



**OFFICE OF THE DIRECTOR**  
**GOVERNOR'S OFFICE OF EMERGENCY SERVICES**  
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May 25, 2007

To: State Agencies

Subject: Heat Emergency Seasonal Readiness

As the summer season approaches, the Governor's Office of Emergency Services (OES) is initiating the Seasonal Readiness phase of the Contingency Plan for Excessive Heat Emergencies (Heat Contingency Plan.) Your agency has been identified as one of OES' state agency partners responsible for assisting vulnerable populations in dealing with the adverse effects of excessive heat.

OES encourages all state agencies that are responsible for providing services to vulnerable populations to begin reminding their state and local staff to share heat related information with caregivers and licensees of vulnerable population facilities while they make their normal site visits.

As temperatures begin to rise, it is important that state agencies utilize the "Activation Activities/Checklist" to handle each phase of the Heat Contingency Plan.

OES Preparedness staff is working with our Office of Public Information staff to issue Joint Press releases related to increasing the public's awareness of the risk of excessive heat especially with regard to California's vulnerable populations. In addition, OES will be working with state and local agencies to provide the public with tips on recognizing and dealing with the effects of excessive heat and to update OES' web portal with current cooling station information.

Thank you for your continued involvement and support in these important preventive actions in order to protect California's vulnerable populations from suffering the consequences of excessive heat. The Contingency Plan for Excessive Heat Emergencies is located on the OES website at [www.oes.ca.gov](http://www.oes.ca.gov), under Plans and Publications. For additional information, please check our website or your staff may contact Moustafa Abou-Taleb, Program Manager, Preparedness Branch, at (916) 845-8791 or by email [Moustafa\\_Abou-Taleb@oes.ca.gov](mailto:Moustafa_Abou-Taleb@oes.ca.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Henry R. Renteria".

HENRY R. RENTERIA  
Director