

The mission of the Health Care for the Homeless Co-Applicant Board is to oversee, guide and assist the Program in its efforts to deliver high quality health care to a diverse and medically underserved community. The Co-Applicant Board will use its skills, expertise and life experience to make policies and operational decisions which will provide the best benefit to the Program and client.

MEETING MINUTES

DATE, TIME: Wednesday, June 17, 2020 11:00-12:30pm

LOCATION: Zoom Meeting

ATTENDANCE: Dr. Wendel Brunner, Bill Jones, Bill Shaw, Jennifer Machado, Nhang Luong, Teri House, Jonathan Russell, Michael Callanan, & Stephen Krank

ABSENT: Jonathan Perales

HCH STAFF ATTENDANCE: Rachael Birch (HCH Project Director), Linae Young (HCH Planning & Policy Manager), Dr. Joseph Mega (HCH Medical Director), Michael Myette (HCH Mental Health Program Supervisor), & Alison Stribling (HCH QI Team)

Agenda Items for Approval and/or Review:

1. **Action Item: APPROVAL – May Meeting Minutes**
2. **Presentation of HCH Elderly Report**
3. **Board Training: Introduction to Trauma Informed Care**

Welcome & Introduction

- Introduction to board members present

Action Item: Approval of May Board Meeting Minutes

Motion

- A. **Statement: I move to approve the minutes from May 2020.**
 - B. **Motion Made by: Michael Callanan**
 - C. **Seconds the Motion: Teri House**
 - D. **Discussion: None**
 - E. **In Favor: All**
Opposed: None
Abstains: None
Absent: None
- Motion Result: PASSED**

Standing Item: Quality Improvement/Assurance & Program Performance Reports (Alison Stribling, HCH QI Team and Dr. Joseph Mega, HCH Medical Director)

1. Review of Elderly Homeless Report
 - a. Strategic plan objective to gather data on the needs of our elderly homeless population
 - b. Looked at visit level diagnoses for HCH elderly homeless seen during 2018
 - c. Presented findings on the five most common diagnoses seen among the population, and HCH activities to address patient needs
 - d. Question from Board Members: How do we see the needs of this population changing if the hotel placement program comes to an end?
 - i. Believe the hotels have supported patients in connecting to care and managing chronic illnesses
 - ii. Need further evaluation to understand true impact of hotel program on patient's health and utilization. Findings could support future funding opportunities.
 - e. Board member shared efforts of CORE to connect hotel residents to permanent and supportive housing
 - f. Question from Board Member: Is there a need for further funding or partnerships to support the delivery of healthy foods to the hotels?
 - i. Currently meals and snacks provided through a variety of different vendors
 - ii. Will look further into how potential funding for food delivery could support patient population
 - g. Question from Board Member: Are the hotels currently supporting a large portion of the elderly homeless population?

- i. We are prioritizing placement of older adults and those with health conditions that make them more susceptible to poor outcomes from COVID.
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Board Training: Introduction to Trauma Informed Care (Michael Myette (HCH Mental Health Program Supervisor),

HCH Program Action Items:

- Share training presentation and materials with Board
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Standing Item: Project Director Updates (Rachael Birch, HCH Project Director)

1. Update on HCH Budget
 - a. Impact to CCHS budget due to COVID-19 pandemic still largely unknown
 - b. HCH program not expected to be impacted by budget cuts
 - c. Continuing to provide qualified visits via telehealth
 - d. HCH Project Director will provide ongoing updates to Board on state of CCHS budget
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Standing Item: HCH Program Updates (Dr. Joseph Mega, HCH Medical Director and Linae Young HCH Planning & Policy Manager)

1. Update on Hotel Placement Program
 - a. Hotels are now experiencing consistently high occupancy levels
 - b. HCH behavioral health and medical teams are providing onsite and telephonic services to hotel residents
 - c. Traditional outreach and other mobile clinic services have been reduced due to safety precautions
 - d. Looking to expand capacity to provide testing at encampments and surveillance within the hotels
 2. Update from HRSA
 - a. In contact with HRSA consultant to understand COVID related changes ahead of next year's site visit
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Standing Item: Future Matters

1. Mortality Report Review
2. Trauma Informed Care Training Continued
3. Tour of Medical Outreach Bus (TBD)

Standing Item: Announcements

1. St. Vincent DePaul – expanded food distribution efforts to support the community during shelter in place

Standing Item: Next Meeting and Time

Wednesday, July 15, 2020

11:00-12:30pm

Zoom Conference Call

Approval of HCH Co-Applicant Board Meeting Minutes from June 17, 2019

Board Chair Signature Wendell Brunner, M.D.

Date 7/15/20