

JOINT CONFERENCE COMMITTEE MINUTES

February 3, 2020, from 1:00 – 2:00 pm

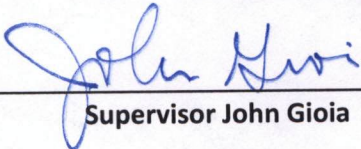
Contra Costa Regional Medical Center, 2500 Alhambra Ave, Martinez – Bldg. One 1st floor conf. room

ATTENDANCE

VOTING MEMBERS PRESENT: Supervisor John Gioia, District I; Supervisor Karen Mitchoff, District IV; Courtney Beach, Chair, Hospital Medicine; Andrea Sandler MD, Chair, Family Medicine. VOTING MEMBERS ABSENT: None. NON-VOTING MEMBERS PRESENT: Anna Roth RN, Health Services Director; Pat Godley, Health Services COO CFO; Jaspreet Benepal RN, Acting Chief Executive Officer; Samir Shah MD, Chief Medical Officer; Kristin Moeller MD, Medical Staff President. NON-VOTING MEMBERS ABSENT: None. GUESTS PRESENT: Jeanette Black, Director of Inpatient Nursing Operations; Leah Carlon, Health Care Risk Manager; Shannon Dickerson, Quality Management Coordinator; Ngozi Emenalom, Nurse Program Manager; Will Harper, Communications Officer; Nancy Hendra, Ambulatory Director of Nursing; Helena Martey RN, Acting Chief Nursing Officer; Jill Ray, Board of Supervisors District II; Ira Sabio, Director, Safety and Performance Improvement; Kristina Serrano, Mental Health Program Supervisor; Gabriela Sullivan MD, Ambulatory and Specialty Medical Director; Sonia Sutherland MD, Medical Director of Quality and Safety; Suzanne Tavano, Behavioral Health Director; Sergio Urcuyo MD, Hospital Medical Director; Matthew P. White, Acting Director of Mental Health Services.

AGENDA ITEM	RECOMMENDATION
<p>I. CALL TO ORDER and INTRODUCTIONS Meeting Chair- Supervisor John Gioia, District I</p>	
<p>II. APPROVAL OF MINUTES Supervisor Gioia</p> <p><i>In open session, voting members of Contra Costa Regional Medical Center Joint Conference Committee voted to accept the December 9, 2019, Joint Conference Committee minutes.</i></p>	<p><u>Motion:</u> By Sandler to approve Seconded by Beach</p> <p><u>Ayes:</u> Gioia, Mitchoff, Beach, Sandler</p> <p><u>Absent:</u> None</p> <p><u>Abstain:</u> None</p>
<p>III. PUBLIC COMMENT Supervisor Gioia</p> <p>No Public Comment.</p>	<p>No Public Comment</p>
<p>IV. BUSINESS OF JOINT CONFERENCE COMMITTEE Kristin Moeller MD, Medical Staff President</p> <p>Nomination and election of 2020 JCC Chair by JCC voting members <i>(Bylaws Article IV Section 1.a.1)</i></p> <p>The JCC Voting Members nominated and elected Supervisor John Gioia as 2020 JCC Chair.</p>	<p><u>Motion:</u> By Beach to nominate Gioia Seconded by Sandler</p> <p><u>Ayes:</u> Gioia, Mitchoff, Beach, Sandler</p> <p><u>Absent:</u> None</p> <p><u>Abstain:</u> None</p>

AGENDA ITEM	RECOMMENDATION
<p>V. JOINT CONFERENCE REPORT Patrick Godley, Health Services CFO/ COO</p> <p><i>The Joint Conference Report was presented, including budget, patient volume and average length of stay. Some non-acute patients with limited placement options have a longer length of stay. Sergio Urcuyo MD, Hospital Medical Director, is leading intervention efforts.</i></p> <p><i>Discussed reporting on area Emergency Department census patterns.</i></p> <p><i>In open session, voting members of Contra Costa Regional Medical Center Joint Conference Committee voted to accept the Joint Conference Report.</i></p>	<p><u>Motion:</u> <i>By Sandler to approve</i> <i>Seconded by Beach</i></p> <p><u>Ayes:</u> <i>Gioia, Mitchoff, Beach, Sandler</i></p> <p><u>Absent:</u> None</p> <p><u>Abstain:</u> None</p>
<p>VI. ADMINISTRATIVE UPDATE Jaspreet Benepal RN, Acting Chief Executive Officer</p> <p>A. Update: Collaboration with Nursing on CCRMC 24/7 Welcoming Policy Issues Nancy Hendra RN, Director of Infection Prevention and Control</p> <p><i>Nursing administration met recently with Nursing staff to discuss concerns. Staff were given information about their role and resources in managing situations, and about support animal policy.</i></p> <p><i>The Supervisors are requesting that Nurse Leadership Council and the actual departments have ongoing discussion on this topic.</i></p>	<p><i>Provide requested follow-up reporting.</i> N. Hendra</p>
<p>B. Psychiatric Emergency Services Workplace Safety Sonia Sutherland MD, Medical Director of Quality and Safety</p> <p><i>Data was presented on Psychiatric Emergency Services (PES) increase in patient volume and increase in patient aggression. Presented actions being taken to address escalating patient aggression.</i></p> <p><i>The Supervisors requested additional information be provided at the next JCC.</i></p>	<p><i>Provide requested follow-up reporting.</i> S. Sutherland</p>
<p>C. Psychiatric Emergency Services – Remodel David Runt, Chief Operating Officer</p> <p><i>Presented several plans for expansion of PES unit. In addition to providing for increasing numbers of patients, there would be a separate unit for minors. Outpatient and community services can impact PES volume.</i></p> <p><i>Additional information was requested.</i></p>	<p><i>Provide requested follow-up reporting.</i> D. Runt</p>
<p>D. 2019-nCoV (Corona Virus) Kathy Ferris RN, Infection Prevention and Control</p> <p><i>The Supervisors requested that this presentation be brought to the Board tomorrow.</i></p>	<p><i>Present to Board tomorrow.</i> K. Ferris</p>

AGENDA ITEM	RECOMMENDATION
<p>VII. SAFETY AND QUALITY UPDATES Sonia Sutherland MD, Medical Director of Quality and Safety</p> <p><i>Presented improvement highlights of the Patient Safety and Performance Improvement Committee.</i></p> <p><i>In open session, voting members of Contra Costa Regional Medical Center Joint Conference Committee voted to accept the Safety and Quality report.</i></p>	<p><u>Motion:</u> By Mitchoff to approve Seconded by Beach</p> <p><u>Ayes:</u> Gioia, Mitchoff, Beach, Sandler</p> <p><u>Absent:</u> None</p> <p><u>Abstain:</u> None</p>
CONSENT AGENDA	
<p>VIII. Medical Staff membership of American Osteopathic Association graduates</p> <p><i>It is recommended that applicants who come from an American Osteopathic Association approved postgraduate residency program be allowed to apply for Medical Staff Membership.</i></p> <p><i>In open session, voting members of Contra Costa Regional Medical Center Joint Conference Committee voted to accept the Consent Agenda Medical Staff membership recommendation.</i></p>	<p><u>Motion:</u> By Mitchoff to approve Seconded by Beach</p> <p><u>Ayes:</u> Gioia, Mitchoff, Beach, Sandler</p> <p><u>Absent:</u> None</p> <p><u>Abstain:</u> None</p>
<p>IX. ADJOURN to Professional Affairs Committee</p>	
<p>Minutes approved by Chair, Supervisor John Gioia, District I</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div data-bbox="203 1129 873 1276">  <hr style="width: 100%;"/> Supervisor John Gioia </div> <div data-bbox="941 1150 1166 1255"> 11/10/20 <hr style="width: 100%;"/> Date </div> </div> <p style="text-align: right;"><i>Minutes by Wendy Katchmar</i></p>	