



November 20, 2015

Dear Oversight Committee Members,

Enclosed is a copy of the draft of the final Safety Evaluation of the Chevron Richmond Refinery by Process Improvement Institute (PII). It has been a long time in coming and I apologize for the delay. The report has a number of findings and recommendations. Contra Costa Health Services will be working with Chevron on developing a plan of action to address the recommendations taking in consideration the finding from which each recommendation was made.

It has been over two years since PII performed its onsite evaluation of the refinery. Since that onsite evaluation, Chevron has made multiple changes and in many cases has addressed the concerns raised in the report. Because of the time lapse from the onsite evaluation and this draft, some of the actions that Chevron has already taken or may be taking to address the findings may not be the same as what PII is recommending. Contra Costa Health Services staff will review the actions to determine that the actions that Chevron has taken or is taking does address the findings and the concerns raised in the report. The action plan that is developed to address the findings from the report will be shared with the Oversight Committee.

Please use the following link: <http://doodle.com/poll/sur66dt68tthf3wc> to let me know of your availability to meet to discuss the report, the next steps in the process that includes a public review process, including a public meeting. Contra Costa Health Services will present the report, discuss the next steps, and respond to questions from the committee.

The final report will include the comments received during the public review process and the response to these comments. The final report then will be shared with this committee and presented to the County's Board of Supervisors and the Richmond City Council for acceptance.

Again, I apologize for the over two year delay in getting this report to you. I will have hard copies of the report for each of you at the Oversight Committee meeting. I hope to see each of you at this meeting to discuss the report and what is next.

Sincerely,

A handwritten signature in blue ink that reads "Randall L. Sawyer". The signature is fluid and cursive.

Randall L. Sawyer

