

Survey Of Training Needs

A Form for Collaborating Organizations to Complete

Name of Person Completing Survey: _____

Name of Coalition: _____

1. What topics would you like your staff to learn about?

(Please rank your top four choices: "1" for the topic of greatest interest, down to "4" for the topic of least interest.)

- _____ Developing mission statements
- _____ Developing bylaws
- _____ Advocating and mobilizing for policies
- _____ Community organizing
- _____ Working with the media/advocacy
- _____ Decision-making and conflict resolution
- _____ Strategic planning
- _____ Evaluation
- _____ Training coalition volunteers
- _____ Recruiting and maintaining an active, diverse membership
- _____ Other (please specify):

2. What format for training would you prefer? (Check all that apply.)

- _____ Case studies & discussions
- _____ Guest speaker
- _____ Internal work group
- _____ Informal discussion
- _____ Handouts and other written materials
- _____ Other (please specify):

3. What time frame for training would you prefer?

- _____ Day-long session
- _____ 2-4 hour sessions
- _____ Training during regular staff meetings
- _____ Other (please specify):

Please continue the survey on the back!

4. Please specify any areas listed above in which you or your staff can offer expertise.

5. In addition, could you recommend a local person with expertise in any of the areas listed above? (Include name, phone number, and specialty.)

6. Can you recommend any other resources for training in the above areas (e.g., books, articles, etc.)?

7. Have you assessed your group's training needs? If so, what were the results?

8. What kind of training do you offer for your group? (Please list training topics and trainers.)

Thanks for taking the time to fill out this survey!