

Contra Costa Inter-Jurisdictional Council on Homelessness

September 14, 2012, 10:00-12:00

**MINUTES**

- I. Welcome, Introductions, and Orientation**
- II. Introduction to HUD Continuum of Care Regulations**
  - a. Update by Jay Lee and Amanda Stempson, HomeBase
  - b. Expand Group Representation at CCICH Meetings
    - i. More from CPAW, Older Adults
    - ii. Question: how to bring in business involvement?
      1. Present to Chambers of Commerce in Greater Concord, other cities (Martinez, Antioch, Pittsburg), Hispanic CC
      2. Contra Costa Council—collaboration of businesses
        - a. Involved with Safety Net Innovation
      3. Rotary groups (three locally)
      4. Business owners—Concord Shelter is doing research, thinking of giving a presentation
    - iii. Publicity: media, TV, newspapers, free publications at library
      1. Shelter Inc.—KKDB radio outreach
    - iv. Universities, community colleges
      1. St. Mary's College, Cal State East Bay, JFK University – strong social justice programs
    - v. Housing Authorities
    - vi. Mental Health
    - vii. Ad Hoc Outreach Committee to meet for 2-3 meetings, conduct outreach to underrepresented groups. Interested CCICH members:
      1. Jennifer Baha, Shelter Inc.
      2. Brenda Shebanek, Anka
      3. Shayne Kaleo, Anka
      4. Louise Bourassa, CCIH
      5. Daniel Safran, Central County Resident, Former Deputy Director, Children's Council of SF
      6. Rodney Green Sr., Consumer
      7. Sean Conners, Concord Shelter
      8. Bill Shinn, Former Mayor and Councilmember, City of Concord
    - viii. Publication of agendas
      1. Question raised: where are the agendas posted?
      2. Answer: [http://cchealth.org/groups/homeless\\_advisory/](http://cchealth.org/groups/homeless_advisory/)
      3. Should expand where CCICH posts agendas

- ix. Is there a list of groups based on category? Yes—see Exhibit 1
  - 1. Relies more on roster than active participants—should look at attendance, whittle down roster list
  - 2. Should reach out again to groups that haven't been active, but are on list
- c. CoC Board
  - i. Should recommend HUD to require publication of minutes nationally
- d. Governance Charter
  - i. Question: how does the governance charter differ from the by-laws?
    - 1. Differences in content and focus; Also, don't want to revise the by-laws annually, whereas governance charter may require ongoing revisions to comply with HUD regulations
  - ii. Question: who should work on the governance charter?
    - 1. Talk more in the HUD Grantees workgroup?
    - 2. Or, more comprehensive group?
    - 3. Executive committee members should be involved
    - 4. Needs to be broad—we will solicit volunteers by email for a Governance Charter Workgroup

### III. Community Development Updates

- a. Updates by Brenda Kain, Contra Costa Community Development
- b. Request for Proposals: CDBG, HOME, HOPWA, ESG**
  - i. FY 2013/14 Funding Kickoff Meeting: October 11, 2012, 10 am – 12 pm, Zoning Administrator Meeting Room, 30 Muir Road, Martinez
    - 1. RSVP by October 1 to [Danielle.kelly@dcd.cccounty.us](mailto:Danielle.kelly@dcd.cccounty.us)
- c. Notice of Proposed Substantial Amendment to the FY 2012/13 Consolidated Plan Annual Action Plan**
  - i. County received ESG allocation of \$270,062
  - ii. County allocated \$236,564 in the FY 2012/13 Action Plan, leaving \$33,498 to be awarded
    - 1. Must be used for new services: Homeless Prevention or Rapid Rehousing
    - 2. Staff recommends allocating \$30,986 to Shelter Inc., and \$2,512 to the Department of Conservation and Development
  - iii. Public meetings to discuss amendment: County Administration Building, 651 Pine Street, Martinez
    - 1. Family and Human Services Committee: October 1, 2012, 1:30 pm, Room 101
    - 2. Board of Supervisors: October 16, 2012, 9:30 am, Room 107

### IV. Introduction to Coordinated Assessment

- a. Update by Jay Lee and Amanda Stempson, HomeBase

- b. Should look at police department central database model, criminal justice networking—multiple entry points, tracking, tried to work with court system (until there was a funding issue)
  - i. Use the categorical groupings from Exhibit 1
- c. Already have a client database—HMIS has tracked since 2004
  - i. But, this is more about coordination of services—need to know more about the providers in the community, services they provide
- d. Need to think about this with a longer vision of coordinated assessment across the Behavioral Health Division
  - i. Vertical and horizontal changes are intersecting—good timing
- e. Other objectives for a coordinated assessment system
  - i. Address mental capacity of the consumer
  - ii. Way for consumers to access the information about services available
  - iii. Email HB with other ideas for the system, how to reach the end goal
  - iv. Community Point (Bowman)—website, crowd-sourcing in community
    - 1. Only as good as the info published—often too complicated, confusing, not updated regularly
    - 2. Need a hybrid approach, so consumers are also able to call in
- f. Funding implications? Comment to HUD: need dedicated funding stream
  - i. Hawaii started using web-based system a couple of years ago, using Transformation Grant funding for kiosks in lobbies of different orgs, peer providers at kiosks to teach consumers how to use the system; also in libraries, other public places
  - ii. Other innovative funding sources? Email ideas to HomeBase
- g. Consumer involvement must be central to the process
- h. Alameda County Hubs (geographic, TAY), 2-1-1 for HPRP
- i. Person-to-person contact is key
- j. Hotline to connect to mobile assessment team (like the mobile medical clinic)

## **V. Other CCICH Business**

### **a. Behavioral Health Integration Update**

- i. Update by Lavonna Martin, Homeless Programs
- ii. Currently in Phase 2 of Roadmap
- iii. Dovetails with coordinated assessment—being discussed in SPID Teams
- iv. Have Steering Committee, Change Agent representatives from CCICH—community and provider input
  - 1. Will have more opportunities for involvement in future
- v. BHD Mission and Vision statements to be unveiled soon
- vi. BHD newsletter (bi-monthly)
  - 1. All are welcome to email submissions for articles
- vii. SPID Teams: many staff involved, dissecting current system, understanding each other's programs, put it back together
  - 1. Getting input on framework for consumers, family, community to participate in the process

**b. HMIS Continuum-Wide Reports**

- i. Unable to discuss at meeting due to time limitations
- ii. HomeBase will send out updated reports
- iii. Four new programs added to HMIS—consider this when comparing to past years

**c. Other Business**

- i. Older Adult Mental Health: come visit on Sept. 27, 2-3:30, 2425 Bisso Lane, Suite 100
- ii. Veterans: East Bay Stand Down: more representation is needed
- iii. Winter Nights Shelter: for homeless families with children (including boys of all ages), single mothers with children, intact families
  - 1. Open October 8, 2012 – May 6, 2013
  - 2. Call 925-435-2074
  - 3. <http://www.cccwinternights.org>
- iv. Supervisor John Gioia: Health Fair coming up on October 20 for veterans and seniors (flyer to be sent to Lavonna for distribution)
- v. Concord Naval Weapons Station progress: signed a legally binding agreement