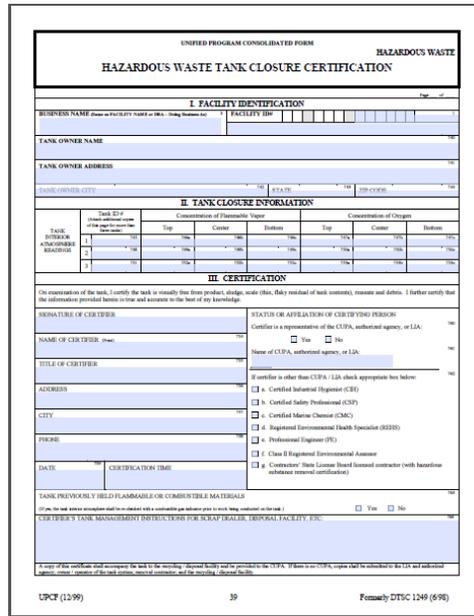


Completing the Hazardous Waste Tank Closure Certification Element

You are required to complete the Hazardous Waste Tank Closure Certification section if you answered “YES” to reporting the closure/removal of hazardous waste tank on the Business Activities page.

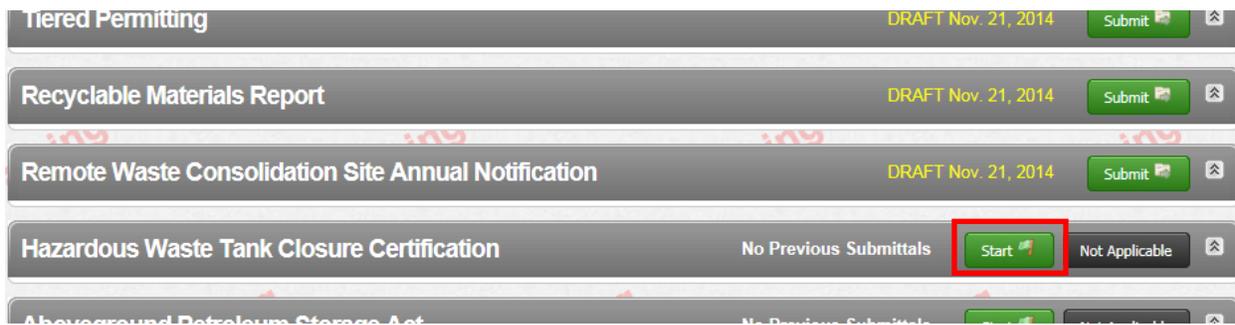
1. Complete the [Hazardous Waste Tank Closure Certification Form](#)



The image shows a form titled "HAZARDOUS WASTE TANK CLOSURE CERTIFICATION". It is divided into three main sections: I. FACILITY IDENTIFICATION, II. TANK CLOSURE INFORMATION, and III. CERTIFICATION. Section I includes fields for Business Name, Facility ID#, Tank Owner Name, and Tank Owner Address. Section II is a table with columns for Tank ID#, Concentration of Plammable Vapor, and Concentration of Oxygen, with sub-columns for Top, Center, and Bottom. Section III includes fields for Signature of Certifier, Name of Certifier, Title of Certifier, Address, City, and Phone, along with checkboxes for various certifier qualifications and a section for tank flammability or combustibility.

Instructions for filling out this form can be found here: [Instructions for Hazardous Waste Tank Certification Form](#)

2. When you are ready to upload your PDF document click “**Start**”



The screenshot shows a list of permit elements in a web interface. The elements are: Tiered Permitting (DRAFT Nov. 21, 2014), Recyclable Materials Report (DRAFT Nov. 21, 2014), Remote Waste Consolidation Site Annual Notification (DRAFT Nov. 21, 2014), Hazardous Waste Tank Closure Certification (No Previous Submittals), and Aboveground Petroleum Storage Act (No Previous Submittals). The "Hazardous Waste Tank Closure Certification" element has a red box around the "Start" button, which is highlighted in green. Other buttons include "Submit" and "Not Applicable".

- To upload your document
- Select **“Upload Document”** in the **“Document Options”** box
 - Click **“Browse”** (or **“Choose File”**) and select the desired file.
The Document Title is automatically entered.
 - Click **“Save & Finish”**

The screenshot displays the CERS Business portal interface. At the top, there is a navigation bar with buttons for Home, Submittals, Facilities, Compliance, and My Business. Below this, the page title is "Hazardous Waste Tank Closure Certificate: MATTS AUTO BODY". The breadcrumb trail shows: Home » Prepare Submittal (10153819) » HazWaste Tank Closure: Hazardous Waste Tank Closure Certificate (Draft).

The main content area is titled "Instructions/Help" and contains the following text:

Hazardous Waste Tank Closure Certificate
You must complete download, print, and complete in the field the form [Hazardous Waste Tank Closure Certificate](#) prior to initiating any cleaning, cutting, dismantling, or excavation of a tank system (see below). Once the paper form is completed, scan it, and upload the document to this page. You may be able to select other documentation options (on the left side of this page) as directed by your local regulator.
To upload a document, select the Browse button and then the file on your computer to upload, provide a document title, and then select Save & Finish to complete the upload. Use of other document options shown on the left must be approved by your local regulator.

A Hazardous Waste Tank Closure Certificate must be prior to initiating any cleaning, cutting, dismantling, or excavation of a tank system that 1) previously held a hazardous material or a hazardous waste, 2) is identified as a hazardous waste, and 3) is destined to be disposed, reclaimed or closed in place. This does not apply to tank systems regulated under a hazardous waste facility permit, other than permit by rule (PBR), or to tank systems regulated under a grant of interim status, nor to a tank system or any portion thereof, that meets the definition of scrap metal in 22 CCR §68280.10 and is excluded from regulation pursuant to 22 CCR §68281.6(a)(3)(B). Refer to 22 CCR §67383.3 and 23 CCR §2872 for disposal requirements for tank systems.

On the left side, there is a "Document Options" box with the following options:

- Upload Document(s)
- Public Internet URL
- Provided Elsewhere in CERS
- Provided to Regulator
- Stored at Facility
- Exempt

The main form area is titled "Document Upload(s)" and contains the following fields:

- Upload Document**: A button labeled "Browse..." is highlighted with a red box.
- Date Authored (Required)**: A date field with the value "12/23/2013".
- Document Title (Required)**: A text field with the value "Hazardous Waste Tank Closure Certificate".
- Description/Comments (Optional)**: A large text area.
- Buttons**: "Save & Upload Again", "Save & Finish" (highlighted with a red box and an arrow), and "Cancel".

At the bottom of the page, there is a footer with the text: "Version 2.22.0154 | Enhancements | CERS Central" and "Diagnostics | Conditions of Use | Privacy Policy | Contact | Help".

If you are unable to upload your document, you may also fax or email it to us. Please refer to the Instructions for [Faxing Required Documents](#)