



**Consortium Meeting Minutes  
Monday, January 9, 10:00-12:00  
West County Health Center  
San Pablo, CA**

<b>Present:</b>	
Betty Blackmore Gee- Community Resident	Angel Mateo-LifeLong Medical Center
Teri Leichenger-Food Bank Contra Costa & Solano	Thandi Harris-Community Resident
Bob Capistrano-Bay Area Legal Aid	Tracey Walker, HIV/AIDS & STD Program
Angela Moore-CCIH	Catlin Sly- Food Bank of Contra Costa & Solano
Ervin Garcia, HIV/AIDS & STD Program	Obiel Leyva – HIV/AIDS & STD Program

	<b>Discussion</b>
<b>Call to Order</b>	<p>Obiel Leyva, Education &amp; Testing Manger, called the meeting to order at 10:07 a.m. The meeting began with a moment of silence to remember those individuals that we have lost to HIV/AIDS.</p> <p>Next, introductions were made and the agenda was reviewed. There was no quorum as there were no voting Consortium members present. Consortium bylaws require that voting members attend meetings regularly and complete a Form 700: “Statement of Economic Interests”. Since it is unclear if these steps have been followed, the individuals present were categorized as having an “Affiliate Membership.” Affiliate membership allows for discussion of Consortium matters and voting on recommendations, however, the vote is non-binding.</p> <p>Approval of the November meeting minutes was postponed until a quorum of voting members can be established.</p>
<b>System of Care Update</b>	<p>Obiel provided a budget update:</p> <p>To spend all Ryan White funds by the end of the grant period, some minor adjustments were made. Not all funds will be expended by the end of the contract year and unexpended dollars will be returned to Alameda County. Alameda County will then combine our unexpended dollars with their unexpended dollars and request permission from HRSA to “carry over” the unexpended amount into the new year. If approved, the total pot of money will be split between Alameda and Contra Costa based on percentage of overall caseload. Consortium members asked if there was a way to keep from sending money back. The only way is to make sure that funds are all fully expended. Contract Monitors work with funded organizations throughout the year to make sure that they are spending their funds as planned. If not, funds can be reallocated to make sure that this occurs before the end of the fiscal year.</p>

There was a question about Health Education Risk Reduction (HE/RR) services. In this fiscal year, Rainbow Community Center (RCC) was funded to provide HE/RR services through their MOCHA group. Unfortunately, the MOCHA group was disbanded in May 2016 due to lack of participation. RCC still funds the East County Support group in Pittsburg facilitated by Sam Erwin. The group is mixed gender and is well attended.

In Prevention services, the fiscal year started on January 1, 2017. This year, a new area of focus for prevention services is our PrEP Navigation work. Needle Exchange services are still funded by the Board of Supervisors through June 30, 2017.

Ervin Garcia, Data-to-Care Manager, gave an update on the Line List Risk Reduction pilot program. The program targets individuals who have been diagnosed with at least one STD in the last 10 months, many of whom have multiple cases of STDs. Some individuals are coinfecting with HIV and another STD at the same time. The goal of the program is to reach out to these individuals via phone to make sure that they have received treatment for their STD(s) and to offer them a variety of risk reduction options (testing services, condoms and lube, and PrEP). For the coinfecting individuals, we also offer Partner Services. The Disease Intervention Technicians (DITs) are each given a line list and a script to follow in the calls. The work began in December and thus far:

- 211 calls have been made

- 2 HIV newly diagnosed individuals were identified

- 3 were connected back to STD care

- All individuals reached were provided with risk reduction services

We will continue to update the Consortium members on these efforts.

A question was asked if we were providing these services to the reentry population (individuals leaving jails or prison). Some of the line list calls are to reentry individuals and Obiel and his team have made connections with organizations that serve this population in West and East County.

Obiel provided a hiring update:

The Public Health Nurse has not been hired yet. A nurse is required to serve clients in the MediCal Waiver program because of their health status; otherwise, the Client Services Team is fully staffed. The team is now equipped with four Spanish-speaking medical social workers. In our Community Education and Testing program, we are in the process of hiring a permanent Sr. Disease Intervention Technician (DIT) to coordinate our PrEP Navigation program. Additionally, we are in the process of hiring a Spanish-flagged permanent DIT. Obiel outlined the duties of SR. DIT vs DIT; basically, both are responsible for providing risk reduction education and rapid testing services. Additionally, the Sr. DIT is responsible for coordinating a special project, in this instance the PrEP Navigation program.

<b>Membership Issues</b>	<p>Obiel reported that we currently have only two voting members in the Consortium. In order to become a voting member, individuals interested must fill out a membership application and a Form 700: "Statement of Economic Interest". The Political Reform Act (Government Code Sections 81000-91015) requires most state and local government officials and employees to publicly disclose their personal assets and income. They must also disqualify themselves from participating in decisions that may affect their personal financial interests. While the Consortium makes recommendations instead of decisions, it is better to be on the safe side. Obiel distributed paper copies of the membership applications and the Form 700 asking for interested individuals to complete them and bring them back to the March meeting. Agencies represented in the Consortium can have multiple staff members but only one vote per agency when making recommendations.</p>
<b>Service Delivery Update</b>	<p>Angela Moore from Contra Costa Interfaith Housing reported on their Housing Advocacy services. The Section 8 list is open in Redding, CA until January 18, 2017. There are clients that are signing up. Hilltop Commons has a one bedroom apartment available for \$866 per month, but there is a waitlist. West Ridge has a studio available for \$966 per month. Riley Court has three units available but there is a waitlist. The key is to help clients get on these waitlists. CCIH will be presenting three workshops on housing issues for clients. One will be on January 31, 2017 at LifeLong Medical Care in Richmond; Angel Mateo is helping to organize this. The other two will be in February at the Pittsburg Health Center and CCIH offices.</p> <p>Caitlin Sly from the Food Bank reported that they received an augmentation to their grant and purchased extra food for our clients with the funds. Examples are mangoes and blueberries, kale and avocados, and nonperishable items from Costco like trail mix, canned meat, and fig bars. All the extra food was evenly distributed.</p> <p>Bob Capistrano gave a description of the legal services provided by his agency. He reported that child support, divorce, disability, and eviction issues were the top concerns among our clients.</p> <p>Angel Mateo reported that LifeLong Medical Care in Richmond has moved to 2600 MacDonald Ave., right across the street from the library and City Hall. The organization had also hired a Substance Abuse Counselor. Mateo emphasized that clients need AC transit/BART passes to get to medical appointments.</p>

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<b>Public Comment</b>	None.
<b>Announcements</b>	<p>Betty Blackmore-Gee will be organizing an event for African American Awareness month and will work with Obiel and his team to offer education and testing services. A flyer will be sent out to Consortium members.</p> <p>Client satisfaction surveys are being distributed to clients. It was advised to promote confidentiality and ask clients to complete them.</p>
<b>Adjourned</b>	Meeting adjourned at 11:38 a.m.
<b>Next Meeting</b>	Monday, March 13, 2017 from 10-12 at Food Bank of Contra Costa & Solano, 4010 Nelson Rd. Concord, CA. Agenda and meeting reminder to follow.