Contra Costa Inter-Jurisdictional Council on Homelessness

September 20, 2013

EXECUTIVE COMMITTEE
MEETING MINUTES

Attendance: Nishant, Rachel, Alvin, John, Michael, Sean, Deborah, Steve, Stephanie, Sarah, Brenda, Doug, Dorothy, Lavonna

Quorum not met. Unable to vote on Action Items.

I. Consumer Report
   o We have a liaison who will be attending the Health and Housing Consortium for Region IX
   o Working to get dental active again
   o Reaching out to Region IX rep for National Consumer Advisory Board regarding Homies for the Homeless

II. Health Care for the Homeless Report
   o Received a grant to add two new staff to the team, doing outreach and enrollment for Covered California
   o For next big meeting, or listserv: coordinate efforts
   o Staff will be at Project Homeless Connect to enroll in Covered California, along with financial advisors for LIHP
   o Clinic opened August 28th, integrated primary, MH, and AODS, available to every patient to better serve clients
   o New sites for mobile clinic in Oct. and Nov.: Loaves and Fishes in Oakley and Antioch, MSC in Richmond
     i. Suggestion: Loaves and Fishes in Martinez? Park at Boys & Girls Club or Safeway?
   o Breast Cancer Awareness month is October: will do screenings, likely in Respite (announcement to be distributed via listserv)

III. 2013 NOFA Process Review and Approval (Action Item)
   o To be discussed at subsequent meeting

IV. East County At-Large Seat Application: Teri House (Action Item)
   o Vacant Seats
     i. Housing Provider
        1. Joseph Villarreal is going to apply
     ii. West County At Large
     iii. Faith Community, non-profit – Doug needs to be reappointed?
     iv. 3 Consumers – need to be reappointed
        1. Consumer Board will discuss, send to Lavonna
   o Can have voting alternates, but not proxies, and they don't count towards quorum
     i. Maybe Stephanie should serve as an alternate for Consumers?
ii. Would have to amend bylaws to allow alternates, and then approve

V. Updating our Ten-Year Plan
   o Overview of Planning Process
     i. Want more explanation of the five modules
   o Executive Committee’s Re-Envisioned Role
     i. To be discussed in the context of updating the Strategic Plan
     ii. Executive Committee should set the agenda for the main CCICH meeting, instead of staff
     iii. Some key questions are included in the CCICH satisfaction survey
   o Executive Committee Meeting Schedule (Action Item)
     i. Should explore doing call-in meetings (have to public post in those locations)
     ii. Should meet more often, as reflected in our NOFA 2012 score
     iii. Should discuss having bi-monthly meetings staggered from the regular CCICH meeting
       1. Will have to remind big CCICH group that the Executive Committee meetings are public and open
     iv. Subcommittees can handle some of this work, but don’t want to rehash certain processes (e.g., NOFA funding)

VI. Discussion of any items from CCICH meeting
   o Should encourage more consumer involvement in main CCICH meeting—have an agenda item to discuss Consumer Advisory Board projects underway
   o Can set a “Special Meeting” with 96 hours notice
     i. Will send out Doodle poll—looking at first week of October?
     ii. Can have in Homeless Programs conference room
     iii. Action Items: NOFA process, Board nominations, Strategic Planning framework
     iv. Discussion: roles and responsibilities, meeting schedules