ALTERNATIVE SEPTIC SYSTEM PLANS APPROVED

Owner or Owner’s agent needs to:

1. Fill out the Declaration Regarding Alternative Septic System, with Exhibit A, and have them notarized by a Notary Public. Then, take the notarized Declaration and Exhibit A to the Contra Costa County Recorder’s Office at 555 Escobar St., Martinez. Call (925) 335-7900 for directions. Return the recorded Declaration and Exhibit A to this office. (Although they are included in your packed of forms, the Septic System Permit Application, the Application to Construct an Alternative Sewage Disposal System and the Application for an Alternative System Operational Permit, are not to be notarized or recorded).

2. From the list of septic system contractors provided by this office or others recommended by your septic system designer, select a contractor to construct your alternative septic system. Have the contractor fill out and sign the Septic System Permit Application and the Application to Construct an Alternative Sewage Disposal System. (Health Officer Regulations Chapter 420-6.2 prohibits installation or construction of an alternative septic system by anyone other than a “Registered Installer,” as defined).

3. Bring the filled out and signed Septic System Permit Application and the Application to Construct an Alternative Sewage Disposal System forms back to this office, pay required fees and obtain approval of the permits by the District Environmental Health Specialist for your area. NOTE: NO WORK ON YOUR SEPTIC SYSTEM IS ALLOWED BY COUNTY ORDINANCE, WITHOUT APPROVED SEPTIC SYSTEM PERMITS.

4. Call septic system contractor/installer, designer and District Environmental Health Specialist, for a tailgate meeting at your worksite.

For further information, contact the front desk at (925) 608-5500 Monday through Friday between 7:30 a.m. and 9:00 a.m. for the district inspector.
CONDITIONS OF PLAN APPROVAL

1. A permit shall be obtained from the Environmental Health Division prior to any work being performed to install the alternative septic system.

2. A Declaration Regarding Alternative Septic System form must be recorded and returned with the property deed prior to issuance of the alternative septic system installation permit.

3. The alternative septic system shall be installed by a contractor holding an A, B, C-36 or a C-42 contractor’s license, shall be supervised by the designer, _________________________, and be approved by the Environmental Health Division. A written report from the designer detailing that the system was installed and is functioning as designed, and an as-built plan shall be provided to the Environmental Health Division prior to final approval being issued for the alternative system.

4. The owner of the property shall pay all costs incurred by the Environmental Health Division for purposes of reviewing, monitoring, evaluating, testing and sampling the alternative system through an annual operating permit and pay the required annual fee when required by the Environmental Health Division.

5. The owner of the property shall be responsible for disclosing to tenants and all future purchasers of the property of all requirements and obligations pertinent to the use of the alternative septic system. The previous owner shall notify the Environmental Health Division within sixty (60) days of any change in ownership of the property.

6. The owner of the property and any tenant shall comply with the care and maintenance recommendations of the designer of the alternative system.
DECLARATION
REGARDING ALTERNATIVE SEPTIC SYSTEM

RECORDED AT THE REQUEST OF:
CONTRA COSTA COUNTY

FOR: ____________________________________

When Recorded Return To:

Environmental Health Division
2120 Diamond Blvd., Ste. 200
Concord, CA 94520

APN: ____________________________________

The attached conditions are intended to notify the present and any future owner(s) of the parcel located at:

______________________________________________

The attached “Supplement to Application to Construct an Alternative Sewage Disposal System” (EXHIBIT A) shall run with the deed of the property.

Owner: _____________________________________ Date: __________________________________

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of
County of Contra Costa on (date) ________________ before me ___________________________, personally appeared NAME, TITLE OF OFFICER (E.G., JANE DOE, NOTARY PUBLIC)

NAME(S) SIGNER(S) ______________________________________________________________

[ ] Provided to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her their authorized capacity (ies), and that by his/her/their signature(s) on the instrument the person(s) or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand-and official seal,

____________________________
SIGNATURE OF NOTARY

OPTIONAL SECTION

This certificate must be attached to the document at right:

TITLE OR TYPE OF DOCUMENT __________________________ NUMBER OF PAGES ______

DATE OF DOCUMENT __________________________ SIGNER(S) OTHER __________________________

Though the date below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

Declaración respecto al sistema de desecho alternativo. 10/2008
Supplement to Application to Construct an Alternative Sewage Disposal System

<table>
<thead>
<tr>
<th>Property Owner(s):</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Address:</td>
<td>City:</td>
</tr>
<tr>
<td>Assessor’s Parcel Number:</td>
<td>Permit #:</td>
</tr>
<tr>
<td>Permit #:</td>
<td>Type of System:</td>
</tr>
</tbody>
</table>

NOTICE: The construction permit for the above alternative sewage disposal system is issued subject to the following conditions:

1. That the property owner(s) acknowledges the fact that the sewage disposal system serving the above property is an alternative system, that it is required to be operated under an Operating Permit and, that Contra Costa County Environmental Health Division makes no guarantee of satisfactory performance or warranty of the systems.

2. That the alternative sewage disposal system for the above property is designed to serve a residential parcel and that the maximum peak daily wastewater flow is not to exceed a rated flow of _____ gallons per day. Operating the system in excess of its maximum rated capacity is a violation of the terms and conditions of the Operating Permit. This can be cause for the re-evaluation and possible suspension and/or revocation of the operating permit.

3. That the system is designed to be constructed and operated with water saving devices and, that all such devices shall be properly maintained or replaced with equivalent types of water saving devices in the event that repair of the device becomes necessary.

4. That, due to the sophisticated nature of alternative sewage disposal systems and the specialized equipment and experience needed to properly install such systems, only properly licensed contractors is permitted to install alternative sewage disposal systems. Any installation shall only occur under the supervision of the designer of the system. Any permit to construct, repair or replace an alternative sewage disposal system must have such a designated contractor. Any such contractor is required to demonstrate possession of a valid and active contractor’s license and have a current certificate of workman’s compensation insurance on file with Contra Costa County Environmental Health Division.

5. That, in the event of a malfunction of the alternative sewage disposal system, the Environmental Health Division is to be notified immediately. If a public health hazard is deemed eminent or a pollution threat to water quality is recognized, the Environmental Health Division will take all necessary steps to abate the nuisance.
6. That, after installation and final approval of the alternative sewage disposal system, the owner agrees to obtain an Operating Permit. All required monitoring reports are to be submitted to this office by the end of the month following the month in which the monitoring event occurred. Monitoring and reporting requirements will vary depending on the specific type of alternative sewage disposal system. The Operating Permit will specify the frequency of monitoring as well as the specific items to be inspected and/or sampled. Additionally, all areas of the parcel held for reserve in which to replace the alternative sewage disposal systems are to remain dedicated and be protected from development.

7. That the owner agrees to renew the required Operating Permit and pay fees as required by the Contra Costa County Environmental Health Division and renew the Operating Permit as long as ownership of the site is retained. Also, the current owner agrees to notify subsequent owners of this property of the above requirements to obtain an Operating Permit and monitor the system pursuant to the conditions of the Operating Permit.

8. The owner agrees to abide by the care and maintenance procedures or guidelines furnished by the designer and/or the Environmental Health Division.

9. The owner of the property recognizes the presence of, and shall be obligated to paying, additional costs for the purpose of reviewing, sampling and monitoring the alternative system.

Dated: ___________________ Property Owner(s): ___________________

________________________________
________________________________

STATE OF CALIFORNIA
COUNTY OF CONTRA COSTA

On ___________________ before me, ___________________________________ (NOTARY PUBLIC)

Name & Title of Officer

Personally appeared _______________________________________________________ who proved to me on the basis of satisfactory evidence to be the person(s), whose name(s) is/are subscribed to the within instrument and acknowledged to me that his/her/they executed the same in his/her/their authorized capacity(ies) and that by his/her/their signatures on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

(SEAL)

Signature of Notary Public
Application to Construct an Alternative Sewage Disposal System

**Property Information**

<table>
<thead>
<tr>
<th>Address:</th>
<th>City:</th>
<th>Zip Code:</th>
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<tbody>
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<table>
<thead>
<tr>
<th>Assessor’s Parcel #:</th>
<th>Lot Area</th>
<th>Water Supply:</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>square feet</td>
<td>☐ Public Utility ☐ Private Well</td>
</tr>
</tbody>
</table>

**Applicant Information**

Property Owner(s):

- Print Name: ____________________________
- Signature: ____________________________

Applicant Name:

- Print Name: ____________________________
- Signature: ____________________________

**NOTE:** If the applicant is not the property owner, a release will be required from the property owner(s).

Owner's Mailing Address: ____________________________

City, State, Zip Code: ____________________________

Telephone #s:

- Owner: (_____)_________________________
- Applicant: (_____)_________________________

**System Information**

Type of System:

- ☐ Mound
- ☐ PDST
- ☐ Sand Filter
- ☐ Other

% maximum slope in area of system: ________

(Include a slope stability report if slope exceeds 20%)

Material of septic tank: __________

Septic Tank size: ________ gallons

Pump Chamber size: ________ gallons

Design Daily Flow: ________ gpd

Low Flow Fixtures: □ Yes □ No

Disposal Field:
- Depth: ________
- Width: ________
- Length: ________

- ☐ Gravel
- ☐ Chamber

Size of gravel: ________

Model of Chamber: ________

# of bedrooms proposed: _____ (To include all rooms affording privacy which could be used as bedrooms)

**Consultant Name and Address:**

**Contractor Name and Address:**

<table>
<thead>
<tr>
<th>Contact Person:</th>
<th>License #:</th>
<th>Expires:</th>
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<tr>
<th>Phone #:</th>
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</table>
NOTE: Acceptance of an application does not guarantee that it is complete, nor does it guarantee that it will be accepted for processing. If an application is found to be lacking any required information it may be returned to the applicant. Acceptance of an application as complete does not guarantee that a permit will be issued. The issuance of a permit does not ensure that a system will operate satisfactorily.

DO NOT WRITE BELOW THIS LINE

Permit to construct approved by: ___________________________ Date: ____________

Permit denied by: ___________________________ Date: ____________

Final construction approval by: ___________________________ Date: ____________

Conditions of Approval

1. Owner must comply with the conditions detailed in the supplements to Application to Construct an Alternative Sewage Disposal System.

2. Prior to final approval a written report from the designer that the system has been installed and is functioning as designed shall be provided to the Environmental Health Division. An as-built drawing shall be provided with the written report.

3. All portions of the alternative system must pass inspection by the Environmental Health Division prior to covering.

4. Other: ____________________________________________________________________________

____________________________________________________________________________________

Declaration regarding alternative septic system. 10/2008