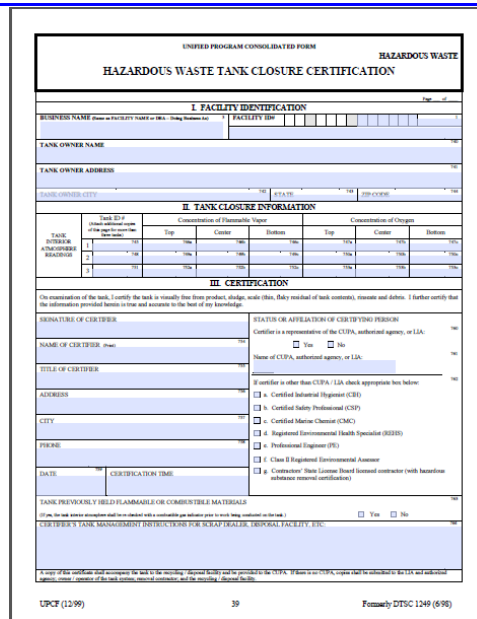# Completing the Hazardous Waste Tank Closure Certification Element

You are <u>required</u> to complete the Hazardous Waste Tank Closure Certification section if you answered "YES" to reporting the closure/removal of hazardous waste tank on the Business Activities page.

If you are reporting the closure of a tank that was included in your last submittal, you <u>do not</u> need to resubmit.
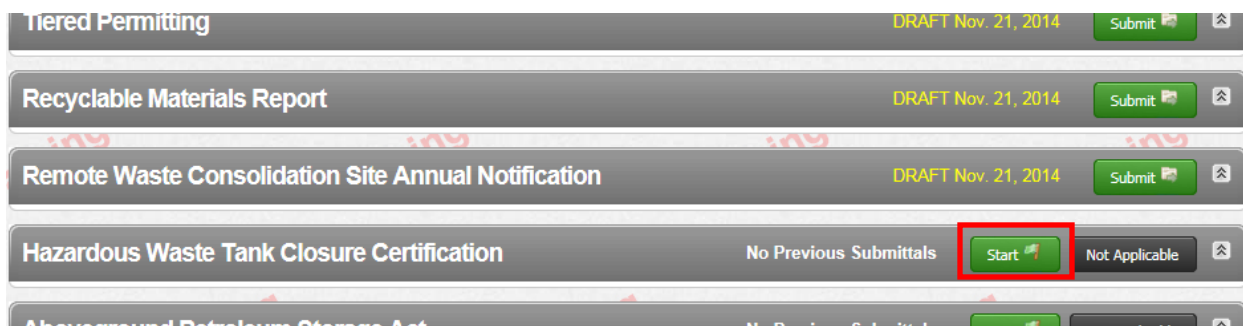
1. Complete the [Hazardous Waste Tank Closure Certification Form](#)

If you are having trouble filing out this form, please refer to the [Instructions for Hazardous Waste Tank Certification Form](#).

2. When you are ready to upload your PDF document click "**Start**"

To upload your document

a. Select **"Upload Document"** in the "**Document Options**" **box**

b. Click **"Browse"** (or "**Choose File**") and select the desired file.

The Document Title is automatically entered.

c. Click **"Save & Finish"**

If you are unable to upload your document, you may also fax or email it to us. Please refer to the Instructions for [Faxing Required Documents](#).