



**Contra Costa County Behavioral Health Division
Alcohol and Other Drugs Services
Request for Interest Formal Responses to Provider Questions
Received between 3/1/17 and 3/8/17
Drug Medi-Cal Organized Delivery System (DMC-ODS) Waiver
Substance Use Disorder Continuum of Care
Treatment and Other DMC-ODS Required Services**

March 8, 2017

1. Upon further review of the requirements, in particular, providing a detailed budget outlining the expected cost of the project, [provider] requests additional time to submit responses to the Request for Interest (RFI) through Wednesday, March 22, 2017. This extension will allow potential bidders to put together an adequate proposal and ensure the accuracy and completeness of all qualified bidder's responses.

Response: Contra Costa County Alcohol and Other Drugs Services (AODS) will not be granting any extensions for the expressions of interest submissions. All expressions of interest shall be delivered to the following address by 5pm on Wednesday, March 15, 2017:

AODS Program Chief
Contra Costa Alcohol and Other Drugs Services
1220 Morello Ave, Suite 200
Martinez, CA 94553

Late expressions of interest will not be accepted and will not be reviewed. There will be no exceptions. No faxes or electronic submissions will be allowed.

2. Do we have to already have facilities and Department of Health Care Services (DHCS) licensing/certification in Contra Costa County at American Society of Addiction Medicine (ASAM) levels in order to be considered for a contract?

Response: Providers who do not currently meet the qualifications for the implementation of a contract should submit a RFI packet along with a timeline and plan for meeting the requirements. Packets will be reviewed and scored utilizing the same rubric as all other submissions. All selected submissions will be maintained on file until the provider has met the contractual requirements or the expiration of the approved timeframe as indicated in the RFI, whichever occurs first. Only residential facilities require an ASAM designation.

3. Will AODS Clients be referred by the County, or is it the responsibility of the provider to find and enroll clients?

Response: Beneficiaries who are deemed to require ASAM Levels 3.1 Residential Services shall be referred through the Contra Costa County Access Line only. ASAM Levels 1.0 Outpatient Services and 2.1 Intensive Outpatient Services may accept beneficiaries through either self-referral or the Access Line. However, there will be a process of ASAM verification and service authorization post-admission.

4. It is difficult as a new provider, to know what the County need is. Can the County provide numbers of AOD clients served, by ASAM level and by region (Central, East, South, West) so that proposers can write an accurate estimate when describing number of treatment slots they will offer?

Response: Contra Costa County AODS is also placing an emphasis on contracting with providers who specialize or work specifically with youth, perinatal and women's services, the homeless and those diagnosed with co-occurring disorders in each of the ASAM Levels of Care as well as ASAM Level 3.2 Withdrawal Management. Admission and expected utilization information can be found within the Contra Costa County DMC-ODS Implementation Plan that can be found at the following link: <http://cchealth.org/aod/pdf/DMC-ODS-Implementation-Plan-2016.pdf>

Note that the information pertained in the Implementation Plan is based on the current network of providers and is not necessarily a measure of the current community need.

5. Do the program materials and/or curriculum have to be available in both English and Spanish?

Response: Yes, all program materials and/or curriculum shall be available to all beneficiaries in both English and Spanish.

6. Would the County consider an application by a treatment agency to provide residential services Marin County (under a contract with Contra Costa County) if there were a licensed and DMC certified residential program for women and children as a way of quickly meeting the capacity requirements of the waiver?

Response: Contra Costa County will accept proposals for facilities located outside of Contra Costa County through this RFI. Packets will be reviewed and scored utilizing the same rubric as all other submissions.

7. Are First Aid and CPR certifications required for Outpatient facility staff?

Response: No, First Aid and CPR training are not required for Outpatient facility staff. Licensed residential facilities are required to have at least one staff member who is currently certified in First Aid and CPR on site at all times.

8. Are providers required to submit a complete proposal packet for every facility or can a provider only submit documentation that is common to all facilities once along with a copy of all documentation that is unique to an individual site separately?

Response: A complete proposal packet must be submitted for each facility to be considered under this RFI. As a guide the following sections could potentially be identical in each proposal from a provider: Section B Organization History, Structure and Philosophy (potentially with the exception of the key staff position resumes), Section D Administrative Work Plan Narrative, Section F Sustainability Plan.

9. Should the "Case Manager" and "Recovery Support Staff" Personnel and Operating expense be included in the same budget as the Residential Treatment budget? Or Outpatient budget?

Response: No, Case Management and Recovery Support Services should have their own individual budgets and rates. Recovery Support Services consists of four components: individual counseling, group counseling, case management and recovery monitoring. Within the Recovery Support Services budget, only the recovery monitoring should have a unique unit rate. The individual and group counseling rates for Recovery Support Services should be identical to the proposed rate for the treatment facility. The case management rate for both Case Management and Recovery support services

should be identical as well. More information can be found in the DHCS PowerPoint presentation concerning Recovery Support Services at the following link: http://www.dhcs.ca.gov/provgovpart/Documents/DMC-ODS_Waiver/Recovery_Services.pptx

10. Are Program Assistants who cover the residential treatment facility during graveyard hours required by Contra Costa County AOD services to be AOD Registered to be Certified or Certified? (DHCS AOD has not. It is not a Counselor function).

Response: No, overnight monitors in residential facilities are not required to be certified or registered as long as the staff members do not render any treatment services to the beneficiaries. All DMC-ODS treatment services shall be conducted by Certified or Registered to be Certified staff only.

Questions from Applicant's Conference on 3/1/17:

11. Do I need to be Drug Medi-Cal certified?

Response: Prior to completing a contract with AODS, providers must meet all requirements as outlined in the RFI including Drug Medi-Cal certification.

12. How long will it take to become DMC certified? We are not Drug Medi-Cal certified. Will we be certified in time?

Response: After submitting documentation to DHCS for approval, the process could take 2-3 months or longer to complete. Please contact AODS upon submission of any DMC certification packet as AODS may have the ability to expedite the process as well.

13. Will the provider's proposal be considered prior to the Drug Medi-Cal certification? To be awarded, it sounds like we do not need to be certified at the time of the proposal.

Response: Providers who do not currently meet the qualifications for the implementation of a contract should submit a RFI packet along with a timeline and plan for meeting the requirements. Packets will be reviewed and scored utilizing the same rubric as all other submissions.

14. How long will Contra Costa County AODS hold onto the packages for a program that is not yet DMC certified?

Response: All selected submissions will be maintained on file until the provider has met the contractual requirements or the expiration of the approved timeframe as indicated in the RFI, whichever occurs first.

15. Do you have a formula to determine the number of clients and patients that will impact the number of staff they have?

Response: All DMC-ODS groups shall have between 2-12 beneficiaries. Groups of 1 beneficiary or more than 12 beneficiaries will be disallowed. AODS does not have a specific formula to determine the number of staff members who will be required to maintain the Clinical Program Design included in each provider's submission.

16. Do you have any information on how many percentage of folks are in Outpatient etc.? How do we predict this?

Response: Detailed admission and expected utilization information by level of care is located in the Contra Costa County DMC-ODS Implementation Plan that can be found at the following link: <http://cchealth.org/aod/pdf/DMC-ODS-Implementation-Plan-2016.pdf>