I. PURPOSE
This policy establishes the criteria for authorization to perform as a Paramedic Intern in Contra Costa County.

II. REQUIREMENTS
A. No person shall precept or otherwise identify themselves as a Paramedic Intern unless that person has been authorized as a Paramedic Intern by the Contra Costa County EMS Agency (LEMSA) in accordance with this policy.

B. The requirements for authorization to perform as a Paramedic Intern are:
   1. Submit an application on the approved form to the LEMSA with payment of the established fee and with a copy of a government issued photo identification.
   2. Submit a current unrestricted California EMT certificate.
   3. Submit proof of completion of a course in an American Heart Association (AHA) Basic Life Support for Prehospital Providers (BLS PHP) CPR course that has not exceeded the recommended date for renewal.
   4. Submit proof of Advanced Cardiovascular Life Support (ACLS) certification by an approved AHA ACLS training program.
   5. Submit proof of Pediatric Advanced Life Support (PALS) certification by an approved AHA PALS training program.
   6. Submit proof of International Trauma Life Support or Prehospital Trauma Life Support certification by an approved training program.
   7. Attend a Contra Costa County EMS system orientation within 6 months preceding the application.
   8. Pass a Contra Costa County paramedic internship competency based written examination on the LEMSA’s optional scope of practice, policies and protocols with a minimum score of 80%. A paramedic intern shall not be permitted to take the examination more than three (3) times in a twelve (12) month period.

C. Existing Paramedic Interns that have been placed into a paramedic internship in Contra Costa County prior to implementation of this policy shall be required to comply with this policy within twelve (12) months of its effective date.

III. OPERATIONAL RESPONSIBILITIES
The Paramedic Intern shall:
A. Maintain proof of authorization to perform as a Paramedic Intern issued by the LEMSA at all times while acting or performing as a Paramedic Intern.
B. Comply with all instructions and direction of the Paramedic Preceptor for the clinical care and operation of the EMS system while performing as a Paramedic Intern.
C. Report any conduct of the Paramedic Preceptor or the Paramedic Intern that may or did result in patient harm or that would or did have an adverse operational impact on the EMS system.
D. Not retain or otherwise duplicate any patient care records or identifying patient information.

E. Complete a student evaluation of the Paramedic Preceptor and paramedic training program to the LEMSA upon completion of the paramedic internship.

IV. APPROVAL PROCESS

A. The LEMSA will undertake a review of all applications for Paramedic Intern to determine that the prerequisites for authorization are met.

B. Upon proof of compliance with this policy, the LEMSA will issue documentation of authorization to perform as a Paramedic Intern.

V. DEAUTHORIZATION PROCESS

A. The LEMSA, after an administrative investigation, will take enforcement action to de-authorize a Paramedic Intern for violations of state, federal or county laws; EMS system policies and protocols; state regulations pertaining to prehospital personnel; or, for other misconduct which affects the integrity or trust associated to a Paramedic Intern.

B. Upon a determination that the Paramedic Intern should be de-authorized for a violation of this policy, the LEMSA will notify the Paramedic Intern in writing by U.S. certified mail. The LEMSA will also provide notice of the de-authorization to the paramedic training program that approved the Paramedic Intern and to the ALS service provider.

C. There is no right of appeal or to a hearing on any decision to de-authorize a Paramedic Intern.