



CONTRA COSTA
HEALTH

Health Care for the Homeless Co-Applicant Governing Board

The mission of the Health Care for the Homeless Co-Applicant Board is to oversee, guide and assist the Program in its efforts to deliver high quality health care to a diverse and medically underserved community. The Co-Applicant Board will use its skills, expertise, and life experience to make policies and operational decisions which will provide the best benefit to the Program and client.

MEETING MINUTES

DATE, TIME: Wednesday, July 19th, 2023, 11:00-12:30pm

LOCATION: Walker Room, 1220 Morello Avenue, Martinez, CA 94553

ATTENDANCE: Ron Brittain, Wendel Brunner, Michael Callanan, Daisy Gallegos, Bill Jones, Mashal Klevin, Stephen Krank, Jennifer Machado

ABSENT: Claude Battaglia, Teri House, Rachna Pandya

TELEPHONIC: Jonathan Russell

HCH STAFF ATTENDANCE: Heather Cedermaz (HCH Lead Provider), Mia Fairbanks (HCH Nurse Program Manager), Sara Cortez (HS Administrator), Gabriella Quintana (HCH QI Team),

PUBLIC ATTENDANCE: JR Wilson, Jenn Quallick, Ken Mendonca, Lovetta Tugbeh, Ron Brittain

Agenda Items for Approval and/or Review:

1. **Action Item: APPROVAL – June Meeting Minutes**
 2. **Action Item: REVIEW – Program metrics**
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Welcome & Introduction

Action Item: Approval of June's Board Meeting Minutes

1. Discussion of last month's meeting minutes
 - a. Review comments or suggestions for changes

Motion

- A. **Statement:** *I move to approve the minutes from June 2023.*
- B. **Motion Made by:** Stephen Krank
- C. **Seconds the Motion:** Mike Callanan
Roll Call Vote: Each voting member must verbally approve or oppose.
- D. **IN FAVOR:** Ron Brittain, Michael Callanan, Daisy Gallegos, Bill Jones, Stephen Krank, Jennifer Machado, Jonathan Russell
OPPOSED: None
ABSTAINS: Wendel Brunner
ABSENT: Claude Battaglia, Teri House, Mashal Klevin, Rachna Pandya
Motion Result: PASSED

Standing Item: HCH Services Update

Mia Fairbanks (HCH Nurse Program Manager)

1. Clinics
 - a. New Nurse and expanding outreach.
 - b. Place a mobile van at Antioch showers.
 - i. Outreach there every Tuesday
 - ii. Clinic there and then take outreach someplace else.
2. Antioch Unhoused Event
 - a. First community outreach event
 - b. We did some vaccines.
 - c. Possibly doing 2 a year
3. Peer Review
 - a. System alliance
 - b. Leaning into the concept that we are all doing this.
 - c. Broader road shows
 - d. Looking to see how many homeless patients are being peer reviewed in the larger system.

Standing Item: Quality Improvement

(Gabriella Quintana, HCH QI Team)

1. Conflict of Interest Forms
 - a. Received some completed forms, hard copies provided.
2. Metric Data Review

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- a. Changes affecting the UDS Roster:
 - i. Dental Sealants
 - 75% in Q1 → 37.5% in Q1-Q2
 - ii. HIV Linkage to Care
 - 70% in Q1 → 91.67% in Q1-Q2
 - b. Changes affecting the HCH Roster ONLY:
 - i. Weight assessment & counseling for nutrition & physical activity of children & adolescents
 - 30% in Q1 → 50.3% in Q1-Q2
 - ii. Tobacco screening & cessation intervention
 - 62.8% in Q1 → 87% in Q1-Q2
 - iii. Diabetic Follow Up
 - 50% in Q1 → 61.5% in Q1-Q2
 - iv. Offered MAT
 - 88% in Q1 → 65.9 % in Q1-Q2
 - v. Prescribed MAT
 - 81.2% in Q1 → 67.5 % in Q1-Q2
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Standing Item: Board Member Recruitment & Training
(All)

- 1. Review of current applications
 - a. JR Wilson
 - i. To invite back next month for Q & A session
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Standing Item: Field Trips

- 1. Discuss next board meet up
 - a. Trinity Center & St. Pauls Commons
 - b. 211 Meet & Greet and referral overview
 - c. Understand A3
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Standing Item: Community Updates

- 1. August 5th
 - a. Community back to school event with BARM
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Standing Item: Future Matters

- 1. Board Membership
- 2. HCH Budget



Standing Item: Next Meeting and Time

Wednesday, August 16, 2023

11:00-12:30pm

1220 Morello Ave, Martinez CA

Approval of HCH Co-Applicant Board Meeting Minutes from July 19, 2023

Board Chair Signature _____ ***Stephen Krank***_____

Date ___ ***8/16/2023*** _____