1. Introductions

Doug Leich, Chair

Call to order.
2. Community Announcements

All

Standing Item.
Update on COVID-19
County Response: What We Are Doing

- COVID-19 Congregate Facility Planning Team
- Developing protocols for release next week
- Collecting and developing collateral materials for consumers and service providers
- H3 is participating in a **Bay Area Coronavirus Regional Coordination Effort** with our Bay Area Regional CoC partners
  - Weekly Coronavirus coordination call
  - Partner-to-partner information sharing
Additional Resources

CDC COVID-19 Resource Page

HUD Infections Disease Toolkit for CoCs

National Health Care for the Homeless Council

Webinar: USICH Infectious Diseases Webinar
March 10 3:00-4:00pm EST
3. Public Comment

All

Open period for members of the public to comment on items not listed on the agenda.
3. Approve Minutes (ACTION ITEM)

Doug Leich, Chair

Possible action: Approve February 6, 2020 Minutes
4. Provider Spotlight

Dan Sawislak, Resources for Community Development (RCD) and Brenda Goldstein, Lifelong Medical

Overview of CoC funded projects and updates on new programs/developments
5. COH Governance (ACTION ITEM)

Jaime Jenett, H3
Doug Leich, Chair

- Governance documents
- Overview of COH committees
- Completion of Conflict of Interest forms
- Upcoming Chair vacancy

Possible action: Select members for committees
Governance Documents

- Revised Bylaws and Governance charter Pending going to Board of Supervisors soon.
- Current bylaws and Governance Charter are here: https://cchealth.org/h3/coc/council.php#Bylaws
  - Attendance policy
  - Committees
  - Code of Conduct
  - Role of staff
Committees

- Council may create ad hoc committees as the need arises
- Members may include CoC and outside individuals
Current Committees

Council on Homelessness (BoS Advisory Board)

- CoC/ESG Committee
  - Gabriel Lemus
  - Tracy Pullar

- HMIS Policy Committee
- Performance Measures Committee
  - Deanne Pearn
  - Doug Leich
  - Leslie Gleason
  - Teri House

- Policy Committee

- Ad Hoc Committees
  - Oversight
  - Governance
  - Nominating
  - Point In Time Count
## Open Committees

<table>
<thead>
<tr>
<th>Committee Name</th>
<th>Description</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>CoC/ESG Committee</td>
<td>Prepares for the applications for funds administered by HUD under the HEARTH Act, including the CoC Program. Includes Scoring Tools Workgroup, Review &amp; Rank Panel, and Appeals Panel. Membership on this committee will include, at minimum, the Council Chair, Vice Chair, and CoC-and/or ESG-funded member serving as CoC Representative on this committee.</td>
<td>TBD</td>
</tr>
<tr>
<td>HMIS Policy Committee</td>
<td>In conjunction with the H3 Research Evaluation &amp; Data Team,</td>
<td></td>
</tr>
</tbody>
</table>
Vacancies

Committees That Need Member Representation

• CoC/ESG
• Policy

Members Who Need Committee Assignments

• Candace Collier
• Daniel Peddycord
• Lynn Peralta
• Manjit Sappal
• Shawn Ray
Action for Consideration

- Approve members for CoC/ESG Committee
Chair of Council on Homelessness

- Terms for the Officers shall be two years.
- Officers may serve no more than two consecutive terms in the same Council seat.
  - Doug Leich is approaching end of second term as Chair.
  - Lindy Lavender is Vice Chair until April 2021
Chair Responsibilities

• The Chair of the Council shall provide oversight for the operation of the Council.
• The Chair shall preside over meetings of the Council.
• The Chair may call for special meetings of the Council or its committees.
• Participate in the following committees:
  ▫ CoC/ESG Provider
  ▫ Policy Committee
• Monthly Council Agenda Planning call
Vice Chair Responsibilities

• The Vice-Chair shall provide oversight for the operations of all sub-committees. If the Chair is absent, or the office is vacant, the Vice-Chair shall assume responsibility for the operation of the Council.
• Participate in the following committees:
  ▫ CoC/ESG Provider
  ▫ System Performance Committee
• Monthly Council Agenda Planning call
Planning for Chair Election

- Consider nominating self or fellow member for Chair.
- Election will take place at April 2, 2020 meeting.
Conflict of Interest Forms

• “Nominees and Council members must be willing to sign and abide by the Code of Conduct and Conflict of Interest policy upon being seated as a Council member and annually thereafter.”

• “All Council members must file an initial and annual conflict of interest statement with the Chair of the Council or its administrative designee. Failure to file such a statement may result in the removal of a member.”

Complete form during meeting and leave at table.
6. Point in Time Count Update

Jamie Klinger, H3

Overview of results, including survey sampling, of 2020 PIT Count.
2020 PIT Count

- 2020 unsheltered count:
  - 1,570 individuals experiencing homelessness on the night of 1/22/20
- Finalizing HMIS sheltered count numbers*
2020 PIT Count

- # of unsheltered by region

<table>
<thead>
<tr>
<th>Region</th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
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</thead>
<tbody>
<tr>
<td>East</td>
<td>612</td>
<td>439</td>
<td>543</td>
</tr>
<tr>
<td>Central</td>
<td>513</td>
<td>514</td>
<td>678</td>
</tr>
<tr>
<td>West</td>
<td>513</td>
<td>513</td>
<td>380</td>
</tr>
</tbody>
</table>
2020 PIT Count

- Survey sampling: data collection
- 507 individuals included in survey data
  - 138 sheltered
  - 311 unsheltered
  - 41 were at-risk and 17 were out of county on night of the count
2020 PIT Count

• Analysis of volunteer feedback
  ▫ Response rate: 37% (56 of 152 volunteers)
  ▫ Themes
    • Communications
    • Trainings
    • Kick-off & count
    • Areas of improvement
2020 PIT Count

• Findings
  ▫ Communications:
    • 84% received appropriate amount of email communications
    • Volunteer recruitment
    • Training opportunities
    • Kick off details
2020 PIT Count

• Findings
  ▫ Trainings: Utilization of the new app

% of Respondents Who Rated Training Topics “Useful” or “Very Useful”

- How to enter data: 84%
- How to identify a person or setting: 88%
- How to download the app: 77%
2020 PIT Count

• Findings:
  ▫ Trainings: Preparation for the Count
    • 89% of respondents felt adequately prepared to conduct the PIT count after the training
2020 PIT Count

• Findings:
  ▫ **Trainings: Preparation for the Count**

  % of Respondents Who Rated Activities as “Good” or “Very Good”

- Sign-in: 90%
- Finding partner(s): 80%
- Signing into app: 80%
- Planning canvass route: 59%
2020 PIT Count

- Findings:
  - Count activities
    - 70% made observations during their canvassing
    - 20% experienced challenges with the data collection app
    - 65% completed their whole canvassing area
2020 PIT Count

- Findings:
  - Areas of improvement
    - Offer trainings in the morning (9-12pm)
    - More guidance on how to navigate grid area
    - Low visibility during 6-7am
    - Smaller canvassing areas
    - Removing gated communities
    - MORE VOLUNTEERS!
2020 PIT Count

Next steps:
- Analysis of PIT sheltered and unsheltered data
- Executive summary (Spring 2020)
- Full report (Summer 2020)
7. System Updates

Jaime Jenett, Jenny Robbins and Erica McWhorter, H3

Rapid Rehousing Integration Update
CoC Training Schedule
Antioch Trailers, East County CARE Center RFP, CESH RFP
Rapid Rehousing Integration

Design Sessions
- Nov 2019: Process and prioritization
- Feb 2020: Process adjustments, decision points, action items (tools and HMIS updates, plan provider training)

Next Steps:
- April 2020 (TBA): Design Session on policies and procedures, rollout process and dates
## CoC Trainings

<table>
<thead>
<tr>
<th>Q1</th>
<th>Q2</th>
<th>Q3</th>
<th>Q4</th>
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</thead>
<tbody>
<tr>
<td><strong>Housing First</strong></td>
<td>CES Triage and Enrollment Tool</td>
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<tr>
<td>General HMIS Training</td>
<td>Coordinated Entry System 101</td>
<td>Assessor Training</td>
<td>Best Practices for Serving Domestic</td>
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<tr>
<td>CES Triage and Enrollment Tool</td>
<td>Detecting and Preventing Discrimination</td>
<td>Rapid Resolution</td>
<td>Violence (DV) and Trafficking Survivors</td>
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<td>Mainstream Benefits</td>
<td>Trauma-Informed Care</td>
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<td></td>
<td></td>
<td></td>
<td>Increasing Employment Among Clients</td>
</tr>
</tbody>
</table>
Updates

- Antioch Trailers RFP
- East County CARE Center RFP
- CESH RFP
8. Executive Director Meeting Report Out

Leslie Gleason, CoC/ESG Program Grantee Representative

Report out on discussion and activities at the Executive Director’s Meeting
9. Census Update

Jaime Jenett, H3

Update on plans to ensure people experiencing homelessness are counted in U.S. Census
Shelter Enumeration

- Questions to County Counsel about best way to enumerate people in shelters without violating privacy laws.
- Census staff reaching out to shelter and service sites in advance of Census.
QAKS

- Staffing QAKs entire month of April
  - Laptop computer with access to Census questionnaire
  - Basic Census materials
  - Distribute incentives
- Soliciting volunteers **NOW**
- Over 200 shifts to fill
- Trainings likely via video/phone
- Volunteer sign up link: [https://signup.com/go/sKEhXkW](https://signup.com/go/sKEhXkW)
11. Pin It

All

Standing Item. Other future items of discussion and scheduling to be considered
Upcoming Meetings

CoC Learning Hub
Date TBD

Council on Homelessness
Thursday, April 2, 2020
1 pm - 3 pm
2380 Bisso Lane, Concord