Chair Hansen called the meeting to order at 4:06 p.m.

1. **Introduction of Members and Guests**

2. **Approval of December 9, 2015 Meeting Minutes**
   
3. **Comments from the Public**
   
4. **Chair’s Report - Kacey Hansen, EMCC Chair**
   - Bylaws: Adjustments to membership are effective as of this meeting with alternates seats removed. EMS staff is working with stakeholder groups to submit recommendations to fill vacant seats.
   - June and December EMCC dates have changed to: June 15 and December 7. The location for the June meeting will be at the Pleasant Hill Recreation Center on Civic Drive; December meeting location is TBD.
   - Recognitions for former members: Former alternate members were recognized and will receive certificates of appreciation. Andy Swartzell who has served in various capacities on the EMCC for many years was presented with a special certificate of recognition and a fond farewell on his retirement from San Ramon Valley Fire.

5. **Fire Chiefs’ Report**
   
6. **Members’ Reports**
   
7. **Laura’s Law Update and Psychological Emergencies (5150) Summit Proposal - Derek Krause, San Ramon Valley Fire, and Guest Steven Blum, Contra Costa County Health Services - Mental Health**
- Discussion on 5150 psychological emergencies that involve multiple stakeholders: County Health, Contra Costa Regional Medical Center, other hospitals, public and private transport providers, transport staff. Challenges include safety, training, legal and resources. Member Krause proposed a 5150 stakeholder summit to revisit countywide 5150 issues. Members Leng and Hansen mentioned a Memorandum of Understanding (MOU) which was established several years ago on 5150 patients.

- Guest Steven Blum, CCHS Mental Health: Gave a brief update on Laura’s law implementation in Contra Costa in progress.

**Action items:**
- Member Krause offered to compose a letter consisting of a summary of the proposed summit, sending the letter to the EMCC and inviting each representative from each stakeholder to serve on an ad hoc planning committee for the summit.
- June EMCC invite will be issued to David Seidner from CCHS Forensic Mental Health to explain Laura Law’s process and procedure; and include Douglas Dunn and Lauren Rettagliata from the Assisted Outpatient Workgroup who has been part of the Laura’s Law Implementation.
- EMS staff will reach out to leadership for Psych Emergency at Contra Costa Regional to participate in the discussion on the 5150 summit planning.

8. **Contra Costa Health Plan (CCHP) Efforts supporting West County since Doctors Medical Center (DMC) Closure - Patricia Tanquary, Executive Director CCHP**

- Guest Tanquary discussed various health plan efforts to support West County after the closure of DMC. The Contra Costa Health Plan provides 24/7 advice nurse services for the county. These services are open to any resident in West County, regardless of health plan membership. Advice nurse use has reduced the number of emergency department visits by triaging patients to clinics, urgent care, providing advice for self-care or facilitating physicians for phone consultation.
- CCHP engages in outreach, such as visiting the Richmond rescue mission. CCHP and Kaiser Richmond are in ongoing dialogue, distributing specific letters and brochures on what a Health Care Provider wants people to do when it is not an emergency. A mobile urgent care unit close to Kaiser Richmond is also being considered.
- Ongoing efforts are being directed to create easier access to primary care through expanded West County clinic hours and secure email programs to doctors via ccLink.


- The Alliance transition has been implemented: Ambulance branding continues to progress; Ambulance dispatch communications transitions occurred on February 1; EMS dispatchers from AMR are now co-located with Fire dispatching all ambulances. Further dispatch enhancements are expected to be implemented by April 1.
- Fire and Ambulance staff integration is going well; field transfer of care is improving; AMR and Contra Costa Fire radio communications are now on the same system.
- Appreciation extended to EMS Director Pat Frost for her assistance with the Super Bowl mutual aid plan.

10. **EMS Medical Director’s Report - David Goldstein, MD, Contra Costa EMS**

- EMS initiated a consolidation of individual meetings to one half day meeting. The first half day meeting convened yesterday. Initial feedback is that the new meeting format is more efficient and respectful of stakeholder time.
- At the request of stakeholders, EMS is revising treatment protocols to a visual algorithm format. This will be done in multiple stages, with input from various provider agencies. Full implementation is in 2017.
- EMS is working with East Contra Costa Fire to establish first responder protocols as part of their optional scope for epinephrine and narcan. Once established, the new protocols will create an opportunity for all BLS Fire first responder agencies to use.
- Initial data for 2015 shows a 20% increase in cardiac arrest. This increase may be associated with some error in data collection. The EMS Agency is continuing to investigate the root cause.

11. **Countywide ED/EMS Patient Transfer of Care Public Report: Update - Pat Frost, EMS Director, Contra Costa EMS**

- Public report holding out data for 2014 and first 9 months of 2015 data has been posted. Never Events (patient transfer of care times greater than 60 minutes) have increased for hospitals. Patient transfer of care times were impacted due to the closure of Doctors Medical Center.
- EMS will be meeting with Sutter Delta leadership regarding offload times and never events on March 22.

12. **Review and Approval of 2015 EMS System Plan Objectives - Pat Frost, EMS Director, Contra Costa EMS**

The objectives are part of the annual system plan which is submitted to the state, and lay out what we accomplish regarding our regulatory compliance. Member Fay requested a discussion of the objectives, and motion to approve. Member Fay motioned to approve, Member Speakman seconded; none opposed. 2015 System Plan Objectives approved.

13. **EMS Director’s Report - Pat Frost, EMS Director**

- New EMS staff person Michelle Voos will be the new EMS for Children’s (EMSC) Prehospital Care Coordinator. Michelle is a highly experienced Prehospital Care Coordinator from Alameda County EMS and will be working to update our EMSC Program.
- California State EMS Authority EMS+ HIE grant for $475,000 was submitted: Notifications of awards is anticipated by mid-March. HIE partners include American Medical Response, FirstWatch, Contra Costa Regional Medical Center.
- The work on updating the ambulance ordinance continues; a massive overhaul was necessary. The major changes are associated with non-emergency ambulance services. This effort was informed by EMS Agency participation on the CMS and FBI
fraud task conference calls; local experiences with ambulance permit monitoring and increased staffing within the EMS Agency to perform regulatory due diligence. It is anticipated that a draft ordinance will be available at the June EMCC, and go to the Board by the end of the year.

- Contra Costa Times contacted Member Frost regarding an upcoming article about the closure of Doctors Medical Center one year after.
- The CCHS Public Health Department issued a health advisory regarding opioids; please support responsible actions for prescription drugs.

14. Proposed agenda items for June 15, 2016 meeting: Laura’s Law implementation update, 5150 Summit Proposal, Ambulance Ordinance, Quarterly update on Alliance Ambulance Services

15. Adjournment at 5:32pm