The Contra Costa Council on Homelessness Executive Board provides advice and input on the operations of homeless services, program operations, and program development efforts in Contra Costa County.

MINUTES

Friday, July 24, 2015, 8:30 am – 10:00 am
ZA Room, 30 Muir Road, Martinez, CA 94553

Attendance (Board Members)*: Doug Stewart, Megan Monahan, Valerie Sloven, Teri House, Joseph Villarreal
Absent: Sean Connors, Janet Kennedy, Kevin Corrigan, Brenda Kain
Public Attendance: Jennifer Baha, Lavonna Martin, Jaime Jennet, Amanda Stempson, Josh Jacobs, Justin McCarthy

*Note that quorum was not established and there were no action items on the agenda.

1. Welcome and Introductions
   • Call to order by Teri House

2. Zero: 2016 Update
   • Members of the Leadership Team went to Action Camp at the end of April to create the community’s “Goal Statement”
     o Set a June housing placements goals for:
       • 15 veteran placements
       • 23 chronically homeless placements
     o The community far exceeded these goals
       • Veterans: Worked with the VA and SSVF to capture data that is not currently in HMIS to increase the number of veterans served
         o 30 actual placements of veterans
       • Chronically Homeless: Next step is to analyze the data to determine how the chronically homeless were housed
         o 25 actual placements of chronically homeless
     o Future goals
       • We are on track for meeting goals around veterans by end of 2015
       • Chronically homeless will be biggest challenge ahead of us
   o Community Solutions Support
     • This month there have been webinars on landlord engagement
     • Watch Party Webinars
       o Next session: Homeless Program office at noon on Monday, June 27th
EXECUTIVE BOARD MEETING MINUTES

o **Topic:** Engaging small landlords and working with faith organizations
  - Multi-faith ACTION Coalition subcommittee meeting to follow

o **Updates on Zero: 2016 Subcommittees**
  - *Outreach:* Led by the Multi-Faith Action Committee (MFAC) to engage partners around the efforts underway
  - *Communications:* Develops communication strategies to engage the public and keep the public aware of the efforts, including the newly launched Zero: 2016 website
    - [www.cczero2016.org](http://www.cczero2016.org)
  - *Data:* Investigates what the data is telling us; why are we meeting our goals, why not?
  - *Housing Placement:* Works with Coordinated Entry Committee and MFAC to leverage efforts

3. **FY2015 NOFA Competition**
   - Amanda Stempson, HomeBase, presented on the next steps to prepare for the FY2015 CoC Program Competition
   - **Update from June NOFA/HUD Grantees Committee Meeting:**
     - Only edit to scoring tool: changed “earned income” outcome factor to “any income” for PSH
     - Will need to revisit reallocation scoring tool pending release of NOFA
       - Prioritization by project type’s current ranking:
         - Coordinated entry
         - PSH
         - RRH
         - HMIS
   - **Preparations underway for FY2015 competition**
     - CoC Registration and Review have been submitted by County Homeless Program as the collaborative applicant
     - Collecting needed information to develop PRESTO program profiles for the Review and Rank process
     - Waiting for NOFA to be released to begin next phases
   - **NOFA/HUD Grantees Committee will meet on 2nd and 4th Tuesdays 1-3pm in Homeless Program Conference Room throughout competition to orient applicants and prepare applications**

4. **Committee Updates**
   - **Coordinated Entry**
     - Launched a CoC-wide pilot of the VI-SPDAT tool in Spring
       - Over 500 VI-SPDATs entered into HMIS
• Confirmed confidence in tool and opportunity to figure out what additional questions should to be asked to determine best housing placement for each clients
  o Designed our coordinated entry process and client flow: entry, assessment, referral, and placement
    • Identified the need for housing navigators and housing locators to ensure successful placements
    • Will need to circle back to build out the prevention and diversion aspects of the system
  o Launched PSH pilot of coordinated entry system in July with Housing Placement Committee to test the referral process using 10 vouchers
  o Next steps
    • Build out system for domestic violence survivors
    • Develop prevention and diversion
    • Evaluate PSH pilot and modify system based on lessons learned
    • Leverage Zero: 2016 efforts
    • Continue to implement Coordinated Entry system gradually through additional phased pilots
  o Next Coordinated Entry Committee meeting: August 10th, 2-3:30pm, Homeless Program Conference Room
• Performance Measurements
  o Began monthly meetings in March to develop system wide Performance Measurements broken down by program component: Emergency Shelter, Transitional Housing, Rapid Re-Housing, Permanent Supportive Housing, Street Outreach, and Supportive Services Only
  o New guidance released by HUD in May includes detailed HMIS specifications now being built out in ServicePoint
  o Next steps: review report templates drafted based on committee feedback and begin to implement reporting structure
    • Reporting includes benchmarks, goals, and evaluation questions for each performance measure by program component
  o Next Performance Measurement Committee meeting: Wednesday, September 16th, 10-12pm, Homeless Program Conference Room
• HMIS
  o HMIS participation has increased to over 80 programs
  o County will be hiring another HMIS specialist
  o Trainings for new staff will be offered in early fall
    • In the interim, [HUD Exchange](#) website provides HMIS tutorials
    • Tutorials available on the [County Homeless Program](#) website
5. Nuts and Bolts

- Contra Costa Local Government Leadership Academy
  - Project team was asked to investigate a topic area over 8 months
  - Team scope was originally focused on the Winter Shelter, but expanded to looking at broader issue of homelessness in Contra Costa
  - Through months of research, developed a report evaluating issues and barriers
  - Report presents four recommended strategies and tactics:
    - Raise the profile of homelessness
    - Empower the Council on Homelessness
    - Increasing funding at the local level
    - Balanced Housing Elements
  - Encouraging partners to attend the October Council on Homelessness full membership meeting was identified as an action step

- Housing Authority
  - Opening public housing waitlist in November
  - Discussion of how to implement homeless preference by November

- Stand Down on the Delta
  - Sept 11-14, 2015 - Antioch County Fairgrounds, 10-10pm
  - www.deltaveteransgroup.org

- Project Homeless Connect 11
  - October 7, 2015 - Willow Pass Community Center, 9-3pm.

- George Miller Wellness Clinic
  - Providing a new medical clinic in Martinez
  - Saving five preventative psychiatric appointments a week for homeless clients referred through outreach teams

6. Pin It

- Next Full Membership Meeting: October 16, 2015, 10-12pm
- Next Executive Board Meeting: August 25, 2015, 3:30-5:00pm