

CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

JANUARY 9, 2019, 1:00-3:00 PM



Contra Costa Council
on Homelessness

AGENDA

1. Welcome and Introductions
2. Public Comment
3. Approve Minutes (Action Item)
4. Minutes Format (Action Item)
5. Census Update
6. Point in Time Count Update (Action Item)
7. Funding Updates (Action Item)
8. System Report Out
9. Upcoming Meetings and Events
10. Future Meeting Topics
11. Community Announcements
12. Pin It



1. WELCOME AND INTRODUCTIONS

Doug Leich, Chair



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2. PUBLIC COMMENT

All

Open period for members of the public to comment on items not listed on the agenda.



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3. APPROVE MINUTES (ACTION ITEM)

Doug Leich, Chair

Review and adoption of minutes from the December 5, 2019 Council meeting.



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4. MINUTES FORMAT

Jaime Jenett, H3

Discuss guidelines for minutes format and level of detail.



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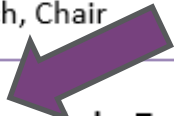
INPUT FROM CAO'S OFFICE

- Recommend using an annotated agenda format with a roll-call vote record.
 - Use meeting agenda and record any actions taken on each item.
 - Votes on any actions must be recorded and it needs to be clear how each member voted (a roll-call vote is recommended)
- Minutes need only **record what was done** (i.e., actions like direction given or votes taken), and not what was said.



EXAMPLE OF MINUTES

Agenda Item	Presenter	Desired Outcomes
1. Welcome/Introductions	Doug Leich, Chair	Call to order.
2. Public Comment	All	Open period for members of the public to comment on items not listed on the agenda.
Public Comment made by Mariana Moore, Ensuring Opportunity		
3. Approve Minutes (Action Item)	Doug Leich, Chair	Review and adoption of minutes from the November 7, 2019 Council meeting.
<ul style="list-style-type: none"> • Motion to approve minutes, as amended, made by Teri House. Seconded by Deanne Pearn • AYES: Bradley Lindblum, Dan Sawislak, Deann Pearn, Doug Leich, Gabriel Lemus, Leslie Gleason, Lindy Lavender, Manjit Sappal, Patrice Guillory, Sherry Lynn Peralta, Teri House, Tony Ucciiferri, Tracy Pullar • NOES: None • ABSTAINS: None • ABSENT: Alejandra Chamberlain, Candace Collier, Manuel Arredondo • MOTION APPROVED 		



BROWN ACT GUIDANCE RE AGENDAS

The Brown Act requires that the agenda for a local agency's meeting contain a *brief general description of each item of business* to be transacted or discussed at the meeting. The brief general description need not exceed 20 words, although it may do so.



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5. CENSUS UPDATE

Jaime Jenett, H3

Update on Census planning



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SITES THAT HAVE AGREED TO HOST QAKS

- CARE Centers
 - Concord
 - Richmond
 - Walnut Creek
- Bay Church Clean Start Program
 - Martinez (weekly showers and monthly laundry)
- Loaves and Fishes
 - Antioch
 - Martinez
 - Oakley
 - Pittsburg
- St. Vincent De Paul Rotacare Clinic
 - Pittsburg
- Healthcare for the Homeless
 - Antioch
 - Concord
 - Martinez
 - Richmond
 - San Pablo
 - Walnut Creek



SHELTERS WITH POTENTIAL QAKS

Bay Area Rescue Mission

- Richmond (Single adult and family)

County Shelters

- Richmond (2) (Single adult and TAY)
- Concord (2) (Single adult and respite)

Greater Richmond Interfaith Program (GRIP)

- Richmond (Single adult and family)

Mountain View (Shelter Inc.)

- Martinez (family)

Warming Centers

- Concord
- Richmond



CORE

- Staff will be equipped to support Census completion in the field



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NEXT STEPS

- Review QAK guidelines from the state when released
- Identify sources for volunteers and staff to staff QAKs
- Set schedules with sites
- Identify locations at each site for set up



6. POINT IN TIME COUNT UPDATE (ACTION ITEM)

Jamie Klinger, H3

Update on Point in Time Count planning

Possible action to approve PIT survey



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2020 PIT UPDATES

- PIT subcommittee meeting (12/18)
 - hotspots and hard-to-reach populations
- Volunteer recruitment underway
 - 206 responses (as of 1/9/2020)
- Identifying non-canvass, foot-canvass, & drive-thru canvass regions
- Training dates & kick-off locations finalized



SURVEY DEVELOPMENT: SAMPLE OF COUNT

Demographics:

- Initials
- Birthdate
- Gender
- Ethnicity
- Race
- Sexual Orientation
- Foster care
- Education



SURVEY DEVELOPMENT: SAMPLE OF COUNT

Veterans Status:

- Served in U.S. Armed Forces
- VA benefits
- Veterans in household



SURVEY DEVELOPMENT: SAMPLE OF COUNT

Sleep setting:

- Where you stayed night of January 22nd
- # of people who stayed with you that night
- *For at-risk only:
 - Fear of losing housing in the next two weeks
 - Prior homelessness



SURVEY DEVELOPMENT: SAMPLE OF COUNT

Homelessness:

- First time homeless
- Length of current homelessness
- # of times homeless (past 12 mo)
- # of times homeless (past 3 years)
- Age at first time homeless



SURVEY DEVELOPMENT: SAMPLE OF COUNT

Household:

- # of people in household
 - Initials
 - Relation
 - Age
 - Gender
- # of children under 18 in other settings
 - Current location of those children



SURVEY DEVELOPMENT: SAMPLE OF COUNT

Residence:

- City/County/State where you lost housing
- Length of time in CCC
- Do you consider yourself a resident of CCC



SURVEY DEVELOPMENT: SAMPLE OF COUNT

Cause:

- Primary event that led to homelessness



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SURVEY DEVELOPMENT: SAMPLE OF COUNT

Health/Disabilities:

- Chronic health problem/medical condition
- Psychiatric/emotional conditions
- Physical disability
- Drug/alcohol abuse
- HIV/AIDS
- Current Domestic Violence/fleeing
- Trafficking
- History of abuse



SURVEY DEVELOPMENT: SAMPLE OF COUNT

Health/Disabilities continued:

- Food security
- Mental health treatment
- Substance use treatment
- Disability benefits



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ACTION FOR CONSIDERATION

Approve proposed PIT survey topics



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7. FUNDING UPDATES (ACTION ITEM)

Erica McWhorter, H3

Possible Funding Awards: HUD CoC Competition

Report out: HEAP, CESH

New Funding Opportunity: HHAP



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CURRENT FUNDING REPORT OUT

Updates on HEAP & CESH Funding

HEAP (\$7.2M)

- TAY RRH provider selected - CCIH
- TAY CORE Team pending

CESH (\$1.4M)

- RFP for priority areas coming soon



HOMELESS HOUSING AND PREVENTION (HHAP) PROGRAM UPDATE

Allocation, less than expected

- CoC: \$2,703,522.04
- County: \$2,522,136.40

Combined total: \$5,225,658.44

Youth Set Aside 8%: \$418,052.67

Recommended Use: Allocate combined pots to completion of East County CARE Center.



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8. SYSTEM REPORT OUT

Shelby Ferguson, H3

Youth Action Council members

Coordinated Entry Update

Youth Action Council Update



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COORDINATED ENTRY UPDATE

- Shelter Plus Care Housing Placement Committee Meeting
- # of housing referrals made in the past quarter
- New Providers
- Success Story



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HOUSING PLACEMENT MEETINGS

- 20 slots open for Shelter Plus Care
- 3 housing placement meetings



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HOUSING REFERRALS

- 42 Permanent Supportive

Housing referrals have been made through
CE in the past quarter



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NEW PROVIDERS

- HousingWORKS!
Rapid Rehousing
Program
- CCIH



- TAY Rapid
Rehousing Program
- CCIH



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SUCCESS STORY



Single mother with a one-year old son fleeing domestic violence contacted CORE looking for shelter. CORE placed mother and son into Mountain View Shelter. During her stay, mom began therapy for her mental health, reunified with one of her children and gained weekend visits with her third child. Mom obtained a mainstream voucher through Housing Authority and with the help of CORE and Community Connect, she was able to move into a unit in Concord. Mom has continued therapy and is enrolling in school in the spring.



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9. UPCOMING MEETINGS AND EVENTS

Erica McWhorter, H3

CoH Orientation, Executive Directors' Meeting, Housing
Service Providers Trainings



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FIRST QUARTER 2020

MEETINGS

- CoH Orientation (January 30)
- Executive Directors' Meeting (Mid February)
- Learning Hub (TBD)
- HMIS Policy Cmtte Meeting (TBD)
- CoC/ESG Provider Cmttee (Feb/March)

TRAININGS

- Housing First Training (Last Week of February)
- HMIS Training
- VI-SPDAT Training



LATER IN THE YEAR

(ANNUAL SCHEDULE TO BE ANNOUNCED)

MEETINGS

- Learning Hubs
- HMIS Policy Cmtte
- Stakeholder Meetings
- CoC/ESG Provider Cmtte
- Performance Measurement Cmtte
- Policy & Procedures Cmtte
- Policy Cmtte
- Executive Director Meeting (2nd)

TRAININGS

- HMIS
- Equal Access/Fair Housing
- VAWA
- Mainstream Benefits
- Employment/ Workforce Development
- Emergency Preparedness
- DEI/Bias
- More to come!



10. FUTURE MEETING TOPICS

Jaime Jenett , H3

Discussion of future possible Council on Homelessness meeting topics



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POTENTIAL TOPICS FOR 2020 COH MEETINGS

- What do you want more information about?
- What do you want to do with that information?
- Is there another forum in which it might better be shared?



12. COMMUNITY ANNOUNCEMENTS

All

Standing Item. Community announcements.



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11. PIN IT

Council on Homelessness Orientation

Thursday, January 30, 2020 9 am – Noon

Grizzly/Sequoia Room, 2380 Bisso Lane, Concord

Next Monthly Council Meeting:

Thursday, February 6, 2020, 1:00-3:00pm

Grizzly/Sequoia Room, 2380 Bisso Lane, Concord

CoC Learning Hub

Stay tuned for next date



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