



CONTRA COSTA  
MENTAL HEALTH  
COMMISSION  
1340 Arnold Drive, Suite 200  
Martinez, CA 94553  
Ph (925)957-2619  
Fax (925)957-2624  
cchealth.org/mentalhealth/mhc

**Mental Health Commission  
Executive Committee Meeting  
Tuesday, September 26, 2023, from 3:30 – 5:00 pm**

**This Meeting will be held in person and via Zoom 'Hybrid'**

**VIA: Zoom Teleconference: <https://zoom.us/j/5437776481>**

**Meeting number: 543 777 6481 | Join by phone: 1 669 900 6833 US | Access code: 543 777 6481**

**In Person: 1340 Arnold Drive, Suite 126, Martinez, CA 94553**

## AGENDA

- I. Call to Order/Introductions**
- II. Chair Announcements**
- III. Public comments**  
In accordance with the **Brown Act**, if a member of the public addresses an item not on the agenda, no response, discussion, or action on the item will occur, except for the purpose of clarification.
- IV. Commissioner comments**
- V. APPROVE the minutes from the August 22, 2023, Executive Committee Meeting**
- VI. UPDATE and clarification on Emergency Circumstance Allowance under SB249**
- VII. UPDATE on K-12 Program Ad hoc committee - Next Steps, Cmsr. Serwin**
- VIII. UPDATE on Site Visit to Vicente High School, Martinez – Collaboration with Mental Health Services Act (MHSA), Cmsr. Serwin**
- IX. DISCUSS upcoming meeting on October 17 with Lavonna Martin, Detention Health Improvements implemented pursuant to the Contra Costa Care Settlement – Cmsr. Perls and Cmsr. Stern**
- X. DISCUSS forming the election nominating committee and next steps**
- XI. DISCUSS year-end reports that are due**
- XII. DISCUSS possible retreat in December**

**(Agenda Continued on Page Two)**



The Contra Costa County Mental Health Commission is appointed by the Board of Supervisors to advise them on all matters related to the county's mental health system, in accordance with mandates set forth in the California State Welfare & Institutions Code, Sections 5604 (a)(1)-5605.5. Any comments or recommendations made by the Mental Health Commission or its individual members do not represent the official position of the county or any of its officers. The Commission is pleased to make special accommodations, if needed, please call ahead at (925) 313-9553 to arrange.

**XIII. DETERMINE October 4, 2023 MHC meeting agenda:**

- **Meeting Conduct Agreement**
- **Meeting attendance rules:** Please RSVP as soon as possible to guarantee a quorum; If not attending in person:  
Absence must be “just cause” notify the chair ASAP or “Emergency Circumstance”, which must be submitted in writing and voted on by the commission
- **CHAIR COMMENTS / ANNOUNCEMENTS**
- **Nomination slate announced**
- **RECEIVE Presentation from QI/QA on the EQRO Report**
- **RECEIVE Presentation from First Five Contra Costa on Early Childhood Mental Health**
- **RECEIVE Report out: MHSA Advisory Committee Liaison, Cmsr. Perls**
- **RECEIVE Committee Report Out: Justice Systems / Quality of Care Committees**
- **RECEIVE Behavioral Health Services Director's report, Dr. Suzanne Tavano**
  - \* **IDENTIFY** questions for the Behavioral Health Director to focus on at the October 4, 2023, Mental Health Commission Meeting

**XIV. Adjourn**

**ATTACHEMENTS**

- A. **Emergency Circumstance Allowance - AB 2449 email update 09.14.2023**

**CONDUCT AGREEMENT**

The input of all participants in the meeting is highly valued. In order for all voices to be expressed in a productive, safe and respectful environment, the following set of self-governance guides are asked of all participants:

1. We are committed to honoring people’s time. Please help us by being on time, asking questions, speaking to the topic at hand, and allowing for others to speak.
2. Please keep yourself on mute unless you are speaking.
3. Wait to be recognized, before commenting and keep your comments direct and brief.
4. It is okay to disagree, as different perspectives are welcomed and encouraged. Please be polite and respectful and allow others to voice their views as well.
5. Please refrain from criticizing a specific person or viewpoint in a negative manner during the meeting. Outside of the meeting, you may connect with MHC Commissioners and staff for assistance in having your concerns heard and addressed through the appropriate channels.
6. Avoid providing any distractions, such as side bar conversations.
7. An individual may be asked to leave should they behave in a manner that threatens the safety of any participant or does not honor the terms of these guidelines.

