

Contra Costa County Health Services

Health Care for the Homeless Co-Applicant Governing Board

The mission of the Health Care for the Homeless Co-Applicant Board is to oversee, guide and assist the Program in its efforts to deliver high quality health care to a diverse and medically underserved community. The Co-Applicant Board will use its skills, expertise, and life experience to make policies and operational decisions which will provide the best benefit to the Program and client.

MEETING MINUTES

DATE, TIME: Wednesday, July 20, 2022, 11:00-12:30pm

LOCATION: Zoom

ATTENDANCE: Wendel Brunner, Claude Battaglia, Michael Callanan, Teri House, Bill Jones, Stephen Krank, Nhang Luong, Jonathan Russell, Bill Shaw

ABSENT: Jennifer Machado, Rachna Pandya, Silas Robinson

HCH STAFF ATTENDANCE: Linae Altman (HCH Planning & Policy Manager), Mia Fairbanks (HCH Nurse Program Manager), Alison Stribling (HCH QI Team), Gabriella Quintana (HCH QI Team)

PUBLIC ATTENDANCE: Jill Ray (Office of Supervisor Candace Andersen)

Agenda Items for Approval and/or Review:

1. **Action Item: APPROVAL – June Meeting Minutes**
2. **Action Item: APPROVAL – Non-Engaged Member Dismissal: Silas Robinson**

Welcome & Introduction

Action Item: Approval of June Board Meeting Minutes

Motion

- A. **Statement:** *I move to approve the minutes from June 2022*
- B. **Motion Made by:** Stephen Krank
- C. **Seconds the Motion:** Bill Jones
Roll Call Vote: Each voting member must verbally approve or oppose
- D. **IN FAVOR:** Wendel Brunner, Claude Battaglia, Michael Callanan, Teri House, Bill Jones, Stephen Krank, Nhang Luong
OPPOSED: None
ABSTAINS: Jonathan Russell, Bill Shaw
ABSENT: Jennifer Machado, Rachna Pandya, Silas Robinson
Motion Result: PASSED

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Standing Item: HCH Services Update

(Mia Fairbanks, HCH Management)

1. Staffing
 - a. Down a CHW, it's been posted
 - I. We have an offer out to a temporary position
 - b. Started looking for an RN, we have 2 retiring at EOY. Trying to fill so we are not out significantly
 - c. Randy McWilliams is a new mental health clinician.
 - I. He is from CORE and we are excited to have him on outreach
 - d. Bus and van schedule secured an all-day van on Thursday to bring back our Fulton FQHC. We will also do BARM on Mondays and possibly switch out for Martinez on Fridays. That is 2 full days and potentially 2 half days.
 - e. Partnership with John Muir at bay point on Tuesdays
 - f. Now out of hotels and we have potential to look at new sites
 - g. JM received grant for food distribution and mobile health clinic for Martinez marina. Great partnership with other resources already there 8-noon with white pony express.
 - h. Martinez site seems to be getting busier.
2. Delta landing
 - a. Under construction still needs flooring. Ordered last week and hoping mid-august to be back at the wellness center since vans will be used for schools then too.

Question from the board: Do we have an ETA for delta landing?

- b. We still have to finish flooring and final checks but we have been functional with the vans and never had a break in services

Action Item: Project Director Update

(Rachael Birch, Project Director)

1. Review of Board Member Terms
 - a. Discussion of non-engaged members.
 - i. Silas Robinson has missed 6/7 meetings this year and is lost to follow up.
 - ii. No longer working with BACS.
 - iii. No response to emails

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Motion

- E. **Statement:** *I move to approve the dismissal of non-engaged board member Silas Robinson*
- F. **Motion Made by:** Teri House
- G. **Seconds the Motion:** Jonathan Russell
Roll Call Vote: Each voting member must verbally approve or oppose
- H. **IN FAVOR:** Wendel Brunner, Claude Battaglia, Michael Callanan, Teri House, Bill Jones, Stephen Krank, Nhang Luong, Jonathan Russell, Bill Shaw
OPPOSED: None
ABSTAINS: None
ABSENT: Jennifer Machado, Rachna Pandya, Silas Robinson
Motion Result: PASSED

Standing Item: Quality Improvement

(Gabriella Quintana, HCH QI Team)

1. Metric Review
 - a. All UDS measures and select measures included in the QA/QI Plan reviewed and discussed individually.

*Please refer to meeting slide deck to view metric trends from the program dashboard.

Question from the board: How do patients receive results from their screenings or tests?

- b. Phone Calls
2. Community Needs Survey Update
 - a. Review of all questions on the survey
 - b. Do we want to reach out to PIO for simplicity?

HCH Governing Board Action Items

- Review consumer survey questions & send any comments
- Review board member packet and board member expectations form

Standing Item: Community Updates

1. BACS program for community-based supports extended by HUD until next September.

Standing Item: Future Matters

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1. New member materials
2. Survey questions
3. Implementations as CalAIM rolls out

Standing Item: Next Meeting and Time

Wednesday, August 17, 2022

11:00-12:30pm

Zoom

Approval of HCH Co-Applicant Board Meeting Minutes from July 20, 2022

Board Chair Signature Jennifer Machado _____

Date August 17, 2022 _____