



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING MINUTES

The Contra Costa Council on Homelessness provides a forum for communication and coordination about the implementation of the County's Strategic Plan to prevent and end homelessness, and for orchestrating a vision on ending homelessness in the County, educating the community on homeless issues, and advocating on federal, state, and local policy issues affecting people who are homeless or at-risk of homelessness. The Council provides advice and input on the operations of homeless services, program operations, and program development efforts in Contra Costa County. Items may be taken out of order based on the business of the day and preference of the Council.

Date, Time: Thursday, December 5, 2019, 1:00 – 3:00 pm

Location: 2380 Bisso Lane, Concord, CA

Council Member Attendance: Bradley Lindblom, Candace Collier, Dan Sawislak, Deanne Pearn, Doug Leich, Gabriel Lemus, Leslie Gleason, Lindy Lavender, Manjit Sappal, Patrice Guillory, Sherry Lynn Peralta, Teri House, Tony Ucciiferri, Tracy Pullar

Absent: Alejandra Chamberlain, Manuel Arredondo

Staff Attendance: Lavonna Martin, Erica McWhorter, Jaime Jenett, Jenny Robbins, Dana Ewing, Contra Costa Health Services (H3)

Public Attendance: Mike Bardy, Greg Stenson, Becky Haworth, Dawn Morrow, John Alcorn, Paula Bonnell, Carey Gregg, George Laing, Latasha Griden, Claude Batteglia, Theresa Karr, Mary Teyeson, Reggie Sironen, Alexandra Brewster, Sean Kearns, Denise Clare, Mariana Moore, Rey Javier, Ana Vargas, Rosa Elaine Garcia, Kelly Nielson, Samantha Quinn, Amanda Booth, Erica Givens, Leonard Ramirez, Michelle Mankewich, Sue Frazier, Maya Iyyami, Adam Poe, Andrea Foti, Amanda Wehrman, Darlene Drapkin

1. Welcome and Introductions

2. Public Comment

- A. Mariana Moore – Formation of a Working Group staffed by two County Supervisors to explore a potential countywide sales tax measure. Sign up for notifications at the Contra Costa County website.

3. Approve Minutes (Action Item)

- A. Doug Leich itemized edits already submitted to staff as outlined in redlined version provided to Council.

- B. Lynn noted one additional edit on page 7 under System Report Out B.(1)(b)(I)(c), “with” should be changed to “will”.
- Motion made by Teri House
 - State of Motion: “We move to adopt the minutes from the Council on Homelessness Meeting as amended”
 - *Discussion*
 - None.
 - *The Council moved to approve.*
 - *Procedural Record:*
 - *Motion made by Teri House*
 - *Seconded by Deanne Pearn*
 - *AYES: Bradley Lindblom, Dan Sawislak, Deann Pearn, Doug Leich, Gabriel Lemus, Leslie Gleason, Lindy Lavender, Manjit Sappal, Patrice Guillory, Sherry Lynn Peralta, Teri House, Tony Ucciiferri, Tracy Pullar*
 - *NOES: None*
 - *ABSTAINS: None*
 - *ABSENT: Alejandra Chamberlain, Candace Collier, Manuel Arredondo*
 - *MOTION APPROVED*

4. COH Committee Updates (Action Item)

- A. Presented by Jenny Robbins
- 1) Youth Action Council Update
 - a. Outreach event on 9/11/19 to provide information at NAMI foundation event. They gave out socks and other items to promote our services.
 - b. Youth Action Council planned a celebration of life for a Youth Action Council member that passed away.
 - c. Will explore showing video shown at Celebration of Life at January Council meeting.
4. Presented by Jamie Klinger
- 1) Presentation on 2020 PIT Methodology; possible action to approve Point in Time Count methodology
 - 2) Review of HUD PIT Requirements
 - 3) Review of 2019 PIT methodology
 - 4) Proposed changes for 2020 using observational count on one day.
 - 5) Benefits of new method are that this is an “off-year” which makes it a good time to try something new.
 - 6) Next steps are to recruit volunteers, identify Homeless guides, hot spots, training & kick-off sites. Strategies are to reach hidden & hard to reach populations and survey development, review and community feedback.

2) Tracy Pullar presented COH PIT Subcommittee recommendations

Discussion

- Is there a change in what the CORE team will be doing on 1/22 & 23?
Jamie – They will not be doing individual surveys on that night, just observations.
- How do you identify the working homeless? Jamie – We acknowledge that we may miss some people. We believe that beginning at 5:30 am will help to identify them. Lavonna – Over ten years ago we did the methodology of driving and acknowledging homeless people. We found that there wasn't much of a difference in the counts between a "drive-by" and the surveys. Jamie – Difficult to identify ethnicity of people in vehicles People living in RV's on the street are identified as homeless. The survey will be conducted after the count which will identify ethnicity etc.
- Will the Homeless guides be incentivized? Will this include those newly housed? Jamie – Yes, we don't know what that will be at this time.
- Is the drive by count supplemented by the surveys a better method? Jamie –Because it's an off year, we can look at new methods. As we take a look at what other communities are doing, we found that the drive by gives us the opportunity to get data quickly and is less labor intensive.
- Will there be less volunteers? Jamie –The number of volunteers will not change.
- Will there be a notification of those being counted? Jamie –Many are familiar with the PIT count. We will be posting notifications to community and service providers relaying that the methodology will be changing. CORE will also be out there notifying people. We will be notifying jurisdictions. Teri– and should notify the county wide NextDoor app.
- Will the online training replace the in-person training? Jamie –No, it will be a reinforcement.
- Teri wanted to make sure that East County is covered.
- Motion made by Tony Ucciferri
- State of the Motion: "Approve proposed PIT Methodology"
- *Discussion*
 - *None*
- *The Council moved to approve*
- *Procedural Record*
 - *Motion made by Tony Ucciferri*
 - *Seconded by Dan Sawislak*

- *AYES: Bradley Lindblom, Candace Collier, Dan Sawislak, Deann Pearn, Doug Leich, Gabriel Lemus, Leslie Gleason, Lindy Lavender, Manjit Sappal, Patrice Guillory, Sherry Lynn Peralta, Teri House, Tony Ucciiferri, Tracy Pullar*
- *NOES: None*
- *ABSTAINS: None*
- *ABSENT: Alejandra Chamberlain, Manuel Arredondo*

C. Presented by Gabriel Lemus

- 1) ESG Workgroup member selection
 - 2) County receives ESG funding from HUD in two ways: one directly from HUD and the other from the State who receives the money from HUD. The county is the administrator for these funds.
 - 3) 2021 is first year of the multi-year cycle that we operate.
 - 4) Part of the decision-making process that HUD requires is that the CoC collaborates with the decision-making source.
 - 5) Last cycle of State funding decision we selected five non-conflicting members to make a recommendation to review the applications. In addition to Gabriel, we need four more members.
 - a. At this time, the agencies have applied for ESG funding are Shelter, Inc, STAND, Trinity, H3, so, they are in conflict.
 - b. Manjit Sappal, Tony Ucciiferri, Doug Leich, Teri House, and Gabriel Lemus volunteered
- Motion made by Lynn Peralta
 - State of the Motion: “Approve Manjit Sappal, Tony Ucciiferri, Doug Leich, Teri House, and Gabriel Lemus as ESG Workgroup Members”
 - *Discussion*
 - *None*
 - *Procedural Record*
 - *Motion made by Lynn Peralta*
 - *Seconded by Deanne Pearn*
 - *AYES: Bradley Lindblom, Candace Collier, Dan Sawislak, Deann Pearn, Doug Leich, Gabriel Lemus, Leslie Gleason, Lindy Lavender, Manjit Sappal, Patrice Guillory, Sherry Lynn Peralta, Teri House, Tony Ucciiferri, Tracy Pullar*
 - *NOES: None*
 - *ABSTAINS: None*
 - *ABSENT: Alejandra Chamberlain, Manuel Arredondo*

Erica asked to propose changing sequence of items to move CoC Priority Plan and System Report Out to be next.

5. 2020 CoC Priority Plan (Action Item)

A. Presentation by Amanda Wehrman, HomeBase

B. Background

- 1) In 2014, CoH established a Strategic Plan update with two main goals: Permanent Housing and Prevention. There were three strategies: Coordinated Entry; Performance Standards and Communication.
- 2) In August we learned about current system, mapping out different resources, thinking about where some of the gaps are, and identified priority areas – maximizing resources, reducing time frames and enhancing priorities, adding more shelter beds, scaling Rapid Resolution and increase Permanent Supportive Housing.
- 3) We want to make homelessness rare, brief and one time.
- 4) Proposed process is to adopt a 2020 Priority Plan.

Discussion:

- How is this all operationalized? Amanda- this gets infused back into everything that is underway with CoH and the work of H3 as staff to the council. Keeps us accountable and on track to the workflow. This shows the framework to how tasks fit into our strategic plan.
- Community feedback will fit into this how? Lavonna-Community feedback will be infused in 2020. We are going to develop how the tasks work in the framework.
- If we as providers see something missing when do we say that? Lavonna-Now. We understand that there will be feedback. We anticipate that next fall, we will be able to show you more information. This will help us develop priorities together.
- According to the system map, only 5% of permanent supportive housing needs were being represented. I don't see any references to partnering with community and stakeholders. Amanda-We should bring in other partners to help bring this number up. The full four-page document states that 1,700 additional Permanent Supportive Housing units came out of the system mapping process.
- Do we have to vote on as it's presented today? Prevention strategies and Rapid Resolution doesn't speak to the people that are still in their homes but need a month or two of rent to be able to stay. Many people are capped at 30% of Area Median Income, people that are at 30 – 50% are needing help. What is prevention and where to CoH stop? Erica: Structure around how our system developed and who are the partners who we should address the CoC as it exists today cannot meet the needs. System performance measure works to understand data better around the data. Do we want to broaden the discussion on prevention? Invest in promising prevention such as Rapid Resolution.
- Motion made by Teri House
- State of the Motion: "Adopt the Proposed Priority Plan as presented with an edit to the Coordinated Entry 2020 Action Steps under the "Prevention Goal" to insert the words "such as" between scale and Rapid Resolution so that it reads: "Invest in and scale promising prevention practices such as Rapid Resolution to help in preventing

homelessness and diverting people from the homelessness system of care, thereby reducing inflow and length of time homeless. “

- Discussion
 - None
- *Procedural Record*
 - *Motion made by Teri House*
 - *Seconded by Manjit Sappal*
 - *AYES: Bradley Lindblom, Candace Collier, Dan Sawislak, Deann Pearn, Doug Leich, Gabriel Lemus, Leslie Gleason, Lindy Lavender, Manjit Sappal, Patrice Guillory, Sherry Lynn Peralta, Teri House, Tony Ucciiferri, Tracy Pullar*
 - *NOES: None*
 - *ABSTAINS: None*
 - *ABSENT: Alejandra Chamberlain, Manuel Arredondo*
 - *MOTION APPROVED*

6. System Report Out

- A. Presented by Jamie Klinger,
 - 1) System Building TA Report Out: System Performance Measure Next Steps
 - a. Identify and classify, standardization, data quality, assessment tools, reports and HMIS functionality
 - 2) 2020 Next Steps
 - a. Analysis in December and January, summarize in February, H3 & TAC recommendation for providers
- C. Erica McWhorter, H3
 - 1) What's coming up in 2020
 - 1. Rapid Rehousing integration
 - 2. Housing First training will begin in January into February
 - 3. CoC ESG – make sure that these processes are aligned
 - 4. Communications methodology will be improved with an E.D. meeting.
 - 5. Stakeholder meetings for providers that are adjacent (related – Bay Area Legal Aid, Libraries, etc.) to participate in feedback loop.
 - 6. Policy Committee – work on supporting and educating you on how to report up to the Board of Supervisors.
 - 7. Employment and Workforce Development Integration – EHSD is helping to spearhead the conversation to support our consumers. They are applying for a Workforce Development grant which connects with CoC's.
 - 8. Trainings
 - 9. Updating policies and procedures – maintain HUD compliance.
 - 10. Equity Initiative

- a. We want to focus on who benefits, are there disparities in access or referrals. We want to put tools and processes in place that ensure equity. We will be looking into monitoring tools and processes, developing a consumer advisory body engagement and messaging. System mapping in terms of click on a resource which will give the information where to get food etc. We would like to hire an Equity consultant to support us.

7. Census Update (Action Item)

- Jaime presented possible action item to “Approve decision to waive Brown Act 96-hour posting requirement for this item.”
- Leslie Gleason motioned
- State of Motion “Approve decision to waive Brown Act 96-hour posting requirement for this item.”
- *Procedural Record:*
 - *Motion made by Leslie Gleason*
 - *Seconded by Tony Ucciferri*
 - *AYES: Bradley Lindblom, Candace Collier, Dan Sawislak, Deann Pearn, Doug Leich, Gabriel Lemus, Leslie Gleason, Lindy Lavender, Manjit Sappal, Patrice Guillory, Sherry Lynn Peralta, Teri House, Tony Ucciferri, Tracy Pullar*
 - *NOES: None*
 - *ABSTAINS: None*
 - *ABSENT: Alejandra Chamberlain, Manuel Arredondo*
 - *MOTION APPROVED*

A. Presented by Jaime Jenett, H3

- a. Review draft plan for Census outreach. Possible action to approve draft plan
 - a. Online option for people to fill out form.
 - b. Paper option for those hard to reach
- 1) Enumeration process – Service-Based Enumeration
 - a) Methods for counting people in shelters
 - Paper Response Data Collection (3/30/20)
 - Individual online
 - In-Person Interview – not being used in our county
 - Soup Kitchens and mobile food vans
 - In-person
 - Online
 - b) Non-sheltered outdoor
 - In-person
 - Online
- 2) Resource Options

- c) Proposed Concept Plan – sheltered
 - Paper response with incentives
 - Online with incentives
- d) Unsheltered
 - CORE – support and transport to CARE Centers
- 3) Discussion – Proposed sites to run census, supply computers, swag, food and or incentives.
- 4) Next Steps – communicate with providers and draft proposal
 - Motion made by Teri House
 - State of Motion: “Approve the proposed concept plan for enumeration of sheltered and unsheltered sites for 2020 Census
 - *Procedural Record:*
 - *Motion made by Teri House*
 - *Seconded by Lindy Lavender*
 - *AYES: Bradley Lindblom, Candace Collier, Dan Sawislak, Deann Pearn, Doug Leich, Gabriel Lemus, Leslie Gleason, Lindy Lavender, Manjit Sappal, Patrice Guillory, Sherry Lynn Peralta, Teri House, Tony Ucciiferri, Tracy Pullar*
 - *NOES: None*
 - *ABSTAINS: None*
 - *ABSENT: Alejandra Chamberlain, Manuel Arredondo*
 - **MOTION APPROVED**

8. Policy Update (Action Item)

- A. Presented by Erica McWhorter, H3; Council Members
- B. Update on process to approve Legislative Platform
- C. Possible action to approve updated County legislative principles
 - Discussion – Using both documents, maintain 1 with a, b; 2 with c; 3 with d.
 - Review and Rank Process:
 - Review and Rank panel included
 - Motion made by Leslie Gleason
 - State of Motion: “Approve the Legislative Principles as edited
 - *Procedural Record:*
 - *Motion made by Leslie Gleason*
 - *Seconded by Tony Ucciiferri*
 - *AYES: Bradley Lindblom, Candace Collier, Dan Sawislak, Deann Pearn, Doug Leich, Gabriel Lemus, Leslie Gleason, , Manjit Sappal, Patrice Guillory, Sherry Lynn Peralta, Teri House, Tony Ucciiferri,*
 - *NOES: None*
 - *ABSTAIN: Patrice Guillory*
 - *ABSENT: Alejandra Chamberlain, Lindy Lavender, Manuel Arredondo, Tracy Pullar*

- *MOTION APPROVED*

9. Goodbye to Outgoing Council Members

- Farewell to Bradley Lindblom, Public Safety Representative #2

10. Community Announcements

- Standing Item. Community announcements

11. Pin It

- Standing Item. Other future items of discussions and scheduling to be considered. **January meeting will be 1/9/20 instead of 1/2/20.**

DRAFT