

Contra Costa County Health Services
Health Care for the Homeless Co-Applicant Governing Board

The mission of the Health Care for the Homeless Co-Applicant Board is to oversee, guide and assist the Program in its efforts to deliver high quality health care to a diverse and medically underserved community. The Co-Applicant Board will use its skills, expertise and life experience to make policies and operational decisions which will provide the best benefit to the Program and client.

MEETING MINUTES

DATE, TIME: Wednesday, March 20, 2019 11:00-12:30pm

LOCATION: Bay Area Rescue Mission, 123 McDonald Ave., Richmond, CA 94801

ATTENDANCE: Dr. Wendel Brunner, Teri House (telephonic), Bill Jones, , Jonathan Russell, Jonathan Perales, Bill Shaw, Michael Callanan, Nhang Luong & Jennifer Machado

ABSENT: Shayne Kaleo

HCH STAFF ATTENDANCE: Rachael Birch (HCH Project Director), Linae Young (HCH Planning & Policy Manager), Dr. Joesph Mega (HCH Medical Director), & Julia Surges (HCH Health Planner Evaluator)

PUBLIC ATTENDANCE: None

Agenda Items for Approval and/or Review:

1. **Action Item: APPROVAL** – February Meeting Minutes
 2. **Action Item: DISCUSSION ONLY** – Project Director Evaluation 2019
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Welcome & Introduction

- Thank you BARM for having HCH board and Staff
 - Introduction to board members and community members present
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Action Item: Approval of February Board Meeting Minutes

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Motion

- A. **Statement: I move to approve the minutes from February 2019.**
- B. **Motion Made by: Teri House**
- C. **Seconds the Motion: Jennifer Machado**
- D. *Discussion: None*
- E. *In Favor: All*
Opposed: None
Abstains: None
Absent: Shayne Kaleo,
Motion Result: Approved

Standing Item: Quality Improvement/Assurance & Program Performance Reports

(Linae Young, HCH Planning & Policy Manager)

Attachments: BH referral workflow

1. Update on Behavioral Health referral process for homeless clients entering our system of care
 - a. Review of referral process
2. Discussion
 - a. Transitions team is part of the Behavioral Health Department
 - b. Board Member: What is the percentage of clients that want to get connected to BH services get connected?
 - i. Preliminary 20-30%
 - ii. This is a large barrier due to the telephonic communication for connection to services.
 - c. Board Member: Is there any other way to connect to BH services?
 - i. Miller Wellness Center– 6 days a week, only one in county that exists like that
 - ii. Can be seen at MWC but goal is to be transitioned to a BH home.
 - d. Board Member: What are the leading BH concerns?
 - i. Most common – Depression and PTSD
 - ii. Most Profound – Schizophrenia
 - e. Board Member: Are there any Psychiatrists or clinicians that work in the fields to support these clients?
 - i. Psychiatrists is more clinic based, not seeing people in the streets

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- ii. CCHS Forensics program – CoCo LeadsPlus is one program that is supporting these clients.
- f. Board Member: For residents in the County Shelters is the connection rate to BH services higher?
 - i. Possibly as the MH provider working in the shelters can refer directly into BH clinics.
- g. Board Member: Is there a way the board can assist in making the referral more seamless?
 - i. Plan to revisit once HCH have hired for the 2 MHCS positions
 - ii. Plan to discuss in about 4-6 months

HCH Program Action Items:

- Linea to check back in with Board in 4-6 months to revisit how the Board can assist with BH services referral process.

Action Item: Project Director Evaluation
(Attachment: 2018-2019 HCH Program Goals)

1. 2018-2019 Program Goals
 - a. January of 2020 report outcome metrics
 - b. PD and HCH Staff to specific deliverables for measurable goals
 - c. Board Member: Are they doing what is written down, and is it accomplishing what we wanted to accomplish?
 - i. By the end of the year we will know by the objectives of what was made clear
2. Next Steps for PD evaluation
 - a. Chair to draft up questions and comments from the board and then the next meeting board will bring the questions to PD to evaluate.
 - b. Board to discuss PD requests of Board
 - i. Ways the board can be held accountable for their action items and help PD and Program in achieving goals
 - ii. For example, today's meeting at Community Partner sight to help achieve ask (5)

HCH Program Action Items:

- HCH Management staff to share outcomes to goals in January 2020

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- PD and staff to develop summary of achievements and progress
- Board to review PD requests and develop action items to address PD requests

Standing Item: HCH Program Updates & Community Updates

1. Next Meeting Attendance – April 17, 2019
 - a. All to attend, Joe absent
2. New East County Locations to park mobile health?
 - a. Looking to make schedule more consistent for clients
 - b. GRIP parking
 - i. 9-10:30am → case management services
 - ii. 1-4pm → least active time, trying to coordinate groups there (also the time HCH is there) – will begin to offer more services, HCH management team will monitor productivity with new services at GRIP.
 - iii. 7am-10am → laundry and shower
 - c. Church of the Good Shepherd – in Pittsburg, waiting for a response
3. UDS submission February 15, 2019 and approval of completion March 17, 2019
 - a. Report in April on findings

HCH Program Action Items:

- HCH management team will monitor productivity with new services at GRIP.

Standing Item: Next Meeting and Time

Wednesday, April 17, 2018
11:00-12:30pm
2500 Bates Avenue, Suite B
Zion Conference Room
Concord, CA 94520

Approval of HCH Co-Applicant Board Meeting Minutes from March 20, 2018

Board Chair Signature Wardell Brunner M.D.

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Date ~~4/17/2019~~ _____

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