

**HMIS Service Code Definitions  
CCHP Adult Continuum of Services**

SERVICE TERM	AIRS CODE	DEFINITION
<b>(101)</b> *DELETED*		
<b>(102)</b> Bus Fare	BT-8300.1000	Programs that provide cash or tokens for individuals who have no personal means of transportation and are unable to use public transportation (or a taxi service) for necessary local travel without assistance with the fare. Also included are programs that provide bus fare for people who need to travel out of town (e.g., for a funeral) but do not have the means to do so.
<b>(103)</b> Taxi Fare	BT-8300.8500	Programs that provide cash, vouchers or discount coupons that individuals can use to pay for taxi services in situations where they have no personal means of transportation, are unable to use public transportation for necessary local travel but do not need the capacities of a paratransit service.
<b>(104)</b> Housing Search and Information	BH-3900	Programs that assist people to find and select available purchasable or rental housing, commercial lots and/or residential lots, which meet their individual needs.
<b>(105)</b> Housing Counseling	BH-3700	Programs that provide comprehensive assistance for people who want to rent or purchase housing including information and guidance about buying and rental costs; how to select affordable housing that meets individual needs; and how to provide for insurance, maintenance and other requirements related to acquiring and paying for housing.
<b>(106)</b> Supportive Housing Placement/Referral	BH-8500	Programs that link people who are in need of a community care facility or other supportive housing placement with an appropriate provider.
<b>(107)</b> Case/Care Management	PH-1000	Programs that develop plans for the evaluation, treatment and/or care of individuals who, because of age, illness, disability or other difficulties, need assistance in planning and arranging for services; which assess the individual's needs; coordinate the delivery of needed services; ensure that services are obtained in accordance with the case plan; and follow up and monitor progress to ensure that services are having a beneficial impact on the individual.
<b>(108)</b> Case/Care Management Referrals	PH-2400.1300	Programs that maintain lists of individuals who are available to serve as care/case managers and which link individuals who are in need of this service with appropriate resources. Care/case managers develop plans for the evaluation, treatment and/or care of individuals who, because of age, illness, disability or other difficulties, need assistance in planning and arranging for services; which assess the individual's needs; coordinate the delivery of needed services; ensure that services are obtained in accordance with the case plan; and follow up and monitor progress to ensure that services are having a beneficial impact on the individual.
<b>(109)</b> Case Plan / MI Life Plan Initiated	No AIRS equivalent (PSS)	A case plan/ life plan/treatment plan has been created for this client.
<b>(110)</b> Food	BD	Programs that seek to meet the basic nutritional needs of the community by providing access to free or low cost food products.
<b>(111)</b> Household Goods	BM-3000	Programs that pay for or supply new, reconditioned or secondhand furnishings for the homes or apartments of people who cannot afford to equip their residences at retail prices.
<b>(112)</b> Furniture	BM-3000.2000	Programs that pay for or provide new or secondhand sofas, chairs, tables, beds, dressers and other necessary home furnishings for people who cannot afford to purchase these items at retail prices.
<b>(113)</b> Clothing	BM-6500.1500	Programs that pay for or provide new or secondhand clothing for people who cannot afford to purchase these items at retail prices. Included are clothing exchange programs.
<b>(201)</b> HIV Testing	LF-4900.2400	Programs that offer HIV tests which are used to identify individuals who have been infected with the Human Immunodeficiency Virus (HIV) and are at risk for developing AIDS (acquired immune deficiency syndrome) or which are used to measure progression of the disease in people known to be infected. The most common HIV screening test is the enzyme immunoassay (EIA) which most frequently uses peripheral blood drawn from the arm or a finger as a sample, but can also be conducted using serum, oral fluids or urine. Repeatedly reactive EIA tests are confirmed using the Western blot or the immunofluorescence assay (IFA). The most common test that is used to measure disease progression is the PCR (polymerase chain reaction) or viral load test. Many programs that provide HIV testing also provide pre-testing and post-test counseling which includes

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		information about AIDS/HIV, reducing risks for HIV transmission, emotional support to help the individual deal with the testing process and test results, and information about and referral to other AIDS-related services.
<b>(202)</b> AIDS/HIV Prevention Counseling	LH-2700.0150	Programs that provide counseling services for individuals at risk for contracting or transmitting the HIV virus with the objective of supporting their ability to make behavior changes that will reduce their risk of acquiring or transmitting HIV. Counseling involves a personal risk assessment, development of a personalized action plan and the decision to seek an HIV test. Individuals who have a history of injection drug use, sex with a person with HIV/AIDS, sex with a man who has sex with other men, sex with an injection drug user, a sexually transmitted disease, or exchanging money or drugs for sex are considered to be at high or increased risk and are targets for prevention counseling.
<b>(203)</b> Adult State/Local Health Insurance Programs	NL-5000.8000-050	Programs that provide health insurance for adults who do not qualify for Medicaid, do not have access to insurance provided by an employer or cannot afford privately purchased health insurance. Services covered by these programs vary by state but generally include hospitalization, physician services, emergency room visits, family planning, immunizations, laboratory and x-ray services, outpatient surgery, chiropractic care, prescriptions, eye exams, eye glasses and dental care. Other services may include alcohol and drug treatment, mental health services, medical equipment and supplies and rehabilitative therapy. Eligibility requirements also vary. Included are state and/or local government health insurance programs which may be administered by the state or at the local level and public/private partnerships between state and/or local government entities and health insurance companies or other private organizations. Health care is generally provided through participating managed care plans in the area.
<b>(204)</b> Health Screening/Diagnostic Services	LF	Programs that utilize one or a combination of diagnostic tools to test large groups of people who are assumed to be well for the presence of a particular disease or condition or for certain risk factors that are known to be associated with that disease or condition; or which conduct in-depth tests to establish the cause and nature of an individual's presenting illness. The purpose of screening is to identify people who have a potential problem and refer them for early diagnosis and treatment and, where possible, to provide preventive measures. Early identification is particularly important when dealing with conditions that are more difficult to treat when fully developed. The purpose of more in-depth diagnostic work is to establish a logical basis for ongoing treatment.
<b>(205)</b> *DELETED*		
<b>(206)</b> Personal Finances/Budget Counseling	DD-5000.6500	Programs that provide information and guidance regarding money management techniques and debt consolidation and/or repayment programs for people who are having difficulty budgeting their money and meeting necessary monthly expenses. The services may include assessment of the client's income, expenses, debts, taxes and other liabilities; development of a budget for basic living expenses; development of strategies for repayment of creditors; and, in some cases, administration of the debt repayment plan.
<b>(207)</b> Benefits Assistance	FT-1000	Programs that provide assistance for people who are having difficulty understanding and/or obtaining grants, payments, services or other benefits to which they are entitled by law. The programs may help people understand the eligibility criteria for benefits, the benefits provided by the program, the payment process and the rights of beneficiaries; provide consultation and advice; help them complete benefits application forms; negotiate on their behalf with benefits administration staff; and/or represent them in administrative processes or judicial litigation. Included are benefits counseling organizations that offer a range of advocacy services and legal aid programs that offer more formalized legal assistance.
<b>(208)</b> Money Management	DD-5000	Programs that provide information and guidance and/or legal representation for people who want to develop and preserve assets or need assistance in obtaining and responsibly using credit, obtaining or correcting information in their credit reports, paying their bills in an orderly way, reducing their debt burden and managing their financial resources more effectively. The objective of money management programs is to help individuals and families become more financially stable and achieve long-term economic independence.
<b>(209)</b> Veteran Benefits Assistance	FT-1000.9000	Programs that provide assistance for veterans who are having difficulty understanding and/or obtaining the full benefits and services to which they are entitled by law based on service to their country. The programs may help veterans understand the eligibility criteria for benefits, the benefits provided by the program, the payment process and the rights of beneficiaries; provide consultation and advice; help them complete benefits

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		application forms; negotiate on their behalf with U.S. Department of Veterans Affairs staff; and/or represent them in administrative processes or judicial litigation. Included are veteran rights organizations that offer a range of advocacy services as well as legal aid programs that offer more formalized legal assistance.
<b>(210)</b> Medical Case Management	No AIRS equivalent (PSS)	Case/Care Management provided by the Health Care for the Homeless team.
<b>(211)</b> Health Care Referral	LH-2600	Programs that link people who are in need of medical care, nursing care, dental care or other types of health care services with qualified practitioners.
<b>(301)</b> Local Transportation	BT-4500	Organizations that arrange for or provide transportation for individuals whose points of origin and destinations are within their community or other nearby communities.
<b>(302)</b> Homeless Courts	FC-8200.8100-270	Special court sessions held in a local shelter or other community site which help homeless people resolve outstanding misdemeanor criminal warrants (principally "quality of life" infractions such as unauthorized removal of a shopping cart, disorderly conduct, public drunkenness and sleeping on a sidewalk or bench). Outstanding warrants interfere with a homeless person's reintegration into society, deter them from using social services and impede their access to employment. The court addresses quality-of-life offenses that have gone to warrant and provides sentencing, involving participation in treatment and community service, that can clear the offense.
<b>(303)</b> Activities of Daily Living Assessment	LF-0100	Programs that evaluate an individual's capacity for self-care and his or her ability to function independently in the context of everyday living and which, where necessary, may recommend rehabilitative services (e.g., independent living skills instruction), supportive services (e.g., attendant care, personal care or home health care), or an alternative residential setting (e.g., an assisted living center or nursing facility). Activities of daily living include bathing, eating, dressing, mobility, transferring from bed to chair and using the toilet. Most assessments also include instrumental activities of daily living such as using the telephone, taking medication, money management, housework, meal preparation, laundry and grocery shopping. Evaluation services are generally provided for individuals who have physical and/or mental limitations or for people whose age may constitute a temporary (children) or developing (elderly) limitation.
<b>(304)</b> Life Skills Education	PH-6200.4600	Programs that offer training which focuses on the knowledge and skills an individual may need to live independently or make a successful transition to independent living. Participants may include runaway youth who are living on their own, youth who because of age can no longer be maintained in foster care, new widows, victims of domestic abuse, people who have previously been homeless, and others who have lived in an environment in which decision making and responsibilities of daily living have been handled by another as well as people currently living independently who want to be more effective. Training may address job search and retention, money management, insurance, taxes, rental agreements, vehicle purchase, nutrition, home management, health care, legal emancipation for teens and other similar topics.
<b>(305)</b> Social Development and Enrichment	PS	Programs that provide opportunities for individuals of all ages to participate in a variety of group activities that are personally satisfying and/or designed to transmit social values and customs, to facilitate learning of social skills and self-expression in a group setting, and to otherwise promote the social growth and development of participants.
<b>(306)</b> Recreational Activities/Sports	PL-7000	Programs that provide opportunities for people of all ages to learn, become competitive in and enjoy the organized recreational activity, sport or game of their choice. These programs may be offered by local clubs devoted to a particular activity or sport; may provide individual or team coaching assistance or instruction, access to equipment and facilities, and uniforms, if necessary; and may sponsor or make arrangements for athletes to participate in amateur competitions, usually at the local, regional or state level, and provide officials for games. These events are generally for the enjoyment of the athletes and are not at a high enough competitive level to be considered spectator sports.
<b>(307)</b> Personal/Grooming Supplies	BM-6500.6500-650	Programs that provide soap, shampoo, toothbrushes, toothpaste, combs, brushes and other grooming supplies for homeless people and other individuals who need them.
<b>(401)</b> Detoxification Referral	No AIRS equivalent (PSS)	A Referral was made to a program that provides assistance and support for individuals who are physically dependent on substances of any kind during the withdrawal period.
<b>(402)</b> Residential	No AIRS	A Referral was made to a residential facility that provides treatment services in the

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Substance Abuse Treatment Referral	equivalent (PSS)	context of a 24-hour, supervised drug and alcohol-free environment for people who have problems related to substance abuse.
<b>(403)</b> Central Intake/Assessment for Substance Abuse	LX-0400.1500	Programs that serve as gatekeeper agencies which evaluate individuals who are in need of substance abuse services and triage them for the limited number of subsidized beds that may be available in the community. Some programs may also offer medical detoxification services for people who need them.
<b>(404)</b> Substance Abuse Counseling	LX-8450.8000	Programs that provide individual, group or family therapy for individuals who abuse substances of any kind and/or for their families to help them better understand the nature of their physical and/or psychological dependency or impairment and to support their efforts to recover.
<b>(405)</b> Substance Abuse Crisis Intervention	LX-8470.8200	Programs that provide in-person immediate response services for people who are in life-threatening situations due to a drug overdose or acute intoxication. Included are 24-hour facilities which have emergency intake capabilities and organizations that have mobile units which allow staff to intervene directly at the scene.
<b>(406)</b> Substance Abuse Education/Prevention	LX-8250	Programs that provide information about substance abuse (including the substances most commonly abused and their effects, the symptoms of abuse/addiction, screening and diagnostic procedures and methods of treatment) and/or which offer any of a variety of services that focus on substance abuse prevention for people of all ages who are at risk. Included may be printed materials or videos that address the subject; psycho-educational and skill building activities; structured groups which focus on family dynamics, problem-solving, self-esteem and similar issues; and presentations in schools and agencies and to family groups regarding the dangers of alcoholism, drug abuse and smoking, the signs of substance abuse and addiction, the legal consequences of substance abuse and how to get help.
<b>(407)</b> Addictions/Dependencies Support Groups	PH-5000.0500	Mutual support groups whose members are individuals who are involved in substance abuse or have other dependencies or compulsive behaviors. The groups meet in-person, by telephone or via the Internet; provide emotional support, information and resources to help those who participate modify their behavior; and may include faith-based and secular 12-step groups as well as non-12 step groups.
<b>(408)</b> Substance Abuse Referral	LX-8470.8600	Programs that link people who are in need of substance abuse services with appropriate resources.
<b>(501)</b> Psychiatric/Mental Health Support Services	RR	Programs that offer early intervention, preventive, diagnostic or treatment services, medication, case management, transitional care or other services that supplement and facilitate primary and adjunctive therapies; which offer community mental health education programs; or which link people who are in need of treatment with appropriate private providers.
<b>(502)</b> Mental Health Evaluation	RR-5000	Programs that provide screening, diagnostic and treatment planning services for people who are experiencing acute or chronic psychiatric problems. Included is a continuum of assessment services ranging from a comprehensive psychiatric or psychological evaluation to the administration of one or a combination of psychological tests to examine a particular personality variable. Services may be provided in a variety of settings including hospitals and community-based clinics.
<b>(503)</b> Mental Health Information/ Education	RR-5150	Programs that provide information through a variety of channels that improves the public's understanding of mental health and mental illness; the nature, etiology, diagnosis and treatment or management of specific mental disorders; and strategies for reducing the incidence of problems where possible. Mental health education programs help people make informed decisions about matters that affect their personal mental health and that of others. They inform the public of the risk factors and signs of mental health problems, encourage people to take advantage of early detection programs, help people modify behaviors that compromise their own mental health and provide support for family members and friends who are coping with mental illness or other mental health issues that have affected a loved one.
<b>(504)</b> Mental Health Screening	RR-5000.5000	Programs that offer simple tests that people who are concerned about their emotional health can take to learn more about their symptoms and ways of coping with them. Individuals generally have an opportunity to see a film and/or hear a talk about the causes, symptoms and treatment of specific mental health problems; complete a screening questionnaire; and talk about the results with a mental health professional. People who test positively are encouraged to seek further evaluation and, potentially, treatment. Most mental health screenings are confidential and available at no cost. Mental health

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		screenings may also be available by telephone or online.
<b>(505)</b> Employment Preparation	ND-2000	Programs that provide assistance for people who need information, guidance and/or training in specific job-related skills to make appropriate occupational choices and secure and retain positions that effectively utilize their abilities.
<b>(506)</b> Job Search/Placement	ND-3500.3600	Programs that maintain listings of available employment opportunities and assign a staff member to help people who are searching for a position to choose and obtain the most suitable option.
<b>(507)</b> Comprehensive Information and Referral	TJ-3000.1500	Programs that maintain information about the full range of human services and which function as the primary source of information about and linkage to human service providers in the community.
<b>(508)</b> Mental Health Referral	No AIRS equivalent (PSS)	A Referral was made to a mental health care provider.
<b>(509)</b> Psychosocial Evaluation	RR-5000.6600	Programs that assess the emotional and social functioning of an individual or group including a family in the context of all of the factors that combine to affect that functioning and lend meaning to its interpretation, for the purpose of identifying problem areas and developing a plan that will support identified strengths and resolve or minimize identified difficulties. The process may include an evaluation of communication and coping skills on a personal and interpersonal basis; the impact of the environment on functioning; and the deficits in knowledge, support, skills and ability which must be considered to understand current functioning and to develop a treatment program that addresses the person or group in context. This process may be utilized with people who are experiencing minor or time-limited situational problems and as a component of a comprehensive evaluation of someone whose difficulties are severe and/or chronic.

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### CCYCS Youth Continuum of Services

SERVICE TERM	AIRS CODE	DEFINITION
<b>(601)</b> Basic Needs	B	Programs that furnish survival level resources including food, housing, material goods, transportation and temporary financial assistance for individuals with low or fixed incomes, people who are homeless, older adults and/or people with disabilities who are otherwise unable to adequately provide for themselves and their families. Also included are related services that are available to the community at large.
<b>(602)</b> Housing Search and Information	BH-3900	Assists people to find and select available purchasable or rental housing, commercial lots and/or residential lots which meet their individual needs.
<b>(603)</b> Supportive Housing Placement/Referral	BH-8500	Links people who are in need of a community care facility or other supportive housing placement with an appropriate provider.
<b>(604)</b> Street Outreach Programs	PH-8000	Outreach workers spend time with people who live on the street, build relationships with them, identify and address their immediate needs (e.g., crisis intervention, food, clean clothing, hygiene kits, blankets, someone to listen) and provide information about and linkage to longer-term forms of support such as shelter, counseling, drug and alcohol detoxification and rehabilitation, care/case management and, where applicable, family reunification services. Street outreach programs may be staffed by volunteers or peers who were formerly homeless; and may target special populations such as homeless youth at risk for sexual abuse or exploitation, veterans, or people with specific medical or mental health conditions, or be available to the larger homeless population.
<b>(605)</b> Adolescent/Youth Counseling	RP-4500.0500	Programs that specialize in the treatment of adolescents, usually age 12 or 13 through 17, who have adjustment problems, behavior problems, emotional disturbance, a personality disorder or incipient mental illness. The programs may help youth troubled by low self-esteem, social isolation, peer pressure, bullying, school performance issues, truancy, anger management issues, family problems, grief and loss, sexual promiscuity, sexually transmitted disease, alcohol or drug addiction, eating disorders, oppositional and defiant behaviors, depression and anxiety, suicidal thoughts or other difficult issues.
<b>(606)</b> Family Counseling	RF-2000	Offers therapeutic sessions that focus on the system of relationships and communication patterns among family members and which attempt to modify those relationships and patterns to achieve greater harmony. The therapist focuses on the family as a unit rather than concentrating on one of the members who is singled out as the one in need of treatment.
<b>(607)</b> Case/Care Management	PH-1000	Develops plans for the evaluation, treatment and/or care of individuals who, because of age, illness, disability or other difficulties, need assistance in planning and arranging for services; which assess the individual's needs; coordinate the delivery of needed services; ensure that services are obtained in accordance with the case plan; and follow up and monitor progress to ensure that services are having a beneficial impact on the individual.
<b>(608)</b> Youth/Student Support Groups	PH-5000.4500-950	Mutual support groups whose members are young people, including students, who want an opportunity to share their issues and concerns with other youth in a safe, supportive environment. Meeting formats may include in-person, telephone or Internet options.
<b>(609)</b> Crisis Intervention	RP-1500	Programs that provide immediate assistance for people who are in acute emotional distress; who are or perceive themselves to be in life-threatening situations; who are a danger to themselves or to others; or who are hysterical, frightened or otherwise unable to cope with a problem that requires immediate action. The objective of crisis intervention is to defuse the critical nature of the situation, ensure the person's safety, and return the individual to a state of equilibrium in which he or she is capable of identifying and seeking solutions to the problem.
<b>(610)</b> Food	BD	Programs that seek to meet the basic nutritional needs of the community by providing access to free or low cost food products.
<b>(611)</b> Household Goods	BM-3000	Programs that pay for or supply new, reconditioned or secondhand furnishings for the homes or apartments of people who cannot afford to equip their residences at

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		retail prices.
<b>(612)</b> Furniture	BM-3000.2000	Programs that pay for or provide new or secondhand sofas, chairs, tables, beds, dressers and other necessary home furnishings for people who cannot afford to purchase these items at retail prices.
<b>(613)</b> Clothing	BM-6500.1500	Programs that pay for or provide new or secondhand clothing for people who cannot afford to purchase these items at retail prices. Included are clothing exchange programs.
<b>(701)</b> Life Skills Education	PH-6200.4600	Offers training which focuses on the knowledge and skills an individual may need to live independently or make a successful transition to independent living. Participants may include runaway youth who are living on their own, youth who because of age can no longer be maintained in foster care, new widows, victims of domestic abuse, people who have previously been homeless, and others who have lived in an environment in which decision making and responsibilities of daily living have been handled by another as well as people currently living independently who want to be more effective. Training may address job search and retention, money management, insurance, taxes, rental agreements, vehicle purchase, nutrition, home management, health care, legal emancipation for teens and other similar topics.
<b>(702)</b> Activities of Daily Living Assessment	LF-0100	Evaluates an individual's capacity for self-care and his or her ability to function independently in the context of everyday living and which, where necessary, may recommend rehabilitative services (e.g., independent living skills instruction), supportive services (e.g., attendant care, personal care or home health care), or an alternative residential setting (e.g., an assisted living center or nursing facility). Activities of daily living include bathing, eating, dressing, mobility, transferring from bed to chair and using the toilet. Most assessments also include instrumental activities of daily living such as using the telephone, taking medication, money management, housework, meal preparation, laundry and grocery shopping. Evaluation services are generally provided for individuals who have physical and/or mental limitations or for people whose age may constitute a temporary (children) or developing (elderly) limitation.
<b>(703)</b> Personal/ Grooming Supplies	BM-6500.6500-650	Programs that provide soap, shampoo, toothbrushes, toothpaste, combs, brushes and other grooming supplies for homeless people and other individuals who need them.
<b>(704)</b> Social Development and Enrichment	PS	Programs that provide opportunities for individuals of all ages to participate in a variety of group activities that are personally satisfying and/or designed to transmit social values and customs, to facilitate learning of social skills and self-expression in a group setting, and to otherwise promote the social growth and development of participants.
<b>(705)</b> Recreational Activities/Sports	PL-7000	Programs that provide opportunities for people of all ages to learn, become competitive in and enjoy the organized recreational activity, sport or game of their choice. These programs may be offered by local clubs devoted to a particular activity or sport; may provide individual or team coaching assistance or instruction, access to equipment and facilities, and uniforms, if necessary; and may sponsor or make arrangements for athletes to participate in amateur competitions, usually at the local, regional or state level, and provide officials for games. These events are generally for the enjoyment of the athletes and are not at a high enough competitive level to be considered spectator sports.
<b>(706)</b> Relapse Prevention Programs	LX-8470.6900	Programs that provide structured therapy groups or other interventions which help recovering substance abusers make the cognitive, behavioral and attitudinal changes that are necessary to prevent them from returning to their previous patterns of alcohol or other drug abuse. The program helps participants deal in a very focused way with a wide variety of issues that have an impact on their commitment to sobriety and may include topics like exercise, nutrition, boredom, addictive behavior, looking forward, work and recovery, guilt and shame, the role of 12-step programs, staying busy, truthfulness, trust, repairing relationships, anger management, money management and dealing with feelings.
<b>(707)</b> Central Intake/Assessment for Substance Abuse	LX-0400.1500	Serves as gatekeeper agencies which evaluate individuals who are in need of substance abuse services and triage them for the limited number of subsidized beds that may be available in the community. Some programs may also offer

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		medical detoxification services for people who need them.
<b>(708)</b> Interim Substance Abuse Services	LX-8470.3500	Provides supportive services such as counseling, food and clothing for people, often women or other vulnerable individuals, who are awaiting a space in a drug or alcohol abuse treatment program, with the objective of helping them maintain a commitment to seeking treatment.
<b>(709)</b> Substance Abuse Counseling	LX-8450.8000	Provides individual, group or family therapy for individuals who abuse substances of any kind and/or for their families to help them better understand the nature of their physical and/or psychological dependency or impairment and to support their efforts to recover.
<b>(710)</b> Substance Abuse Crisis Intervention	LX-8470.8200	Provides in-person immediate response services for people who are in life-threatening situations due to a drug overdose or acute intoxication. Included are 24-hour facilities which have emergency intake capabilities and organizations that have mobile units which allow staff to intervene directly at the scene.
<b>(711)</b> Substance Abuse Education/Prevention	LX-8250	Programs that provide information about substance abuse (including the substances most commonly abused and their effects, the symptoms of abuse/addiction, screening and diagnostic procedures and methods of treatment) and/or which offer any of a variety of services that focus on substance abuse prevention for people of all ages who are at risk. Included may be printed materials or videos that address the subject; psycho-educational and skill building activities; structured groups which focus on family dynamics, problem-solving, self-esteem and similar issues; and presentations in schools and agencies and to family groups regarding the dangers of alcoholism, drug abuse and smoking, the signs of substance abuse and addiction, the legal consequences of substance abuse and how to get help.
<b>(712)</b> Substance Abuse Referrals	LX-8470.8600	Programs that link people who are in need of substance abuse services with appropriate resources.
<b>(801)</b> Psychiatric/ Mental Health Support Services	RR	Programs that offer early intervention, preventive, diagnostic or treatment services, medication, case management, transitional care or other services that supplement and facilitate primary and adjunctive therapies; which offer community mental health education programs; or which link people who are in need of treatment with appropriate private providers.
<b>(802)</b> HIV Testing	LF-4900.2400	Offers HIV tests which are used to identify individuals who have been infected with the Human Immunodeficiency Virus (HIV) and are at risk for developing AIDS (acquired immune deficiency syndrome) or which are used to measure progression of the disease in people known to be infected. The most common HIV screening test is the enzyme immunoassay (EIA) which most frequently uses peripheral blood drawn from the arm or a finger as a sample, but can also be conducted using serum, oral fluids or urine. Repeatedly reactive EIA tests are confirmed using the Western blot or the immunofluorescence assay (IFA). The most common test that is used to measure disease progression is the PCR (polymerase chain reaction) or viral load test. Many programs that provide HIV testing also provide pre-testing and post-test counseling which includes information about AIDS/HIV, reducing risks for HIV transmission, emotional support to help the individual deal with the testing process and test results, and information about and referral to other AIDS-related services.
<b>(803)</b> AIDS/HIV Prevention Counseling	LH-2700.0150	Provides counseling services for individuals at risk for contracting or transmitting the HIV virus with the objective of supporting their ability to make behavior changes that will reduce their risk of acquiring or transmitting HIV. Counseling involves a personal risk assessment, development of a personalized action plan and the decision to seek an HIV test. Individuals who have a history of injection drug use, sex with a person with HIV/AIDS, sex with a man who has sex with other men, sex with an injection drug user, a sexually transmitted disease, or exchanging money or drugs for sex are considered to be at high or increased risk and are targets for prevention counseling.
<b>(804)</b> Health Supportive Services	LH	Programs that provide equipment, information, social services or other forms of support which supplement the treatment or habilitation of people who have illnesses, injuries or disabilities or facilitate their ability to function. Included are blood banking services and other anatomical specimen banks, assistive technology equipment and services, medical equipment and supplies, health care referrals,

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		health insurance, pharmacy services, prescription medication support services and health education information which may be instrumental in the prevention of illnesses, injuries or disabilities prior to their occurrence, teach people to provide emergency first aid or help people make informed decisions about health care.
<b>(805) Adolescent Medicine</b>	LV-6800.0300	Programs that are staffed by specialists who have expertise in the study, prevention, diagnosis and treatment of diseases and conditions that are common in individuals who are in their teens.
<b>(806) Health Insurance Information/Counseling</b>	LH-3500	Offers information and guidance for people who need assistance in selecting appropriate health insurance coverage and which may also answer questions about health insurance benefits and help people complete insurance forms.
<b>(807) Benefits Assistance</b>	FT-1000	Programs that provide assistance for people who are having difficulty understanding and/or obtaining grants, payments, services or other benefits to which they are entitled by law. The programs may help people understand the eligibility criteria for benefits, the benefits provided by the program, the payment process and the rights of beneficiaries; provide consultation and advice; help them complete benefits application forms; negotiate on their behalf with benefits administration staff; and/or represent them in administrative processes or judicial litigation. Included are benefits counseling organizations that offer a range of advocacy services and legal aid programs that offer more formalized legal assistance.
<b>(808) Money Management</b>	DD-5000	Programs that provide information and guidance and/or legal representation for people who want to develop and preserve assets or need assistance in obtaining and responsibly using credit, obtaining or correcting information in their credit reports, paying their bills in an orderly way, reducing their debt burden and managing their financial resources more effectively. The objective of money management programs is to help individuals and families become more financially stable and achieve long-term economic independence.
<b>(809) Health Education</b>	LH-2700	Provides information that improves the public's understanding of living and working conditions and other factors that safeguard their health and prevent or reduce the risk of injury, disease, disability and premature death. Health education programs help people make informed decisions about matters which affect their personal health and the health of others. They inform the public of health and safety hazards, help people modify behaviors that compromise their health, encourage people to take advantage of early detection programs and provide information about treatment and rehabilitation options for people who have an illness, injury or disability. They also provide anticipatory information or guidance to help people deal with and understand specific medical procedures, being hospitalized or other necessary interfaces with the health care system.
<b>(810) Medical Case Management</b>	No AIRS equivalent (PSS)	Case/Care Management provided by the Health Care for the Homeless team.
<b>(811) Health Care Referral</b>	LH-2600	Programs that link people who are in need of medical care, nursing care, dental care or other types of health care services with qualified practitioners.
<b>(812) Mental Health Referral</b>	No AIRS equivalent (PSS)	A Referral was made to a mental health care provider.
<b>(813) Psychosocial Evaluation</b>	RR-5000.6600	Programs that assess the emotional and social functioning of an individual or group including a family in the context of all of the factors that combine to affect that functioning and lend meaning to its interpretation, for the purpose of identifying problem areas and developing a plan that will support identified strengths and resolve or minimize identified difficulties. The process may include an evaluation of communication and coping skills on a personal and interpersonal basis; the impact of the environment on functioning; and the deficits in knowledge, support, skills and ability which must be considered to understand current functioning and to develop a treatment program that addresses the person or group in context. This process may be utilized with people who are experiencing minor or time-limited situational problems and as a component of a comprehensive evaluation of someone whose difficulties are severe and/or chronic.

## HMIS Service Code Definitions

<b>(901)</b> General Safety Education	JR-8200.2500	Programs that provide information about a wide variety of accident prevention and other safety topics rather than specializing in a particular safety-related area.
<b>(902)</b> Adult Education	HH-0500	Programs, usually offered by community adult schools or evening classes at local high schools, that provide instruction in fundamental learning skills for adults who have never attended school or have interrupted formal schooling and need to raise their level of education to increase their self-confidence and/or prepare for an occupation. Emphasis is placed on basic reading, language and mathematics.
<b>(903)</b> Youth Enrichment Programs	PS-9800.9900	Offers a wide variety of activities including arts and crafts, academic programs, sports, reading clubs, workshops and other recreational, leisure, cultural, social and civic activities for school-age children and youth in out-of-school hours. The objective of youth enrichment programs is to promote healthy social interaction and help participants maximize their social, emotional, physical and academic potential.
<b>(904)</b> School Placement Services	HL-2500.7800	Maintains lists of elementary and secondary schools and provide assistance for prospective students who need help in selecting an educational facility that is appropriate for their individual needs and interests. Included are programs that provide lists of available schools as well as those that help parents and students evaluate their options and make a choice.
<b>(905)</b> Employment Preparation	ND-2000	Provides assistance for people who need information, guidance and/or training in specific job-related skills to make appropriate occupational choices and secure and retain positions that effectively utilize their abilities.
<b>(906)</b> Local Transportation	BT-4500	Organizations that arrange for or provide transportation for individuals whose points of origin and destinations are within their community or other nearby communities. These organizations also provide information for the public about rates, schedules
<b>(907)</b> Bus Fare	BT-8300.1000	Cash or tokens for individuals who have no personal means of transportation and are unable to use public transportation (or a taxi service) for necessary local travel without assistance with the fare. Also included are programs that provide bus fare for people who need to travel out of town (e.g., for a funeral) but do not have the means to do so.
<b>(908)</b> Taxi Fare	BT-8300.8500	Cash, vouchers or discount coupons that individuals can use to pay for taxi services in situations where they have no personal means of transportation, are unable to use public transportation for necessary local travel but do not need the capacities of a paratransit service.
<b>(909)</b> Homeless Courts	FC-8200.8100-270	Special court sessions held in a local shelter or other community site which help homeless people resolve outstanding misdemeanor criminal warrants (principally "quality of life" infractions such as unauthorized removal of a shopping cart, disorderly conduct, public drunkenness and sleeping on a sidewalk or bench). Outstanding warrants interfere with a homeless person's reintegration into society, deter them from using social services and impede their access to employment. The court addresses quality-of-life offenses that have gone to warrant and provides sentencing, involving participation in treatment and community service, that can clear the offense.
<b>(910)</b> Comprehensive Information and Referral	TJ-3000.1500	Maintains information about the full range of human services and which function as the primary source of information about and linkage to human service providers in the community.
<b>(911)</b> Family Maintenance/Reunification	PH-6500.1500-200	Programs that work with families who have an open child abuse case following emergency response or with families who have been identified as being at risk for child abuse or neglect with the objective of establishing a case plan for ongoing services which will allow the child to remain in the home or return to the home if previously removed. Services provided or coordinated for the family may include individual, group, family or conjoint counseling for the abusing and nonabusing parent(s), siblings, and/or the abused child; home management training; parenting skills training; shelter care; and/or respite care.

## HMIS Service Code Definitions

### Shelter Plus Care

SERVICE TERM	AIRS CODE	DEFINITION
<b>(1001)</b> Homeless Permanent Supportive Housing	BH-8400.3000	Providing affordable, community-based housing for individuals and families who have experienced long-term or chronic homelessness and have been diagnosed as having a physical or developmental disability, a severe mental illness, substance abuse problems or HIV/AIDS. Structures may include apartments, single-family houses, duplexes, group homes or single-room occupancy housing. Permanent supportive housing programs generally provide residents with the rights of tenancy under state or local landlord/tenant laws and are linked to services designed to meet residents' needs. Supportive services vary depending on the resident population. Most programs offer some type of case management and housing support, but may also offer more intensive mental health, substance abuse, vocational, employment or other services which help promote independent living. Supportive services may be offered on-site or off-site, or be provided by a mobile service team.
<b>(1002)</b> Supportive Housing Placement/Referral	BH-8500	Links people who are in need of a community care facility or other supportive housing placement with an appropriate provider.
<b>(1003)</b> Parent Counseling	RP-4500.6500	Provides a wide variety of therapeutic interventions for parents who are experiencing emotional difficulties or conflicts concerning their role as parents. Included are individual or group counseling for one or both parents or conjoint parent counseling which focuses on and explores the mental, emotional or social problems of the individual(s) which contribute to their parenting problems.
<b>(1004)</b> Peer Counseling	RF-6500	Offers individual therapeutic sessions which are facilitated or guided by an individual who is the same age as the client (an age-peer) or who has experienced and resolved the same type of problem as the client.
<b>(1005)</b> Home Management Instruction	PH-3000	Provides instruction that deals with the basic activities of homemaking including caring for and managing children; planning, shopping for and preparing nutritious meals; maintaining a clean and safe living environment; and other in-home responsibilities. Included are teaching and demonstrating homemaking programs that are designed specifically to assist parents who are at risk or have a history of abusing their children to successfully maintain their homes while meeting their children's needs in that setting. Also included are homemaking instruction programs that are designed to meet the needs of elderly individuals.
<b>(1006)</b> Volunteer Opportunities	PX	Community organizations that are actively seeking individuals with the requisite knowledge, skills and experience who are willing to offer their services and work on a full or part-time basis without remuneration on projects or in positions that benefit the organization itself or the people it serves. Many agencies that provide volunteer opportunities also offer intensive training in the tasks that are required for the job.
<b>(1007)</b> Addictions/Dependencies Support Groups	PH-5000.0500	Mutual support groups whose members are individuals who are involved in substance abuse or have other dependencies or compulsive behaviors. The groups meet in-person, by telephone or via the Internet; provide emotional support, information and resources to help those who participate modify their behavior; and may include faith-based and secular 12-step groups as well as non-12 step groups.
<b>(1008)</b> Mental Health Related Support Groups	PH-5000.5000	Mutual support groups whose members are people who have specific social, emotional or other mental health problems. Families and friends may also be welcome. The groups meet in-person, by telephone or via the Internet; and provide an opportunity for participants to share information, practical tips for daily living and encouragement about issues related to the problem.
<b>(1101)</b> Disability Related Counseling	RP-4500.1700	Provides emotional support, information and guidance in a variety of settings for people who have disabilities with the objective of helping them to cope more effectively with their disability, to evaluate their alternatives and to make personal choices which will maximize their ability to function independently.
<b>(1102)</b> Health Supportive	LH	Provides equipment, information, social services or other forms of support which

### HMIS Service Code Definitions

Services		supplement the treatment or habilitation of people who have illnesses, injuries or disabilities or facilitate their ability to function. Included are blood banking services and other anatomical specimen banks, assistive technology equipment and services, medical equipment and supplies, health care referrals, health insurance, pharmacy services, prescription medication support services and health education information which may be instrumental in the prevention of illnesses, injuries or disabilities prior to their occurrence, teach people to provide emergency first aid or help people make informed decisions about health care.
<b>(1103)</b> In Home Hospice Care	LT-3000.3300	Provides a full range of supportive services in their own homes for terminally ill people who are in the final stages of their illnesses and for their families. Services may include medical care, pain and symptom management, home nurse visitation, case management, emotional and spiritual support, and bereavement services for the patient and members of the family.
<b>(1104)</b> Benefits Screening	PH-0700	Provides benefits screening services which help individuals determine whether they are eligible for benefits through any of a wide variety of public and private federal, state and local programs. In addition to identifying the programs that a person may be eligible to receive, the service generally also provides a detailed description of the programs, local contacts for additional information (typically the addresses and phone numbers of where to apply for the programs), and materials to help successfully apply for each program. Included are programs that provide this service online and those that do benefits screening via the telephone or in-person. Some benefits screening programs may focus on specific populations such as older adults and people with disabilities; or specific aspects of benefits eligibility such as the impact that working will have on their benefits as an aid to helping people make informed decisions regarding whether to work. Also included are programs that help people complete the benefits screening form.
<b>(1105)</b> Personal Finances/Budget Counseling	DD-5000.6500	Provides information and guidance regarding money management techniques and debt consolidation and/or repayment programs for people who are having difficulty budgeting their money and meeting necessary monthly expenses. The services may include assessment of the client's income, expenses, debts, taxes and other liabilities; development of a budget for basic living expenses; development of strategies for repayment of creditors; and, in some cases, administration of the debt repayment plan.
<b>(1106)</b> Child Care Provider Referrals	PH-2400.1500	Programs that provide statewide and community-based services that are designed to improve the availability and quality of child care. These programs maintain lists of child care resources and link families who are in need of child care services with child care centers, licensed family child care homes and other organization-based providers; provide information that helps families become good consumers of child care services; recruit new child care providers to expand the availability of the service locally; provide training and technical assistance for providers; and collect and disseminate data which document the demand for child care services and the current availability of child care resources. Some programs may also make referrals to preschools and many provide referrals to children's play groups.

**HMIS Service Code Definitions**  
**SSI/SSDI Enrollment Program Service Codes**

SERVICE TERM	AIRS CODE	DEFINITION
<b>(2001)</b> SSI/SSDI Case Management Assessment	No AIRS equivalent (PSS)	This code is used to record the time spent conducting eligibility assessments.
<b>(2002)</b> SSI/SSDI Case Management Completion of SSI Application/Forms	No AIRS equivalent (PSS)	This code is used to record the time spent completing online or hard copy application forms, strengthening the application after the Coordinator's review, and/or the time spent submitting the application materials to SSA.
<b>(2003)</b> SSI/SSDI Case Management Coordination w/ Other Providers	No AIRS equivalent (PSS)	This code is used to record the time spent communicating/case conferencing with other service providers, coordinator and/or SSA to discuss and plan application/appeal activities, and the time spent referring client to HCH Team and/or the Psychologist.
<b>(2004)</b> SSI/SSDI Case Management Appeal of SSI/SSDI Denial	No AIRS equivalent (PSS)	This code is used to record the time spent providing services related to Reconsideration or Appeals Hearing; includes referrals to legal service agencies.
<b>(2005)</b> Mental Health Assessment	No AIRS equivalent (PSS)	This code is used to record the time spent conducting mental health assessment for the SSI/SSDI application
<b>(2006)</b> Mental Health Summary Report	No AIRS equivalent (PSS)	This code is used to record the time spent writing mental health summary report for the SSI/SSDI application.
<b>(2007)</b> Medical Assessment	No AIRS equivalent (PSS)	This code is used to record the time spent conducting medical assessment for the SSI/SSDI application.
<b>(2008)</b> Medical Summary Report	No AIRS equivalent (PSS)	This code is used to record the time spent writing medical summary report for the SSI/SSDI application.