

Tiered Permitting Guide

You are required to complete the Tiered Permitting section if you answered “YES” to Treating Hazardous Waste Onsite on the Business Activities page.

1. Click “Start”

The screenshot shows a web interface for 'Hazardous Materials Inventory'. It features several sections: 'Hazardous Materials Inventory' (No Previous Submittals, Start, Not Applicable), 'Emergency Response and Training Plans' (DRAFT Dec. 23, 2013, Submit), 'Underground Storage Tanks' (No Previous Submittals, Start, Not Applicable), 'Tiered Permitting' (No Previous Submittals, Start, Not Applicable), and 'Recyclable Materials Report' (No Previous Submittals, Start, Not Applicable). A red arrow points to the 'Start' button in the 'Tiered Permitting' section, which is also enclosed in a red box.

2. Select the appropriate Permit Status (Check all that apply). Enter the number of Conditionally Exempt – Commercial Laundry (CE-CL) units onsite. Click “Save”.

The screenshot shows a permit application form with the following sections:

- Permit Status (Check all that apply):** A list of checkboxes for Facility Permit, Interim Status, Standardized Permit, Variance, and Consent Agreement. This section is highlighted with a red box.
- Number of Units at Facility:** A table with columns for '#', 'Unit Type / Tier', and a description. The 'Number of CE-CL Units' row has a red box around the input field. The 'TOTAL UNITS' row shows '0'. This section is also highlighted with a red box.
- Certification:** A section with text for 'Waste Minimization' and 'Tiered Permitting Certification', followed by a signature line for 'Matthew Kaufmann' and a date '12/23/2013'. A 'Request for Shortened Review Period (CE and CA only)' section has 'No' selected.
- Save/Cancel:** A green 'Save' button and a grey 'Cancel' button at the bottom right. The 'Save' button is highlighted with a red box.

3. Click **“Add Unit”** to enter information for each Tiered Permitting unit onsite.

NOTE: You are NOT required to “Add Unit” for Conditionally Exempt – Commercial Laundry units.



4. Enter information requested for the Tiered Permitting Unit. Click **“Save”**. NOTE: Depending upon the Tiered Permitting Unit Type, you may be required to enter additional information not shown below.

5. To add an additional treatment unit onsite, Click **“Add Unit”** and repeat step 4 above.