consortium of the East Bay |
| 2. Bay Area Community Resources | 19. Humanity Way |
| 3. Bay Area Community Services | 20. Hume Center |
| 4. Bi Bett Corporation | 21. Insight Housing |
| 5. Caminar | 22. Jewish Family Community Services of the East Bay |
| 6. Catholic Charities of the East Bay | 23. John Stewart Company |
| 7. Choice in Aging | 24. John Muir Health Social Services Team |
| 8. Contra Costa County Office of Education | 25. Lao Family Community Development |
| 9. Contra Costa County Probation Department | 26. Lifelong Medical |
| 10. Contra Costa Crisis Center (211) | 27. Northern California Family Center |
| 11. Contra Costa Employment and Human Services
Department (EHSD) | 28. Office of Reentry and Justice |
| 12. Contra Costa Health Services Department | 29. Resources for Community Development |
| 13. Department of Veterans Affairs | 30. Satellite Affordable Housing Associates |
| 14. FLY (Fresh Lifelines for Youth) | 31. SHELTER, Inc. |
| 15. Greater Richmond Interfaith Program | 32. Trinity Center of Walnut Creek |
| 16. Hope Solutions | 33. Veterans Accession House |
| 17. Housing Authority of Contra Costa County | 34. Way 2 Love Inc. |
| | 35. Winter Nights Family Shelter |

**ATTACHMENT A
 CORE STREET OUTREACH PARTNERS AND FUNDERS**

The Contra Costa CORE Street Outreach Program works in partnership with the following agencies who are **NOT** HMIS participating agencies. For case conferencing and care coordination purposes, limited Personal Identifiable Information (PII) such as client name, age, gender, contact date, location, and referrals/services provided may be shared with these partners. No other identifiable program enrollment data is shared with these agencies.

- | | |
|--------------------------|--|
| 1. City of Pleasant Hill | 6. City of San Pablo |
| 2. City of Martinez | 7. City of Walnut Creek |
| 3. City of Concord | 8. BART |
| 4. City of Richmond | 9. Contra Costa Department of Public Works |
| 5. City of El Cerrito | |