

## JOINT CONFERENCE COMMITTEE MINUTES

April 6, 2020, from 1:00 – 2:00 pm

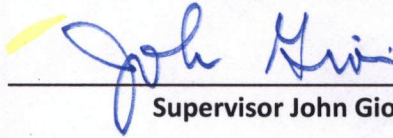
Contra Costa Regional Medical Center, 2500 Alhambra Ave, Martinez

<i>ATTENDANCE OF VOTING AND NON-VOTING MEMBERS</i>	
<p><i>VOTING MEMBERS PRESENT: Supervisor John Gioia, District I; Supervisor Karen Mitchoff, District IV; Courtney Beach, Chair, Hospital Medicine; Andrea Sandler MD, Chair, Family Medicine. VOTING MEMBERS ABSENT: None. NON-VOTING MEMBERS PRESENT: Anna Roth RN, Health Services Director; Pat Godley, Health Services COO CFO; Samir Shah MD, Chief Executive Officer (Acting) and Chief Medical Officer; Kristin Moeller MD, Medical Staff President. NON-VOTING MEMBERS ABSENT: None.</i></p>	
AGENDA ITEM	RECOMMENDATION
<p><b>I. CALL TO ORDER and INTRODUCTIONS</b> Meeting Chair- Supervisor John Gioia, District I</p>	
<p><b>II. APPROVAL OF MINUTES</b> Supervisor Gioia</p> <p><i>In open session, voting members of Contra Costa Regional Medical Center Joint Conference Committee voted to accept the January 30, 2020, and February 3, 2020, Joint Conference Committee minutes.</i></p>	<p><b><u>Motion:</u></b> <i>By Sandler to approve</i> <i>Seconded by Beach</i></p> <p><b><u>Ayes:</u></b> <i>Gioia, Mitchoff, Beach, Sandler</i></p> <p><b><u>Absent:</u></b> None</p> <p><b><u>Abstain:</u></b> None</p>
<p><b>III. PUBLIC COMMENT</b> Supervisor Gioia <i>No Public Comment.</i></p>	<p><i>No Public Comment</i></p>
<p><b>IV. ADMINISTRATIVE UPDATE</b> Samir Shah MD, Chief Executive Officer (Acting) and Chief Medical Officer</p> <p><b>A. CONSENT AGENDA: Disaster Privileging</b> <i>For the duration of the COVID-19 national emergency, privileged practitioners may provide care as directed beyond privileges and in any location requisitioned by Contra Costa Health Services. Clinical privileges will be extended beyond reappointment dates for the duration of this national emergency. A COVID-19 Disaster Privileges Agreement form was presented.</i></p> <p><i>In open session, voting members of Contra Costa Regional Medical Center Joint Conference Committee voted to accept the policy "Practitioner Credentialing During the Course of the COVID-19 National Emergency".</i></p>	<p><b><u>Motion:</u></b> <i>By Sandler to approve</i> <i>Seconded by Beach</i></p> <p><b><u>Ayes:</u></b> <i>Gioia, Mitchoff, Beach, Sandler</i></p> <p><b><u>Absent:</u></b> None</p> <p><b><u>Abstain:</u></b> None</p>



AGENDA ITEM	RECOMMENDATION
<p><b>B. CONSENT AGENDA: Grandfathering in Providers</b>  <i>Current physician providers at CCRMC/Health Centers who are not Board certified/Board eligible (BC/BE) will be "grandfathered in" and will not be required to have BC/BE to qualify for clinical privileges at CCRMC/Health Centers. This will not apply to future hires/members of the Medical Staff.</i></p> <p><i>In open session, voting members of Contra Costa Regional Medical Center Joint Conference Committee voted to accept the motion to "grandfather in" all current physician providers who are not Board certified/Board eligible, effective immediately after approval by BOS/JCC.</i></p>	<p><b><u>Motion:</u></b>  <i>By Sandler to approve</i>  <i>Seconded by Beach</i></p> <p><b><u>Ayes:</u></b>  <i>Gioia, Mitchoff, Beach, Sandler</i></p> <p><b><u>Absent:</u></b> None</p> <p><b><u>Abstain:</u></b> None</p>
<p><b>C. CONSENT AGENDA: Annual Medical Error Reduction Plan (MERP)</b></p> <p><i>The annual Medication Error Reduction Plan (MERP) was presented. Based on the report, a Plan for the upcoming year is presented. These documents have been reviewed and approved by executive leadership, then presented in Medication Safety Committee, Patient Care Policy and Evaluation Committee, Patient Safety and Performance Improvement Committee, and Medical Executive Committee.</i></p> <p><i>In open session, voting members of Contra Costa Regional Medical Center Joint Conference Committee voted to accept the MERP report.</i></p>	<p><b><u>Motion:</u></b>  <i>By Sandler to approve</i>  <i>Seconded by Beach</i></p> <p><b><u>Ayes:</u></b>  <i>Gioia, Mitchoff, Beach, Sandler</i></p> <p><b><u>Absent:</u></b> None</p> <p><b><u>Abstain:</u></b> None</p>
<p><b>D. COVID 19 PREPAREDNESS</b>  Sergio Urcuyo, Hospital Medical Director  Gabriela Sullivan, Ambulatory and Specialty Medical Director</p> <ul style="list-style-type: none"> <li>▪ <i>Presented procedures in place for safety of patients and staff at hospital and health centers. Presented Telehealth platform and staffing information as well as surge planning for provider staffing, and facility planning.</i></li> <li>▪ <i>Presented specific safety measures for detention facilities.</i></li> <li>▪ <i>Surge planning was presented including postponement of elective and non-urgent procedures and imaging, and transformation of lower-acuity sites to higher acuity areas.</i></li> <li>▪ <i>Discussion about testing of First Responders in West County.</i></li> <li>▪ <i>Discussion about how we are reporting inpatients under investigation.</i></li> <li>▪ <i>Discussed return to delayed and regular services/ staffing after COVID19.</i></li> </ul>	<p><b><u>Action requested:</u></b></p> <p><i>Coordinate with Public Health to expedite First Responder testing at West County Health Center, taking into account individuals' own providers.</i>  <i>G. Sullivan.</i>  <i>A. Roth will get back to J. Gioia on this.</i></p> <p><i>Report to the Board on April 14 on Detention measures for COVID19 (when the Sheriff's office reports).</i>  <i>S. Sutherland</i></p>



AGENDA ITEM	RECOMMENDATION
<p>V. <b>SAFETY AND QUALITY UPDATES</b>  Sonia Sutherland MD, Medical Director of Quality and Safety  <i>Presented improvement highlights of the Patient Safety and Performance Improvement Committee.</i>  <i>In open session, voting members of Contra Costa Regional Medical Center Joint Conference Committee voted to accept the Safety and Quality report.</i></p>	<p><b><u>Motion:</u></b>  <i>By Mitchoff to approve</i>  <i>Seconded by Gioia</i></p> <p><b><u>Ayes:</u></b>  <i>Gioia, Mitchoff, Beach, Sandler</i></p> <p><b><u>Absent:</u></b> None  <b><u>Abstain:</u></b> None</p>
<p>VI. <b>ADJOURN to Professional Affairs Committee</b></p>	
<p>Minutes approved by Chair: Supervisor John Gioia, District I</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div data-bbox="194 651 860 787">   <hr style="width: 100%;"/> <p>Supervisor John Gioia</p> </div> <div data-bbox="933 672 1153 777"> <p>11/20/20</p> <hr style="width: 100%;"/> <p>Date</p> </div> </div> <p style="text-align: right;"><i>Minutes by Wendy Katchmar</i></p>	