

# Contra Costa County Homeless Management Information System

## CLIENT INFORMED CONSENT & RELEASE OF INFORMATION AUTHORIZATION

\_\_\_\_\_ is a Partner Agency in the Homeless Management Information System. HMIS is a shared homeless and housing database system administered by the Contra Costa Continuum of Care's Inter-jurisdictional Council on Homelessness, the Contra Costa Behavioral Health Department, and the **current** Partner Agencies listed in Attachment A.

HMIS can improve the services and programs for homeless and low-income households by allowing authorized staff at Partner Agencies to share client information and to follow trends and service patterns over time. HMIS operates over the Internet and uses many security protections to ensure confidentiality.

Participation in the HMIS program is important to our community's ability to provide you with the best services and housing possible. As you receive services, information will be collected about you, the services provided to you, and the outcomes these services help you to achieve. Your name and other identifying information in the HMIS **will not** be shared with any agency not participating in the system. (Unless required to do so by law.) Authorizing your information to be entered into the HMIS is voluntary. Refusing to do so will not limit your access to shelter or services.

I give authorization for my basic and relevant information to be *entered* \_\_\_\_\_ (**please initial**) and *shared* \_\_\_\_\_ (**please initial**) between Partner Agencies in order to help assist me in obtaining permanent housing, employment, financial assistance, vocational services, counseling and medical/mental health treatment. (Basic information includes, but is not limited to, intake date, name, gender, birth date, ethnicity, marital status, number in household, military status, primary language spoken, and non-confidential services requested and received.) I understand that I have the right to receive a copy of my HMIS information upon written request.

***I understand that the current list of participating Partner Agencies may change over time to include other agencies who provide housing or services to the homeless population, and I give authorization for my information to be shared with any new Partner Agency.***\_\_\_\_\_

***I understand that I may request a current list of all Partner Agencies at any time.*** I understand that I may cancel this authorization at any time by written request, but that the cancellation will not be retroactive.

\_\_\_\_\_  
Print Name of Client or Guardian

\_\_\_\_\_  
Signature Of Client Or Guardian

\_\_\_\_\_  
Date

**ATTACHMENT A**  
**LIST OF HMIS PARTNER AGENCIES IN CONTRA COSTA COUNTY**

FORM UPDATED 1/29/2016

1. Anka Behavioral Health
2. Berkeley Food and Housing Project
3. Bi Bett Corporation
4. Brighter Beginnings
5. Center for Human Development
6. Central County Outreach
7. Contra Costa County Probation Department
8. Contra Costa Employment and Human Services Department (EHSD)
9. Contra Costa Health Services Department
10. Contra Costa Housing Authority
11. Contra Costa Interfaith Housing Program
12. Department of Veterans Affairs
13. East Bay Community Recovery Project
14. Fast Eddie's Automotive (AB109 Provider)
15. Goodwill International
16. Greater Richmond Interfaith Program (GRIP)
17. Men and Women of Purpose
18. Monument Crisis Center
19. Northern California Family Center
20. Reach Fellowship International
21. Rubicon Programs, Inc.
22. SHELTER, Inc.
23. Social Security Administration
24. Trinity Center of Walnut Creek
25. West Contra Costa Unified School District
26. Winter Nights Shelter
27. Contra Costa County Office of Education
28. STAND for Families Free of Violence