

# Winter/Spring 2018 Schedule

## FOOD SAFETY CERTIFICATION FOR MANAGERS

### TRAINING AND EXAMINATION

(Updated 12/27/2017)

*Comprehensive 8-hour course (including test) covering safe food handling practices and sanitation. Students will be able to evaluate their own business to improve food safety and sanitation, and train staff in these important areas. By implementing these practices, businesses will be able to protect themselves and the public from foodborne illnesses and unsanitary conditions. Successfully completing the course meets the requirements of California Health & Safety Code Section 113947(California Retail Food Code).*

Contra Costa County classes are available at the Martinez, Mt. Diablo, Pittsburg and West Contra Costa Adult Education Centers (includes textbook and test). **Contact the school to register and verify current fees as they may change without notice.**

Textbook and test are available in languages other than English if ordered in advance. Tests are available in English, Spanish, Chinese, Vietnamese, and Korean.

***It is strongly recommended that the textbook be read prior to taking the examination.***

#### **CALL THE ADULT EDUCATION CENTERS TO ENROLL OR FOR FURTHER INFORMATION**

##### **Martinez Adult Education (<http://mae-martinez-ca.schoolloop.com>)**

**600 F St., Martinez (925) 228-3276**

Class 1	Monday & Monday	Jan	22 & 29	4:00 p.m. – 8:00 p.m.
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##### **Mt. Diablo Adult Education ([www.mdusd.k12.ca.us/adulted](http://www.mdusd.k12.ca.us/adulted))**

**1266 San Carlos Ave., Concord (925) 685-7340 ext. #6731**

Class 1	Tuesday & Tuesday	Feb	20 & 27	4:00 p.m. – 8:00 p.m.
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##### **West Contra Costa Adult Education ([www.wccae.info](http://www.wccae.info))**

**6028 Ralston Ave., Richmond 510-231-1453**

Class 1	Tuesday & Tuesday	Jan	9	4:00 p.m. – 8:00 p.m.
Class 2(Spanish)	Tuesday & Tuesday	Jan	11	4:00 p.m. – 8:00 p.m.
Class 3	Thursday & Thursday	Feb	8	4:00 p.m. – 8:00 p.m.
Class 4	Thursday & Thursday	Mar	8	4:00 p.m. – 8:00 p.m.
Class 5(Spanish)	Thursday & Thursday	Mar	8	4:00 p.m. – 8:00 p.m.

##### **Pittsburg Adult Education Center**

**1151 Stoneman Ave., Pittsburg (925) 473-4460 ([www.pittsburg.k12.ca.us/paec](http://www.pittsburg.k12.ca.us/paec))**

Class 1	Thursday & Thursday	Jan	18 & 25	5:00 p.m. – 9:00 p.m.
Class 2	Thursday & Thursday	Feb	15 & 22	5:00 p.m. – 9:00 p.m.

*These classes are taught by Senior Environmental Health Specialists from the Contra Costa County Environmental Health Division. For information about classes or other available training, please call, (925) 692-2534.*

# **Food Safety and Sanitation Student Information**

## **Preparing for the Test**

- **The most important thing to do in preparing for the test is to read the book and take the self-assessment quizzes at the end of each chapter (answers are in the back of the book).** The test is based on the book. During the class important issues will be discussed with an emphasis on using the information to improve food safety and sanitation, both inside and outside the workplace.
- Bring a No. 2 pencil and eraser.
- Have a photo I.D.

## **Translators**

School district policy requires that only students who are registered be allowed to attend the class. Please, no children or others. If you need the services of a translator, prior approval of the instructor is required. Translators for the test must be independent third parties. Translators for the test are available for Spanish, Punjabi, and Hindi languages. There is a fee for these services. Contact (925) 692-2534 for further information.

## **Test Results**

The tests are sent to National Registry of Food Safety Professionals, ServSafe or Prometric for grading. It typically takes two to three weeks to get the test results back (certificate or letter of non-passing).

## **Changing Registration**

If you want to change the person taking the class for your business, contact the adult school office to officially make the change.

## **Rescheduling Class**

If you need to reschedule a class for which you have already signed up, please contact the school as soon as possible. There may be a fee for transferring to a later class.