

**Contra Costa Behavioral Health Services
Homeless Program**

Contra Costa Coordinated Entry Project RFP

Questions & Answers Sheet #2

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This document contains answers to submitted questions regarding the Contra Costa Coordinated Entry Project Request for Proposals. Additional questions may be submitted in writing to Jaime Jenett, Continuum of Care Planning and Policy Manager, at Jaime.Jenett@hsd.cccounty.us.

Additional questions and answers sheets will be posted on Fridays until proposals are due.

1. General: If we are proposing two CARE centers, but one will be a collaborative effort and the other not, would you advise to submit two separate proposals?

Yes, please submit two separate proposals so that the agency qualifications and budgets between the two CARE Centers can be separately reviewed.

2. Housing Security Fund: How are clients permitted to access it? Rental assistance?

The protocol for accessing funds will be finalized by County in coordination with the agency selected to administer the fund. Resources for renters under the fund will include credit checks, application fees, utility deposits, utility arrears, short-term rental assistance, and security deposits. Resources for landlords will include damages to units, rent arrears (eviction prevention) and increased security deposits.

3. Budget: Can the in-kind match include items such as IT or QM organization expenses?

Yes. In-kind match may include information technology or quality management expenses.

4. Budget: If a proposer is submitting a collaborative proposal, will you accept two separate budgets (considering there are different sources of matched funding that will be explained in each organization's budget)?

The proposal should only contain one budget, and the budget narrative should explain the match sources.