

CCICH Executive Committee Meeting Minutes
June 8, 2012, 12-1pm
Concord Police Station, 3rd Floor Conference Room

Consumer Report

- Damon O'Brien, Healthcare for the Homeless: still setting up curriculum for peer to peers; need people to volunteer to speak to the community
 - Workshop with Susan Metling (more information after that)
- Speakers to discuss common ground

Health Care for the Homeless Report

- Alvin: new nurse healthcare manager for Healthcare for the Homeless
- Starting a new adult home visit program; getting referrals for homeless clients—trying to build up the program
- Going to EHR (electronic health record)—gearing up
- Preparing for Project Homeless Connect
- Medical Reserve Corps would like to get more involved with homeless services: homelessness is an “everyday disaster”
 - Will be at Project Homeless Connect
- Grant renewal for the summer: Exec Cmte will get email from Rachael Birch asking for demographic information

Executive Committee Membership (Action Item)

- Vacancies on the Executive Committee
 - Informational Survey for Open Committee Seats provides overview of what CCICH does
 - Four seats are open:
 - Health Care
 - West County Elected Official or their Representative
 - East County Elected Official or their Representative
 - At Large
 - Sent out notices to listserv, contacts, received two applicants for the At Large seat
 - Seats are appointed by the Board of Supervisors—Executive Committee can vote to recommend a candidate, will need to fill out application
- Applications Review
 - Stephan Peers – Reviewed at-large application
 - Present at meeting
 - Committee clarified that in the interest of fairness, decision would be based on applications, not interview questions
 - Cindy Izquierdo – Reviewed at-large application
- Discussion
 - Including people outside of the group is vital

- Steve's financial expertise would be wonderful, especially for Review & Rank and developing housing pipeline
- Cindy would reinforce the grassroots side
- Motion to recommend Stephan Peers to Board of Supervisors for at-large committee seat – Bill Shinn
 - Seconded – Robin Heinemann
 - Motion passes unanimously

HCD ESG Application Rankings (Action Items)

- HCD is asking CoCs to weigh in on ESG applications for Round II
 - Developed a procedure with scoring criteria
 - Results of Review and Rank committee given to Executive Committee for review
- Scoring Criteria
 - HCD set certain parameters
 - 50 points for ESG fund leveraging ratio and alignment with CoC homeless priorities
 - 50 points for CoC priorities, using ordinal ranking
 - Section 1
 - 15 points for leverage ratio (anything over 2.0 would receive full 15 points; 1.0 would receive 0 points; anything in between scored incrementally)
 - 35 points for CoC priorities
 - Section 2
 - Target population priorities of CoC (Up to 4 points)
 - Past administration of FESG/HPRP grants (Up to 2 points)
 - Past administration of other federal housing grants (Up to 2 points)
 - Ratio of number proposed to be served/budget, relative to other applicants proposing same activity (Up to 4 points)
 - Level of key staff experience (tie breaking measure)
 - Use point total to rank projects - Ranking 1 = 50 points, Ranking 2 = 45 points, etc.)
 - State has \$3.5 million available in this round
 - Contra Costa has five eligible cities
 - Only received two applications—this is typical, because FESG funding is so competitive at the state level
- Motion to adopt the scoring criteria as presented - Dorothy Sansoe
 - Seconded - Doug Stewart
 - Motion passes unanimously
- Scoring of applications
 - GRIP Family Housing Program: 100/100
 - Full points in Section 1 = 50 points
 - Ranked 1st in Section 2 = 50 points
 - Anka Project HOPE: 93.5/100

- Loss of 1.5 points in Section 1 because of 1.9 leverage ratio = 48.5 points
 - Ranked 2nd in Section 2 = 45 points
- Motion to approve scoring as follows: GRIP (50 points for Section 1, 50 points for Section 2) and Anka (48.5 points for Section 1, 45 points for Section 2):
Robin Heinemann
 - Seconded - Doug Stewart
 - Motion passes unanimously

Behavioral Health Integration

- No discussion

Discussion of any items from CCICH meeting

- No discussion